



MINUTES

Ordinary Council Meeting

Tuesday, 21 July 2020

**MINUTES OF MAPOON ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE MASC COUNCIL CHAMBERS
ON TUESDAY, 21 JULY 2020 AT 9.00AM**

PRESENT: Mayor Aileen Addo (Chair of LDMG), Cr Margaret Mara, Cr Dawn Braun, Cr Daphne de Jersey, Cr Cameron Hudson

IN ATTENDANCE: Naseem Chetty (Chief Executive Officer), Royleen Wolski (Minute Taker)

1 OPEN MEETING

The Meeting was opened at 9.38am

Mayor Addo: We might have a minutes silence for that young boy. Thank you

Mayor Addo: Is there any conflict of interests to declare?

Cr Hudson: This part of the Agenda this morning, no.

Mayor Addo: Thank you

Cr Hudson: I have resigned from my position on the Board and I do not believe I have a conflict.

Naseem Chetty: Through the Chair, I do not think there is anything in the Agenda that will be a conflict.

Cr Braun: Except for me with that application.

Mayor Addo: No, nothing at this stage then. Has everybody read the minutes?

Cr Hudson: No

Mayor Addo: We will take some time to read the minutes.

Mayor Addo: When everyone has read the minutes, if you are happy with them, can we have a mover and a seconder.

2 APOLOGIES

Nil

3 CONFIRMATION OF MINUTES

3.1 MINUTES OF THE COUNCIL HELD ON 16 JUNE 2020

RESOLUTION C122/20

Moved: Cr Dawn Braun

Seconded: Cr Margaret Mara

1. That the Minutes of the Council held on 16 June 2020 be received and the recommendations therein be adopted.

CARRIED AT 9.42AM

3.2 MINUTES OF THE SPECIAL COUNCIL HELD ON 19 JUNE 2020**RESOLUTION C123/20**

Moved: Cr Dawn Braun

Seconded: Cr Margaret Mara

1. That the Minutes of the Special Council held on 19 June 2020 be received and the recommendations therein be adopted.

CARRIED AT 9.43AM

4 MATTERS ARISING FROM THE MINUTES

Naseem Chetty provided information about an inaccurate report in the media.

Naseem Chetty: I have organized training in how to communicate and avoid being misquoted.

There was discussion re the article, and what was said in the media, and discussion re what Council can do in future about what monies are spent in the Community, and that WCCCA has been very good to uthe community.

Cr Hudson: And that is despite the fact that community grants are capped.

Discussion continued re the extensive funds contributed by WCCCA and how Council could make this known.

ACTION ITEM

Naseem Chetty: We will actually get the Australian, we will get the Australian to come and do that

Mayor Addo: The amount that WCCA comes and puts into the Community should be acknowledged.

Naseem Chetty: And the Board Chair can do the Co-openings on the Projects they support.

There was discussion about who projects are funded by

Mayor Addo: Is there any other business arising?

No response.

5 MAYOR AND COUNCILLOR REPORTS**6.1 MAYOR'S REPORT****PURPOSE OF REPORT**

To advise Council of the day to day Schedules and Meetings of the Mayor and Councillors

Mayor Addo: We will go onto my report

Question from the floor: Have you got a report on the Landfill?

Mayor Addo: I'll do my report, we will do the Landfill report later.

Mayor Addo read her report as submitted.

Mayor Addo: I attended the TWG Meeting, Normally we have housing DATSIP at that meeting and any support we need, that is what the TWG Meeting is about Councillors can come too if you want to build your knowledge up Mayor & Deputy Mayor usually come, we raise issues about housing.

Then I attended the LDMG meeting

We are going to have another one on Wednesday about 3pm so Jo can attend.

That will be after our Trustee Meeting

Mayor Addo explained who normally comes but stated that if you want to come if you are free, 3pm tomorrow, the police sit in on it as well

Had a meeting with Chris Sara and Haylene Grogan, she is head of First Nation and works in health.

Discussion re who would and would not be permitted to be a tourist.

Discussion re generating tourism money.

Mayor Addo: Now we have to look at NSW.

Information was given re moving the border to the Tweed and discussion about people jumping the barriers.

Cr Hudson: I think it is worth noting that Torres and the outer islands are going to be closed to tourists.

Mayor Addo: From here, we are so close to Weipa and if we close, we are going to be abused, staff got threatened and we do not want to go back to that If we get a case in Cairns or Weipa we will revisit that.

