



# **MINUTES**

**Ordinary Council Meeting**

**Tuesday, 21 April 2020**

**MINUTES OF MAPOON ABORIGINAL SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE MASC COUNCIL CHAMBERS  
ON TUESDAY, 21 APRIL 2020 AT 9.30AM**

**PRESENT:** Mayor Aileen Addo (Mayor), Cr Margaret Mara, (Teleconference Link at 9.31am) Cr Dawn Braun, Cr Daphne de Jersey, Cr Cameron Hudson (Teleconference Link at 9.29am)

**IN ATTENDANCE:** Naseem Chetty (Chief Executive Officer), Royleen Wolski (Minute Taker)

**1 OPEN MEETING**

THE MEETING WAS OPENED AT 9.31AM

**2 APOLOGIES**

Nil

**3 CONFIRMATION OF MINUTES**

Mayor Addo: I would like to welcome everybody and congratulations. We have sent the minutes out, so we will go through them as it is the first meeting for a number of councillors. We normally start by asking if anyone has an Interest to declare.

Cr Hudson: I am a director of OMAC and I am a Director of Rugaypyn.

Mayor Addo: Thank you for that, but when you look at the Agenda if there is anything that you need to declare as a conflict, you do it, and you also need to complete your Register of Interests and put this on your register.

Naseem Chetty: I will go through that later in the meeting, it is important that all Councillors complete the register.

Mayor Addo: There are minutes for 17th March in the Agenda. This was the Ordinary Council Meeting.

Cr Hudson: is this the Special Council meeting on the 15<sup>th</sup> ?

Mayor Addo: No, we are dealing with the minutes for the Council Meeting in March.

Naseem Chetty: From Page 3 to 42, that's all previous minutes. So we will have three sets of minutes, for three different meetings in the Agenda.

Mayor Addo: Anyone want to go through those minutes on 17<sup>th</sup> and see if anyone has any questions?

Cr Hudson: I only have minutes for 15<sup>th</sup>

Naseem: You have 17<sup>th</sup> March on Page 22. Did you find the other minutes from Page 7 to Page 32, you will have minutes for the first meeting, then after that are the minutes of the swearing in.

Cr Hudson: Yes I can see those Agenda items. All good.

Mayor Addo: We'll go to the meeting on the 15<sup>th</sup> Page 33

Cr Hudson: It is only the swearing in.

Mayor Addo: Cr Mara was the only other person present at the Meeting on 17<sup>th</sup> April who is present now, other than me. Cr Mara are you happy with the minutes?

Cr Mara: Yes.

Mayor Addo: Are you happy to move that the minutes are a correct record of the meeting?

Cr Mara: Yes

### 3.1 MINUTES OF THE COUNCIL HELD ON 17 MARCH 2020

#### RESOLUTION C052/20

Moved: Cr Margaret Mara

Seconded: Mayor Aileen Addo

1. That the Minutes of the Council held on 17 March 2020 be received and the recommendations therein be adopted.

**CARRIED AT 9.35AM**

Mayor Addo: Could you all look at the minutes for the Special Meeting on 15<sup>th</sup> April. Are you satisfied that those minutes are correct?

General response: Yes.

Mayor Addo: Can I have a mover and a seconder please?

### 3.2 MINUTES OF THE SPECIAL COUNCIL HELD ON 15 APRIL 2020

#### RESOLUTION C053/20

Moved: Cr Cameron Hudson

Seconded: Cr Daphne de Jersey

1. That the Minutes of the Special Council held on 15 April 2020 be received and the recommendations therein be adopted.

**CARRIED AT 9.38AM**

Mayor Addo: Could I have a mover for the Meeting on the 16<sup>th</sup>?

Cr Braun: Yes

Mayor Addo: I will second the motion.



**3.3 MINUTES OF THE SPECIAL COUNCIL HELD ON 16 APRIL 2020****RESOLUTION C054/20**

Moved: Cr Dawn Braun

Seconded: Mayor Aileen Addo

1. That the Minutes of the Special Council held on 16 April 2020 be received and the recommendations therein be adopted.

**CARRIED AT 9.40AM**

**4 MATTERS ARISING FROM THE MINUTES**

Mayor Addo: Does anyone have any matters arising from the minutes?

General response: No.

**5 CONFIDENTIAL REPORTS**

Nil

**6 MAYOR AND COUNCILLOR REPORTS**

Mayor Addo: I'll go back to the Agenda. I'll go into the Mayor's Report, Mayor & Councillor's Report usually list any meetings that you have been to, and you also give feedback on those meetings and events. All of the information is recorded in the minutes and these minutes are open to the public to look at.

Since March, where do I start... we have had a lot of meetings in regards to the COVID 19 issue. We have had numerous meetings every day, I am the Chair of the Local Disaster Group, we have meetings every day, even Saturdays. We have these meetings, making sure that we are safe, and making sure we have resources. The previous council has stated that if we do get a positive case at Mapoon and Weipa cannot accommodate that case, we will use the accommodation at Mapoon to put them in. At the moment Councillor Hudson is quarantined for 14 days as he has been in Weipa. Only essential services can come in to Mapoon, there is Ergon, and other electricians etc they are essential services. Nurses too, nurses have to be relieved, this Friday a nurse is coming in to Mapoon and one is going out. Because we have had a lot of problems, it was only a few people, but we had complaints from people who wanted to go in for shopping. Queensland Health is the main body overseeing this, they tell Council what to do and they tell police what we have to do. Because there are no cases in the Cape, they have relaxed these measures a little, so people could do shopping, do banking etc. I think they will enforce it just to let people know that this is serious. We have had local disaster meetings, also meetings every week with Chris Sara and Jackie Trad, the Deputy Premier. She is very friendly very approachable, you will get to meet her. One Sunday we were here till 6pm. We are guided by Qld Health, we do not make the processes.

They are a bit more relaxed because there are no cases in the Cape. The Weipa Town Authority is not part of the biosecurity area. At the moment anyone coming outside that biosecurity area must go into quarantine. We have got things in place now we had to do a Pandemic Plan, it went to The Premier's Office.



The staff here have been working very, very long hours, they have been here Saturday & Sunday, working to support me and I really appreciate that. I want to get a message to staff and thank them for their support.

That is what has been happening.

We have got to have a plan for if certain things happen in community it is all in the Pandemic Plan that we have set up.