Discussion re the difference between the Torres Strait, and the outer islands, and Qld Health looking at the dynamics of how people got infected.

Discussion re confidence in Qld health

Mayor Addo: I have confidence in Qld Health. Contact tracing is crucial.

Discussion re what is available to support services in Cairns.

Discussion re who is thinking about closing their borders.

Cr. Hudson: Through the Chair, when Cook Shire was giving those permits how does that affect us?

Mayor Addo: I raised that where Cook Shire was giving permits and we ended up with them on our door step.

Discussion re how LDMG decisions change on a daily basis

Mayor Addo: I had the meeting with Rio, and their presentation.

Also our By Law meeting with Preston Law. The Health Meeting, I raised that people are getting referrals and they do not get back to them for months. Information given as to the doctor coming to check charts re follow up.

I also mentioned when a patient goes to clinic and are told to come back tomorrow or Monday.

Had a meeting with the Chair for Torres & Strait, Ella Kris...

Discussion re the fact that the nurses are highly trained and they can call the doctor if required.
Naseem Chetty provided information as to what had happened.

Mayor Addo: I raised that.

Discussion re specifics about linking up with specialists, and making your own appointments.

Mayor Addo: Some community people won't do that.

I told that to Dr Brown, and also raised it at DATSIP, that we have no doctors for how long?

Naseem Chetty: Nearly 8 weeks

Cr Mara: About a week later we had a doctor.

Further discussion re service provision re Health.

Naseem Chetty: We did raise it with both the DONs.

Discussion re the provision of health services, and continuity of care.

Mayor Addo: It is best to deal with one doctor, but we chose to live in the Cape, so it is not always possible.

Naseem Chetty: Through the Chair we also talked about the other matter

Mayor Addo provided information about the conversation about sending workers with no consultation, and the possible problems, and what had happened in the past.

Mayor Addo: That was very disrespectful.

Cr Mara: We have to think about the community.

Discussion re a previous incident, and how it was frightening.

Cr Hudson: Through the Chair, Mapoon is going to be the destination for those people I do not know if the courts are sending them here, some can be under orders.

Mayor Addo: We are going to stop that, they have to show respect before they send them here I have had Lotus Glen ring about sending people from other communities....we will not take anybody unless they live in Mapoon.

Action Item

Mayor Addo: Council will also write a letter to the Department of Justice.

Discussion re another matter and avoiding the ongoing problem.

Agreement that the Justice Group can be involved in the process.

Mayor Addo provided information on the TCICA meeting

Mayor Addo: Those are all the meeting that I had. She then provided information about future plans.

RESOLUTION C123/20

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That Council accept the Mayor's Report as tabled and read

CARRIED AT 10.30AM

6 OPERATIONAL REPORTS

7.1 COUNCILLOR'S REPORTS

PURPOSE OF REPORT

To advise Council of the day to day Schedules and Meetings of the Mayor and Councillors

Deputy Mayor Braun gave her report as provided in the Agenda.

She provided information re local laws and how they are easy to amend.

CR Braun: I also did the CEO's appraisal. There was also the Special Council Meeting on the 19th I have gotten information re options for health care, the TCICA meeting that everyone went to, Housing and their methodology. Ensuring transparency is adhered to. Then there was the meeting with Rio Tinto with JS and his entourage. We showed them a video about Mapoon, which was very nice ,that you Royleen. Hopefully that has given JS food for thought.

Mayor Addo: Cr Hudson?

Cr Hudson: Through the chair apologies I was not aware that we had to make a written report I have attended a few WCCCA meetings, they were about the agreements and their funding obligations. I had the First Ely Coordinating Committee recently, there is a back log of numerous applications that have not been tabled or delivered. Now there is a new appointed CEO who is doing really well in that regard.

Mayor Addo: Is that Bruce?

Cr Hudson: Yes, Bruce Gibson. My apologies for not having a written report, I will keep you well advised in future.

Mayor Addo: Cr de Jersey?

Cr de Jersey I attended the Council meeting, and the meeting for By laws review. Something that I have noticed... Information provided re need for treatment for illness.

Discussion re health implications.

Cr de Jersey: That meeting with Qld Health, information provided re Communicare

There was no Justice Group, clients were advised to contact the court house..

Cr de Jersey Information provided re Justice Group issues.