At the moment Napranum and Mapoon have supported Weipa to become part of the biosecurity zone. We have our new houses to build, accommodation to build, Aged Care Facility to finish, the Church to finish. Those builders for the church are just in Weipa, if we can try and work something out, about that we might be able to progress our unfinished projects. The authorities are saying restrictions might be in force until September, I hope not. America is also looking at how to open business back up slowly, they have had nearly a million people affected. Australia needs to look at it too, no work means no taxes paid. The taxes are where the Government gets the money for Centrelink, and other government money. In the last week things have become a bit more relaxed, prior to that it was bedlam. Cr Mara have you anything to report?

Cr Mara: I attended the last Council Meeting on 17<sup>th</sup> March and I also attended two LDMG meetings. That is it for me.

## MOTION

### RESOLUTION C055/20

Moved: Cr Margaret Mara

Seconded: Mayor Aileen Addo

That Mayor & Councillor Reports be tabled and accepted as presented..

**CARRIED 9.52AM**

## 7 OPERATIONAL REPORTS

### 7.1 CEO'S REPORT

#### PURPOSE (EXECUTIVE SUMMARY)

The purpose of this report is to advise of the need and process for electing a Deputy Mayor for Mapoon Aboriginal Shire Council.

Naseem: The first report is just to remind Council that in accordance with the Local Government Act, Council is to appoint the Deputy Mayor. It is up to Council how they go about that. We need to appoint a Deputy Mayor and there are a few processes that you can choose from, you

can appoint one Deputy Mayor for the 4 year term, or you can appoint one for a 2 year term, or you can appoint one for a one year term, that allows every Councillor to take a turn at Deputy.

Mayor Addo: How does Council feel? Do we appoint a Deputy Mayor for the whole term, or does everyone want to have a go at being Deputy Mayor for one year? It is open for discussion.

Cr Mara: I do not see the benefit to having a Deputy Mayor for just one year, you have got 4 different people learning to do that role, there is no consistency and I believe the role is too important for that.

Naseem: Through the Chair, we only have two councillors who have carried over from the previous Council, so they will have some understanding as the Proxy Mayor, the ability of each Councillor to gain additional knowledge and skills is the only benefit to having a Deputy Mayor who changes yearly.

Cr Mara: I am happy to go with what the Mayor believes is right.

Cr Hudson: I am of the opinion that one year terms would be a good Learning experience for all Councillors.

Cr Brawn & de Jersey: I agree.

Mayor Addo: Because Crs Braun, de Jersey and Hudson are in favour, I think that is the way we should go. Can we have a resolution?

Cr Hudson: Through the Chair, It is hard for me to hear, could you turn up the volume?

Naseem Chetty: We have done it now, turned up the volume on the phone. Can you hear now?

Cr Hudson: That's better.

Mayor Addo: Usually we do it by who got the highest vote, Leon and PG decided, and they did it with the highest vote first, then the second highest vote and so on.

Cr Mara: What happens with Cr Hudson & myself, we had the same number of votes in the end.

Mayor Addo: Could the two of you come to an agreement?

Cr Mara: I am happy to go last.

Mayor Addo: That is appreciated that you could resolve that, does everyone agree with the process?

General Consensus: Yes.

Mayor Addo: Could we have a resolution moved?

**RESOLUTION C056/20**

Moved: Cr Dawn Braun

Seconded: Cr Margaret Mara

That Council agree to elect the Deputy Mayor for Mapoon Aboriginal Shire Council on an annual basis, that is,

- April 2020 to March 2021 Cr Braun
- April 2021 to March 2022 Cr De Jersey
- April 2022 to March 2023 Cr Hudson
- April 2023 to March 2024 Cr Mara

**CARRIED 10.04PM**

Cr Hudson: I think that it is a great idea, the community can see that their votes count in the way Council are doing things.



## **7.2 CEO'S REPORT RE APPOINTMENT OF CHAIR AND DEPUTY CHAIR OF LOCAL DISASTER MANAGEMENT GROUP**

### **PURPOSE (EXECUTIVE SUMMARY)**

The purpose of this report is to seek appointment by Council resolution of the Chair and Deputy Chair of the Mapoon Aboriginal Shire Council Local Disaster Management Group.

Naseem Chetty: Under the Local Government Act if there is a change of the Mayor and a change of the Deputy Mayor, following the Act we need to appoint a Deputy Chair for the Mapoon Shire Council LDMG, in the report it tells you who is in the LDMG.

Naseem read out the LDMG members for Council's information.

Naseem: Membership is by invitation only.

Mayor Addo: There is an Act and in the Act it outlines membership, the Deputy Mayor and the Mayor, and then Health & Police under the legislation.

Cr Hudson: Through the Chair can I get clarification? Is that to meet with stakeholders?

Naseem: The LDMG is a group of stakeholder who operate only when there is a disaster situation such as a cyclone, bush fires and of course, the pandemic.

CR Hudson: Does that mean we have to vote for the Deputy?

Naseem: Usually, it is the Deputy Mayor who is the Deputy Chair.

Mayor Addo: Under the legislation it lists who by law is required to be at the table. Could we have a mover and a seconder for the Resolution to appoint the Deputy Chair of the LDMG?

### **RESOLUTION C057/20**

Moved: Cr Margaret Mara

Seconded: Cr Cameron Hudson

That Council, by resolution, appoint the Chair of the Mapoon LDMG Mayor Aileen Addo and Deputy Chair Cr Braun.

**CARRIED AT 10.12AM**

Naseem Chetty: Before we go through to discuss Portfolios, I have Appointment Certificates, for each of you. Congratulations Cr Braun, Cr De Jersey and Mayor Addo. Congratulations to our Councillors who are here via Teleconference, I have certificates for each of you and I will get them to you at a later date. I am arranging training for everyone in relation to local government.

Mayor Addo: Who is going to do it?

Naseem Chetty: Tony Goode & Department of Local Government. Councillors I also want to advise you if there are any conduct issues the Department is where you lodge complaints.

Also, I have to make it known, that a complaint has already been made by a community member, in relation to the new Council and that complaint has been dealt with. Community members may be upset and can make complaints, there are processes in place.

Also the office of the Crime & Corruption Commission, the CCC, if you have a complaint you can contact the Triple C or me.

Mayor Addo: I will add that every councillor has an obligation, if they suspect wrong doing, you have a responsibility under the Act to report any wrong doing in regards to other Councillors or the CEO.

Mayor Addo: Just a question what about staff, can you explain what their complaint process is.

Naseem: The process is that they talk to their supervisor, if they do not want to talk to them, then they can talk to HR, or Governance, or if they are no happy to talk to any of these people, they can talk to myself and then if they are not satisfied, they can go to the CCC. This is to do with complaints about corrupt acts

Mayor Addo: If you see something you see that staff is not doing right, you must report to the Mayor, and I will talk to the CEO. There is a total separation between Councillors and the operational side of things. Training will really hammer that in.

Naseem Chetty: If you are standing and watching a staff member, and if you say that you see that staff member again and again it is seen as harassment. There is a legal Penalty for Councillors not following process, and it is penalty points and each point is a lot of money. If you see something you do not think is right, I prefer if Councillors talk to the Mayor and she talks to me

Mayor Addo: By doing that it, protects you, come and talk to me.

Naseem Chetty : From a staff perspective I have made it clear, that as much as I provide a safe environment for my staff, I want the same provided to our council, they must go to supervisors rather than to Councillors, that puts councillor's position in a very difficult place. We have two trainings and that will make it very clear, and I will make sure my staff do the right thing.

Mayor Addo: With you allowance, councillors get an allowance on a weekly basis, I am not sure what it is. On the 3<sup>rd</sup> Tuesday of the month, we have our regular Council Meeting. We do change the date so it does not clash with WCCCA meetings, we make sure we go to that. You do get a sitting fee for Council meetings, they are very important for the community. You will get a sitting fee if you have a sick certificate or there is a death of an immediate family member, that is a mother, father, child etc, or because you have to care for a Family member you are a Carer for. In those cases you will still be entitled to the sitting fee. The policy is there. I know in the past some Councillors were not sure about it. It would be good if people can make sure they make the council meeting it is very important

Naseem Chetty displayed the Portfolios up onto the Projector and went through them.

Mayor Addo: I would like to keep Health. Now Cameron You might have to go onto WCCCA you have to be a Traditional Owner to be that representative.

Cr Hudson: I will accept that if that is OK.

Naseem Chetty: The first Portfolio, do you want to Take out DOGIT Trustee?

Mayor Addo: Yes.

Naseem Chetty: You also need a Proxy for the member with the portfolio.

Mayor: Dawn are you willing to do that?

Cr Braun: Yes

Mayor Addo: So:

Community member for WCCCA                      Cameron Hudson

Proxy for WCCCA                                      Dawn Braun

Mayor Addo: They found in their constitution that you have to be B Class or A class Traditional Owner.

Naseem Chetty: I believe that was changed when it was looked at later, that may not be correct.

There was a discussion re WCCCA

Mayor Addo: Then we have the Alcan ELY Trust

Cr Mara: I suggested Cameron



Mayor Addo: Proxy for Ely

Cr Mara: I'll do that.

Mayor Addo: Good on you, Thanks Margaret

Naseem Chetty : Just through the Chair, Cameron is going to be the WCCA and Ely?

Mayor Addo: Yes

Mayor Addo: Then there is Land & Sea this is to do with support for our Ranger Program, and connection with the Land and the Sea.

Cr Hudson: Because I am trustee for OMAC I cannot be either the Portfolio holder or the Proxy. it would be a conflict.

Mayor Addo: Do we have anyone who wants this Portfolio?

Cr de Jersey: Yes, I'll do that one.

CR Braun was chosen as proxy.

Land & Sea Portfolio                      Cr de Jersey.

Proxy    Cr Braun

Mayor Addo: Then we have Enterprise Development. This needs someone who understands economic development, to make sure there are benefits to business, someone who is good at entrepreneurship.

Enterprise development:              Cr Braun

Proxy:    Mayor Addo

Mayor Addo: Next is Education including P & C

Education including P & C              Cr Braun

Proxy:    Cr De Jersey

Mayor Addo: There is a committee that meets monthly for that one.

Cr Mara: I found it difficult to attend as I don't have a car.

Naseem: If there is a meeting you need to attend and transport is a problem, I can organize a vehicle.

Cr Mara: I do not have a licence.

Naseem: Sports & Rec, Youth Community Safety all come under Community Services

Mayor Addo: Health & Aged should be one Portfolio

Community Services (including Arts, S & R, Youth, Sports & Rec, Men's & Women's group):

Cr Mara

Proxy:    Cr de Jersey

Mayor Addo: Social Events should involve all Mayors and Councillors. It includes Paanja Festival, Fishing Competition, Christmas events etc.

Social Events:                                      All Mayor & Councillors

Mayor Addo: Next is Emergency Services. Because the Mayor is the Chair of the LDMG, it should be Mayor and Deputy Mayor.

Emergency Services:                      Mayor Addo

Proxy:    Cr Braun

Naseem Chetty: To give an update, we have nine categories of Portfolio, out of them we have done six and we have every Councillor with responsibility for two portfolios and two proxys.

Mayor Addo: On to (Community Safety & Justice). Cr de Jersey has had a lot of experience with the Justice Group.

Community Safety & Justice: Cr De Jersey

Proxy:    Cr Mar

Mayor Addo: Housing, Health & Aged Care. I want to retain Health.

Housing, Health & Aged Care:              Mayor

Proxy:    Cr Braun

Mayor Addo: Let's see if we are evenly divided. Naseem can we read it off.....

Naseem Chetty read the outcomes of the division of portfolios from the projected Matrix.



**MOTION****RESOLUTION C058/20**

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That Council endorse the Matrix of Councillor's Portfolios as noted below:

**CARRIED AT 10.49AM**

Portfolio Allocation	Cr Braun	Cr de Jersey	Cr Mara	Cr Hudson	Mayor Addo
Committee Member for the WCCCA (including Northern Trust)	Proxy	-	-	Portfolio	-
Alcan Ely Bauxite Mine Trust	-	-	Proxy	Portfolio	-
Land & Sea (MASC Seat on MILSAC)	Proxy	Portfolio	-	-	-
Enterprise Development	Portfolio	-	-	-	Proxy
Education (including P&C Representation)	Portfolio	Proxy	-	-	-
Community Safety, Justice	-	Portfolio	Proxy	-	-
Housing, Health & Aged Care	Proxy				Portfolio
Community Services (including Arts, Sports & Rec, Youth, Men's & Women's Group)	-	Proxy	Portfolio	-	-
Social Events	Portfolio	Portfolio	Portfolio	Portfolio	Portfolio
Emergency Services	Proxy	-	-	-	Portfolio

The Meeting took a Break for morning Tea 10.50pm

Naseem: Councillors on the Teleconference Link could you please call back at 11.00am. Thank you.

Meeting reconvened at 11.12am

CEO sent a text to Cr Hudson, who appeared to be having problems with the Teleconference link

Meeting reopened at 11.21am

### 7.3 CEO OPERATIONAL REPORT

#### PURPOSE OF REPORT

To provide council an update of activities of the CEO for the month of March.

Naseem: To let Councillors know, I went to Cairns on 8<sup>th</sup> March for surgery, came back on 19<sup>th</sup> of March and I don't think we have ever been busier. To let new Councillors know what I have achieved since I commenced:

I was appointed as the Chief Executive Officer of Mapoon Aboriginal Shire Council and commenced my position in December 2017 and since then I have successfully completed the following:

1. Reviewed Corporate and Operational Plan and realignment of organisation structure to suite business operation.
2. Streamlined recruitment, induction, probation, and performance review process.
3. Improvement of business operational efficiencies hence reducing wastage of council resources.
4. Introduction of governance process and operational procedures to ensure compliance with Queensland's Local Government Act 2009.
5. Training of staff to ensure efficient service delivery
6. By implementing the above requirement council has increased their untied fund from \$1.7 million to \$5.03million to date, which is an increase of \$3.33 million dollars.

Naseem Chetty: Untied funds are funds that, once all monies are paid for a project etc, and it is completed, we are left with Untied Funds. When I took up my position we had Untied Funds of \$1.7 million, and now we have Untied Funds \$5.03 million, an increase of \$3.33 million dollars in two years and it is only tidying of wastage and I was quite content that when this COVID event occurred we still have money.

Mayor Addo: As of March 2020. In the past there were a lot of wastages, eg fuel, there was failure to plane the day, we looked at tightening up of the wastages, send off all our invoices and send them off in a timely manner. I have been on Council three terms, and we have never gone over 2 million and under the leadership of the current CEO we have been able to do this. The store is going to run at a loss, and Council is prepared for that We should always make sure we have at least 2 million dollars...it gives us money to fall back on for wages etc. if we were sitting on the 2 million we would have to put those store prices up now, if something goes wrong we are able to pay wages and pay our bills.

CEO: Sometimes our staff drag their feet, but I say "A fair days pay for a fair days work" I have pulled my hand away to contribute to community events, we have had the best Christmas, the best staff party, the best community party. After spending all that money we are still sitting very health and that is under me leadership and my staff

Congratulations Councillors you are now in a healthy condition.

Cr Hudson: Thanks

CEO: In addition to the reviews and improvements of Operational Procedures, during my time as CEO, I have brokered the successful applications for the following grants:



## GRANTS

1. Mapoon Café project - \$20,000
2. Completion of the Mapoon Airport Runway and Thunngu - \$4.6 Million
3. Construction of the new Church - \$1.6 million
4. Aged Care Centre - \$2.3 million
5. Removal of hazardous tree and fire breaks for elderly residents - \$235,000
6. Solar Street Lighting & CCTV - \$537,000
7. Proposed Cultural Centre - \$2.6 million
8. Splash Park - \$1.3 million
9. Staff houses - \$1 million
10. Social Housing - \$4.6 million
11. Water Upgrade - \$5 million
12. Barge landing - \$2 million
13. Secured funding for Community bus and community hearse

The additional projects that my team have completed include:

## Community Development Initiatives

- Police Liaison Officer Position negotiated and readvertised
- Mapoon gymnasium project completed – contract with PCYC
- 99 Year House Leases – prices reduced.
- Lobby to reopen Bertiehaugh Road
- Purpose Built Ranger Station – application for funding with RIO
- Discussion re possibility of a Skate Park and other amusements for children
- Community Garden Competition
- Art Competitions
- Ranger Program and work with Rio Tinto
- Visitor Management Signage
- Community Consultation including regular Community Meetings

Mayor Addo: How far away are we from completing the Aged Care Facility?

Naseem Chetty: We are waiting for the electricians and the roofer. Tom will be able to advise in more detail about that. Next, Congratulations to everybody we have secured funding for our new community bus and a hearse.

Mayor Addo: We should have that in a few months.

Cr Braun: All the money for the projects is separate, and sitting over here?



Naseem Chetty: Yes, it is separate. I keep a very close eye on the finances, I negotiate well and my staff negotiate well. I keep a close eye on Grants and finances. If you know anyone who wants to apply.

There was discussion re the selection process.

Cr Braun: If someone applies from outside, what do we do about accommodation

There was discussion re previous applicant who wanted a four bedroom house.

Mayor Addo: We are hoping someone local applies and is successful or at least if the successful applicant have contacts with community.

CEO: We have successfully reduced the costs of Social Housing.

Mayor Addo: What is it

CEO: Do you want it now

Mayor Addo :Yes

CEO: I'll get it now. I told you I had some surprises

#### Matrix of Dwelling Sale Price Vs Age of House and Number of Bedrooms

<b>Dwelling Sale Price under a 99-year Home Ownership Lease in Mapoon</b>			
<b>Bedroom Count</b>	<b>Age of House 1-5 years</b>	<b>Age of House 6-10 years</b>	<b>Age of House 11 plus years</b>
2 bed	\$60,000	\$50,000	\$40,000
3 bed	\$80,000	\$70,000	\$60,000
4 bed	\$100,000	\$90,000	\$80,000
5 bed	\$110,000	\$100,000	\$90,000
6 bed	\$120,000	\$110,000	\$100,000

Naseem Chetty: Congratulations Mayor Addo.

Cr Mara: is the community garden still going ahead?

Naseem Chetty: Yes

Cr Braun: I have been asked could the Garden Competition be extended until the end of the wet

Naseem Chetty: We are not looking at the grass, we are looking at the gardens themselves.

Discussion re Garden Competition and techniques.

Cr Mara: We could get a group together of like-minded people

Naseem Chetty: March has been a busy month with Local Government Elections, we have sworn in the Mayor, Deputy Mayor and Councillors.

Discussion re six female mayors.....from Aurukun up, all successful candidates are females but one.

Naseem: Congratulations to each of you! This time has been very stressful for my staff and because of social distancing I have not been able to have staff meetings, however we have offered EAP support to them if they are having any issues. Does any one have any questions

General response: No

Mayor Addo: Could we have a mover and a seconder that the CEO's report be accepted?

**RESOLUTION C059/20**

Moved: Cr Margaret Mara

Seconded: Cr Dawn Braun

That council receive and take note of this report.

**CARRIED 12.03PM**

**7.4 UPDATE ON COVID19****PURPOSE OF REPORT**

The purpose of this report is to advise council on the operations of business during this time of crises with the pandemic Covid19.

Naseem Chetty: I will give this one next, on the 20<sup>th</sup> March we went into lock down, we did not have any support initially from the police, then they came in on 22<sup>nd</sup> for a few days

Mayor We had to go through Jackie Trad, then we got assistance.

Naseem Chetty: Within a very short period of time my staff worked day in and out, every day, no weekends off, to do the Pandemic Plan, Facebook posts notifying community of every development, alcohol plan, Community Safety Plan.

Mayor Addo: Did we finish Community Safety Plan?

Naseem Chetty: It is with DATSIP.

We had a lot of complaints re the store, that External staff were given preference, that there was No food in Mapoon, and complaints about the community lock down. Complaints to Warren Entsch, Cynthia Lui's office, the Premier's Office etc as per my report.

I organized the Weipa EHO to travel from Weipa to inspect our Store with no negative outcome...mostly we are known as a corner store....we have had huge additional costs as a result of the COVID shut down, we have subsidized those costs, we have reduced prices at the store on essentials, and these costs only cover freight...not staff etc. My request to Council is do we want to return to the normal prices or do we want to leave the prices as it is, and can take them back?

Mayor Addo: Can we leave that until we see the financial report to make a decision?

Naseem Chetty: Yes of course. There are a lot of attacks against staff on social media and even verbally, some of the staff have spent numerous hours volunteering at the store, staff are not feeling appreciated. There is talk of a petition in community to remove outside staff and I have very thin staff, if I lose staff it will be very difficult to run operations, wrong or right, our management and staff have done everything possible to see that there is food here. Suddenly we needed more food because of lock down. Some suppliers thought we were hoarding food.

Mayor Addo: Torres is having the same problem, especial the outer islands, I think all the aboriginal communities are feeling the same, many communities go to the next town for supplies It is not only Mapoon that is being affected.



Naseem Chetty: I am told it is also the big stores down south that cannot get supplies

Confidential discussion re Social media.

Cr Hudson: It people are posting things that are wrong, that should not be made public, I think we should be managing our social media page better.

Naseem Chetty; We actually manage our own page very well,, but people post on their own pages or on Mapoon Yarn Time. People are deliberately geeing people up. There have been some very serious allegations and comments that are not true. I have reported some of these to the police.

Discussion re the seriousness of the allegations.

Naseem Chetty: There are three people who have been charged by police.

Confidential Discussion.

Cr Hudson: I strongly suggest that Naseem should take legal action as a result of defamation f her character.

Naseem Chetty: We are taking legal action through Preston Law. The amount of extra work that has been done and no one has asked for over time, management and staff have been very giving but community has been very harsh in places.

Mayor Addo: There have been days when Tom and I were here for night after night till 6pm. As long as Cairns does not get any more cases, hopefully it will continue to improve. Can we have a mover and a seconder for that report?

#### **RESOLUTION C060/20**

Moved: Cr Dawn Braun

Seconded: Cr Margaret Mara

That council agree to Leave the prices at the Store as is and make decision after the restrictions re COVID-19 are removed.

**CARRIED AT 11.42AM**



**7.5 FUNDING AQUIRED FOR MAPOON COMMUNITY BUS AND HEARSE****PURPOSE OF REPORT**

To advise council that we have successfully secured funding to purchase a suitable Mapoon Community Bus and a Hearse.

The CEO explained the conditions of the funding and what would be paid for.

Naseem Chetty: If Council is happy with that we can approve the funding.

Cr de Jersey: What kind of bus?

Naseem Chetty: A 4WD bus with a hoist for disabled people.

Cr De Jersey: Not the same as the last bus I hope. All the problems happened when it had to be made into a 4WD.

Mayor Addo: Something like the school, where it is easy to climb into?

Naseem Chetty: Yes. The bus we have a quote for, it has all the things we need, we are not segregating people.

Discussion re community needs.

Mayor Addo: We are going to have a policy.....we are going to really look after this bus.

Naseem Chetty: Even the bus will have a camera. I will be able to see what happens if there is an issue.

Cr Hudson: There could be privacy issues with that>

Naseem Chetty: Our policy says you are not to transport grog in our vehicles, it says you must follow rules.

Cr Hudson: It could be detrimental to us due to privacy laws.

Naseem Chetty: We will not be looking at it unless and until we have had a complaint.....if it is carrying ten cartons, it is a crime, using CCTV is common these days, it happens in every taxi and mainstream council buses. It is a safety issue and we can have cameras.

General discussion about the use of cameras in taxis.

Mayor Addo: Can we have a mover and a seconder for that report?

**RESOLUTION C061/20**

Moved: Cr Dawn Braun

Seconded: Cr Daphne De Jersey

That council:

1. Advise on whether they accept the funding under the conditions set by Ely Trust.
2. Take note and receive this report

**CARRIED AT 12.11PM**

Tom Smith was invited to join the meeting at 1.09pm

## 7.6 MONTHLY REPORT FROM THE WORKS MANAGER

### PURPOSE OF REPORT

Present to the council a report program performance and operational actions for the previous month. This report contains listed activities and points for decisions in the council meeting.

Tom Smith: . Aged care being delayed Phase 1. Phase 2 painted inside and outside.

Mayor Addo: Is there a block layer in Weipa?

Tom Smith: The blockwork will be done by a brick layer, that is just getting finalized.

When is it going to be completely finished?

Tom Smith: We do not know, we are waiting on Ergon. They have to take power poles out, and it is not deemed essential. Church work is still waiting, the contractor is willing to quarantine. Accommodation work is waiting for advise, Aged Care waiting for power, in the meantime the wardrobes can go in there.

Discussion re progress and funding,

Naseem Chetty: Yes....we have sourced Building Our Regions Funding \$1 million

Tom Smith: We will have Four two bedders for the expansion of the accommodation!

Cr Hudson: Through the chair where will they go?

Tom Smith: Cameron..

Cr Hudson: That's Councillor Hudson, not Cameron.

Tom Smith: Sorry Councillor Hudson, we did not use the whole block, they will go at the back of the existing ones. It will cater a bit more for the grey nomads..

Discussion re the regular fishing group

Tom Smith: We are now waiting for travel to be lifted to tidy up the town streets, it will be a pretty quick project. Having big machines in town is good, establishment is what kills us. Back to the solar street lights, everything in in Weipa, but we had close down they are just waiting for the travel to be lifted. In relation to the Cultural Centre we are going to start filling that block tomorrow, there is about half a metre of fill to go in for that building. Tender for the water system upgrade is ready to close, maybe by Christmas we will have it done. There is a 1.2 mega litre tank then we would have 3 days water stored and treated if everything went wrong. Just going back to the Church, Everything is in Weipa.

Mayor Addo: They are not going to charge us for storage?

Tom Smith: No, everyone is ready to go and they are not going to do that. Staff Housing, blocks are ready we have filled them, just have to have a compaction test. It is hard to guess when it will



be finished, but you may see some structures there late July/ August, the successful tenderers are from Weipa. The new school fence is up so they can see the littlies.

There was discussion re possible funding for the school.

Tom Smith: That is basically the council work for the last month, stuff is progressing and we are just waiting for the travel to be lifted. At least we are not eating away at budgets...

Mayor Addo: Can we have some one to move and second that report?

**RESOLUTION C062/20**

Moved: Cr Margaret Mara

Seconded: Cr Dawn Braun

That Council endorse the Works Report be s tabled as read.

**CARRIED AT 1.43PM**

**7.7 AECOM REPORT****PURPOSE OF REPORT**

Present to the council a report program performance and operational actions for the previous month. This report contains listed activities and points for decisions in the council meeting.

Tom Smith: Tiling now complete, 85% of the whole is complete, there are bits and pieces to go, plumbing toilets is almost finished. Bits and pieces to go. Missing roof flashings, entry doors, as soon as Hortons can be here it will be done. We are finishing the fence now, the church wall is poured, the roof is in Weipa, the bell tower design has been finalized, it is never going to get dirty and never going to need painting. You have to work with the building regulations eg for people in wheel chairs, satisfying the code is important or they cannot be signed off. The biggest issues have been the travel restrictions. The Weipa contractors are happy to come in and be quarantined.

Discussion with possibly hearing some good news, soon to come in with 14 days distancing from local people. The contractors are from Weipa.

Tom Smith: Do you agree with that?

General consensus.

Tom Smith: Re the Community centre, the concept is done, you will see the building pretty quick, there is a lot of technical detail on the inside we need to have it put up quick before the wet. It could be open and sheeted in as little as three weeks. All civil plans are complete with nil project issues.

Cullen Point Barge Ramp we have received three tenders from \$1.5 million up to \$2.3 million we are just finalizing a few things...some things are a requirement of the design, it looks like about

\$2 million including the groyne, we were expecting another million. We have \$600,000 , and are waiting for another \$800,000 which should be organized, the only short fall will be to finish the groyne but there is another funding opportunity opening, for the short fall.

Naseem Chetty: Once you get it rolling, it happens.

Tom Smith: It is just down to the rock supply

Mayor Addo: The reason we went that way, to get our own landing is that now we pay for freight from Cairns to Weipa, and then we have extra cos to get it from Weipa. This way they can drop our stuff at Mapoon directly.

Cr de Jersey: Will this be at the same plac as the ramp now, and can community people get freight too?

Mayor Addo: Yes, there are other opportunities.

Tom Smith: There are other opportunities also, Metro Mines are looking at having Council do their bin services.

Mayor Addo: There is also Rio Tinto, we have to look at future planning for fee for service for that kind of work.

Naseem Chetty: It depends on how long it takes for us to get permission from Traditional Owners so we can expand our landfill. I hope to have the barge landing starting by the end of this financial year. I am trying to finish projects before moving on to the next one.

Cr Hudson: I have a quick question through the chair. Do we have Native Title paperwork in place? I am speaking on behalf of Council as we have an obligation to the Native Title Holders.

Naseem Chetty: We have had some confusions, but the projects that we start we get the permissions and do the paperwork so there is no lapse.

Tom Smith: With the barge landing, Councillor the documents were not finished until the end of January.

Cr Hudson: I find that a bit of a conflict as I have not seen anything through Rugapyn.

Naseem Chetty: Remember we have talked about this earlier in the meeting, conflict of interest is an issue.

Cr Hudson: I am trying to protect Council's interest.

Naseem Chetty: Maybe there is another way about this, you could come as a Rugapyn member and you could see the me.

Cr Hudson: I can do that



Naseem Chetty: There is a conflict of interest and a perceived conflict of interest. as a result of Belcarra, if it is not done correctly, it is more work for me in the long run.

Cr de Jersey: While there is construction going in, will there be an alternative to that ramp? Will it be dredged?

Tom Smith: The ramp is going higher, the base of the ramp is going to be big, it will be a proper ramp and it will finish in deep water.

Naseem Chetty: Once we have finalized the design, anything that it above the high water mark we must discuss permission with Mokwiri. Unless and until we have the design we cannot do that.

There was general discussion about where the ramp will end.

Tom Smith: It is nearly as wide as this room, it is a proper barge landing It is a big project it will be good for that side of town. That is basically where everything is with my works.

Mayor Addo. Right.

Tom Smith: That's about me. Everybody has been fantastic.

Mayor Addo: BAS work is OK?

Tom Smith: Yes it is progressing. QBuild is aware of the problems we have had in the last few weeks, they understand.

Mayor Addo: Are there any more Questions for Tom, if not can we have a mover and seconder?

#### **RESOLUTION C063/20**

Moved: Cr Margaret Mara

Seconded: Cr Dawn Braun

That the AECOM report be tabled and accepted as read.

**CARRIED AT 1.47PM**

Elzebie joined the meeting at 12.13pm

### **7.8 EXECUTIVE FINANCE MANAGER MARCH 2020 REPORT**

#### **PURPOSE OF REPORT**

Present to the council a report outlining program performance and operational actions for the previous month. This report contains listed activities and points for decisions in the council meeting.

Elzebie: Good Afternoon Mayor & Councillors. Are we all on page 58? The finance team are all working very well together, usually we have a team of 5 this week we are down to one, but Andrea is helping with Purchase Orders.

Cr Hudson: I cannot hear properly.

Elzebie: Who have we got on the phone?

Naseem Chetty: Sorry, Cr Hudson is on the phone, he is in isolation, could you move closer to the phone Elzebie:

Elzebie: Certainly. Profit & Loss, YTD \$1.09 million mainly due to the timing of the projects

Revenue to 31 March \$17.2 million 20% below the budget due to timing of the projects.

General Expenses and cost of goods sold is 1\$4.3 million, below expectations again due to due to timing and Covid 19.

The Store has made a YTD loss of \$169 000 due to COVID 19 and stocktake has effected YTD as well. Has anyone got any questions?

Mayor Addo: That \$169,000.....is it for the month?

Elzebie: No, there was a \$30,000 loss in the last month. There was also a loss the month before. Once we redo the stock take it should balance it out. One of the problems we had was they had not done a stocktake since June last year it is a cumulation. In future they will be doing a stock take on a regular basis.

Mayor Addo: We can't go on this trend, If Weipa do come under the biosecurity zone, we can go back into a better position.

Naseem Chetty: Through the Chair, I am looking at a few things, everybody has been so much involved and I will talk later about this.

Cr Braun: If you keep the cost lower and you are spending the same amount it will improve.

Naseem Chetty: We have a separate cost code for COVID 19. So far QRA are saying it is a Queensland Government responsibility..... they have not come to an agreement as to whether they will cover these costs. That is why I very quickly pushed for police to be covering the road block.....normal operation for council to provide groceries of food.

Mayor Addo: That is why we have to be very mindful, as soon as Weipa opens I will be saying very strongly that we need to go back to other pricing.

Cr Hudson: Are the Disaster mob covering the cost of me being here in isolation?

Mayor Addo: No that is an agreement that LDGM have arranged to provide the cabins as the need for quarantine. We will be getting people asking about that, It is part of our Pandemic Plan that went to the Premier's Department.

On Page 67 we have the Budget analysis for each Department Actual VS Budget.

Accommodation has been affected by COVID 19 Their profit is down from projected, Store has made a loss of \$169,000 parks and gardens have a loss of ..... comes out of untied funds

Aged care profit \$298,000

Works etc profit \$1.7 million

Untied funds have gone up to \$5.587 Million

Mayor Addo: With our money out of BAS how are we going?

Elzebie: Really well Kathy has been following all of the old BAS ones up. Has anyone got any questions?



Cr Hudson: Awesome thanks for that financial report.

Mayor Addo: Can we have a mover and seconder please?

**RESOLUTION C064/20**

Moved: Cr Daphne De Jersey

Seconded: Cr Dawn Braun

That Council endorse the financial reports for the financial period March 2020.

**CARRIED AT 12.23PM**

**7.9 HR REPORT****PURPOSE OF REPORT**

To advise Council on the operations of the HR/Payroll department

The CEO presented the report.

Naseem Chetty: Unauthorized absences have been an issue over the last 12 months, on Page 72, it is 392 hours which is about one third less than it used to be our absenteeism has improved. It says that staff understand the leave form applications and are filling those forms. The HR Officer has been looking after our media things, and doing all the online notices, we have spoken to her about the other matter. Someone felt that we were stalking their page. Someone commented that she wanted to know if they were from Mapoon or not. When people say negative things and we do not know them we do ask those things.

We have extra Rangers now and have filled the Fleet Coordinator position I have appointed them for 6 months and we will advertise the positions.

There is a vacant position for the Store Manager I have held off with all other positions, after looking at our financial position.

Mayor Addo: Brendan has asked about our work place occ health and safety position.

Naseem Chetty: He is welcome to apply, he can get the PD from HR.

In relation to how we are travelling, I am confident that we are in a good financial position

We have 69 people on our payroll, when I commenced we had 49, if we run ourselves competently we should not run out of money.

We have had a number of incidents, abuse of staff, these are not acceptable and have been reported to police. Does anyone have any questions?

Cr Mara: No.

General Response: No.

**RESOLUTION C065/20**

Moved: Cr Dawn Braun

Seconded: Cr Cameron Hudson

That the HR report be tabled and accepted as read.

**CARRIED AT 1.50PM****7.10 OFFICE MANAGER'S REPORT****PURPOSE OF REPORT**

To provided and update of monthly operations for the Administration Team

The CEO presented the Report.

Naseem Chetty: This report was prepared by Carolyn from HR as the position is vacant, and will be advertised ASAP. In relation to the Grants management, we manage more than 80 grants and they are all big grants, to get and keep these applications we work tirelessly.

We have other grant applications in, one with Rio, one with Building Better Regions and a number of small grants here and there with WCCCA and Ely Trust, there is the seasonal Calendar grant in with Ely Trust.

We are working on an A3 sheet for Visitor information

We are also going through our financial audits and facility audits, so we know which facilities need renovation. We are currently arranging painting of Ranger Building and Office Building and printing of the newsletter, Yarn Time. We will only publish that twice a year as it is resource hungry. We are also working on a Social dinner for Councillors going out if Councillors have any input?

Mayor Addo: We will have a talk about that at sometime, if there are no questions can we have a mover and a seconder?

**RESOLUTION C066/20**

Moved: Cr Daphne De Jersey

Seconded: Cr Dawn Braun

That this Administration Report be tabled and accepted as read

**CARRIED AT 1.52PM**

Willie Ase, Executive manager of Environmental Services was invited to join the meeting at 1.53pm.

Willie Ase: Sorry I have not submitted a report I have been on leave but have been briefed by Sarah. As you know, we have been in lock down with Corona Virus, and we have not been able to do our usual tasks. We have been assisting community. All of this was approved by our funding bodies and in the meantime we have been doing some on ground stuff to do with shore birds, beach clean ups etc. We can do more on country at the end of the lock down. Right now our hands are tied. Working with Parks and Gardens, they have had request to help the elderly with their gardens and we have been doing that and helping locals who want their yards done, at a cost. That is pretty much. This is usually all our big visitor management time, but again there is nothing we can do due to the restrictions.

Mayor Addo Are we out on the water?

Willie Ase: Yes that is where I have been now. I have just come in.



Mayor Addo: You are keeping an eye out?

Willie Ase: Yes there was a guy coming in through Clough's landing

Mayor Addo: Has he got a licence to fish here?

Naseem Chetty: He has a licence to fish anywhere in the Gulf.

Mayor Addo: He knows that the Landing is closed

Naseem Chetty: We will let the police know again, Clough's landing is closed

Mayor Addo: He has to find other ways of getting out

Cr Braun: There are other ways to get out.

Discussion re places that can allow people to access the Gulf without going on Mapoon Land.

Mayor Addo: It is being disrespectful. Mkwiri has closed it, we respect that.

Naseem Chetty: We will let Gail know that there is someone who has made a track to get to Clough's.

Are there any questions for Lee?

Naseem Chetty: Just one comment, Lee's crew has been working with our media team to complete the grave register and grave and plaque register, so then people can go and see where their loved ones are, so that there is a mud map of where they are and this is a very important job and I have looked at it and it is very impressive.

Willie Ase: Thanks

## MOTION

### RESOLUTION C067/20

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That Council accept and endorse the Land & Sea Report as presented..

**CARRIED AT 1.59PM**

**7.11 COMMUNITY AGED AND DISABILITY SERVICES****PURPOSE OF REPORT**

The Report was presented by the CEO.

Naseem Chetty: There has not been a lot happening at Aged care and Disability Services. This is to minimize all risks for our aged care clients, but regular information is going out to clients. I have gone out to the clients, met with them personally and I am working with one client who wants to go to Cairns. I wish to notify Council that there is a written complaint coming in.

The CEO provided Confidential information.

Naseem Chetty: If there is a complaint I go out and see the client so I am not just sitting in my office rest assured it will be dealt with

Cr Hudson: Just a quick question what role is the Coordinator playing at this stage?

Naseem Chetty: She looks after the Community Services portfolio, she was relieving Lee while he was on leave but she is now concentrating on her own management area. Aged Care, Arts, Sports & Rec, Community Services, Men's & Women's Group Play group. It is a large portfolio and it is to deal with people

Cr Hudson: It minimizes her ability to address issues in the Aged Care so that Council can tackle the Aged Care and that is how we are going to fall behind.

Naseem Chetty: I can hear what Councillor Hudson says, but we have a team leader who looks over Play group. We will have someone looking after our Arts area once the Cultural Centre is finished, and we have PCYC in Sports and Rec, there is plenty of assistance.

I think they can streamline, I think it is more personalities, there are always people absent that is something that clients are complaining about. If there are no staff, no matter who the coordinator is, we cannot deliver the service. If staff are not coming to work, we are sitting down with them and asking do they want to keep coming to work. Staff are not coming to work, it could be could be shopping days, domestic violence, I am tired of complaints when it is staff who are not coming to work. It was the same when we had the previous coordinator, this is not new.

Mayor Addo: When we review our Strategic Plan and our Operational Plan then we can look at whether we have the appropriate management to supervise and meet our objectives, I am glad you have raised this topic.

Cr Hudson: Thanks for that Mayor

Mayor Addo: Are there anymore Questions about this Report? If not can we have a mover and a seconder?

**RESOLUTION C068/20**

Moved: Cr Cameron Hudson

Seconded: Cr Dawn Braun

That this Aged Care report be tabled and accepted as read.

**CARRIED AT 2.10PM**



**7.12 PLAYGROUP****PURPOSE OF REPORT**

To give an update to Council on the progress of the Playgroup Program.

The CEO presented the Report.

Naseem Chetty: Playgroup operated until 22<sup>nd</sup> March after that we closed due to Covid. We have not had any incidents are there Any questions?

Mayor Addo: Do we need as resolution about this report?

Naseem Chetty: No, there is really nothing to report, could Council just note the report.

**RECOMMENDATION**

That this report be Noted.

**7.13 ACCOMMODATION MANAGER'S REPORT****PURPOSE OF REPORT**

To present to Council a report outlining Program Performance and Operational Actions of the Accommodation Facilities for the month of March 2020.

Royleen Wolski presented this report.

Royleen Wolski: I have been acting as Accommodation Manager during the time the Accommodation & IT Manager has been managing the Store. There have been no issues most of our accommodation has been closed due to Covid. We have had the police housed there on occasion, and I am working on matters such as refunds and possible re-bookings.

Information was provided re the Plaques at Duyfken Point and at Anzac Park. These matters have also been at a standstill due to Covid as the relevant offices have been closed.

**RESOLUTION C069/20**

Moved: Cr Cameron Hudson

Seconded: Cr Daphne de Jersey

That the Accommodation Manager's Report be tabled and accepted as read.

**CARRIED AT 2.12PM**

**7.14 STORE MANAGER'S REPORT****PURPOSE OF REPORT**

To present to Council a report outlining Program Performance and Operational Actions of the Rugapyn Store for the month of March 2020.

The Report was read as prepared by the Acting Store Manager.

**RESOLUTION C070/20**

Moved: Cr Cameron Hudson

Seconded: Cr Daphne De Jersey

That this report be tabled and accepted as read.

**CARRIED 2.14PM**

**7.15 FLEET & WORKSHOP COORDINATOR'S REPORT****PURPOSE OF REPORT**

To Advise Council of the Operational aspects of Fleet Management and the Workshop

Delivered by Naseem.

Naseem Chetty: The Workshop Coordinator Worked on 13 different vehicles and had a productive month.

**RESOLUTION C071/20**

Moved: Cr Margaret Mara

Seconded: Cr Daphne De Jersey

That the report be noted and tabled as read.

**CARRIED AT 2.15PM**

**8 ANY OTHER BUSINESS**

Nil



**9 CORRESPONDENCE IN****9.1 CORRESPONDENCE IN FROM ACTING DEPUTY DIRECTOR GENERAL, SCOTT MARTIN RE THE OPTIONS ASSESSMENT FOR A FIRST NATIONS CULTURAL CENTRE IN BRISBANE DATED 8 APRIL 2020****PURPOSE OF REPORT**

To advise Council of Correspondence IN from Acting Deputy Director General, Scott Martin re the options assessment for a First Nations Cultural centre in Brisbane dated 8 April 2020

Naseem read the Correspondence, who asked Councillors to note the correspondence.

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**General Business**

Naseem Chetty: It has been raised that certain community members have been saying that they will get rid of the Council staff, this staff works very hard for Council and Community. I urge Councillors if they have a problem with staff to raise their issue through the correct channel. That is, speak to the Mayor, not the staff member, and the Mayor will raise it with me as the CEO.

Cr Hudson: Can we have that in writing?

Naseem Chetty: The complaint has been made to me verbally.

CR Hudson: Can I just advise you, Madam CEO that we should have complaints like that in writing, so that we have documentation in relation to these complaints. Otherwise it is not official.

Naseem Chetty: Cr Hudson, because it is not in writing, it does not become unofficial, someone has raised it up, and I am raising it with Council. I am hesitant to give confidential information. I will raise it with the Mayor and Deputy Mayor after the Meeting.

Cr Hudson: I will leave it to that.

Naseem Chetty: There is a lot of talk in the community and a lot of complaints, including complaints about Councillors. Councillors need to understand that if you have complaints made against you personally, I am here to assist you. Please be mindful if you need support I am here to support you.

Mayor Addo: Is there any other business?

General response: No

Mayor Addo: Thank you very much. The Portfolios will need to be documented and community advised. We will send a letter out to WCCCA advising that Polly Smith is no longer the Representative from Council and also to notify The ELY Trust, You will need to give all your information on to Registers of Interests.

Naseem Chetty: Within the first seven days we have to put your register of Interests on the Website.

Cr Mara: How will I do mine?

Naseem Chetty: Cr Mara I am sure you have one already, it is just the new Councillors who have to get theirs done.

Mayor Addo: Thank you.

**10 CORRESPONDENCE OUT**

Nil

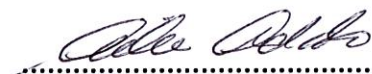
**11 NEXT MEETING DATE**

Proposed date for next meeting: 18 May 2020

**12 CLOSE MEETING**

The Meeting closed at 2.23pm

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on Monday 18 May 2020.

  
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CHAIRPERSON