Action Item

Mayor Addo: Can you ring up the Weipa Police, Mark Henderson, this Community Liaison Officer selection is taking too long...three months, applying for other jobs

Naseem Chetty:

Cr de Jersey: I also attended the TCICA Meeting There was discussion re the usual April meeting, but it did not go ahead due to COVID. There has talk about issues to do with policing in communities

Cr de Jersey: That is my report.

Action Item

Mayor Addo: I will ring Mark.

There was discussion re options for whom to reach out to.

Discussion re people in various positions.

Naseem Chetty: It has been 12 months, we could lose the funding We know there are people in our region who have applied for the job.

Mayor Addo: Cr. Mara?

Cr Mara: I attended the last Council Meeting, the Special Council Meeting and

My Pathways, with Charles Budby re hydroponics.

There was discussion re hydroponics and what is done including calcination rocks.

Cr Mara: I went to the Local laws Review with Preston Law, the meeting with Dr Tony Brown, the TCICA Conference and the Meeting with Rio Tinto and JS. That is my report.

Mayor Addo: Could we have a mover and a seconder for the Councillor's Reports.

RESOLUTION C124/20

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That Council accepts the Deputy Mayor's Report as tabled and read.

CARRIED AT 10.40AM

Mayor Addo: We will move forward then, Confidential Reports.

Question from the floor: What page is that

Clr Braun: Page 49.

MOTION**RESOLUTION C125/20**

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That Council Move out of Open Council and into Closed Council to discuss the Confidential Reports..

CARRIED AT 11.08AM

7 CONFIDENTIAL REPORTS

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

5.1 CEO Employment Contract and Annual Performance Appraisal

This matter is considered to be confidential under Section 275 - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the appointment, dismissal or discipline of employees.

Moved: Cr Margaret Mara

Seconded: Cr Daphne de Jersey

RESOLUTION C126/20

That That Council approve an extension of the Chief Executive Officers contract of employment from 5th December 2020 to 4th December 2024.

2. That Council delegate to the Mayor the authority, at each Annual Performance Review of the Chief Executive Officer to negotiate and agree on an appropriate remuneration rate for the Chief Executive Officer for the following twelve months.

CARRIED AT 11.45AM

5.2 Expansion of Council Infrastructure - Works and Environmental Services

This matter is considered to be confidential under Section 275 - h of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

RESOLUTION C127/20

Moved: Cr Margaret Mara

Seconded: Cr Dawn Braun

That Council:

1. Meet with OMAC board to discuss funding's for community infrastructure: Church, Multipurpose Centre and Barge Landing, which is for the benefit of residents of Mapoon,
2. Request OMAC's support for Rangers funding application 2021,
3. Requests OMAC's support for MASC Rangers to work on Country.

CARRIED AT 12.05PM

5.3 Confidential Report re Derogatory Social Media Posts

This matter is considered to be confidential under Section 275 - h of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

This issue was discussed but no resolution required

MOTION

RESOLUTION C127/20

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That the Confidential Reports be approved as tabled above.

CARRIED AT 12.05PM

RESOLUTION C128/20

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That Council moves out of Closed Council into Open Council.

CARRIED AT 12.05PM

The Meeting closed for lunch at 12.06pm

Meeting reopened after lunch at 1.19pm

Housing representative Alexia Kelso was invited in to address the Meeting.

Alexia Kelso: Mapoon is going really well, about 93% compliance in relation to rent, we can get in and get involved to get yards done etc.

Ms Kelso provided extensive information as to tenants, and specific housing issues.

Ms Kelso Provided information re:

- Temporary Absences and under what circumstances someone must give up their tenancy.
- Caseworkers who are available to help under certain circumstance
- People having to be on the Hosing List to be allocated a house.
- Overcrowding
- The connection between lack of housing and trauma
- How long a tenant can have a visitor
- Action that was being put into place
- Information to which Council is permitted to have access
- The need to register for a house as well as registering for voting

- ID required to go on the housing list
- When house swaps can be done
- Maintenance Issues
- Short term rentals are not possible
- Complaints about tenants and the correct processes.
- Confidentiality.
- What is being done at the Weipa Hub and what is on hold due to COVID restrictions.

Discussion was had regarding transition house.

Ms Kelso left the room at 2.10pm

Naseem Chetty returned to the Council Meeting,

Naseem Chetty, Through the Chair, could we need to discuss a confidential matter.

Mayor Addo: Could we have a mover and a seconder to move into a Confidential session.

Naseem Chetty: This matter is considered to be confidential under Section 275 - h of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

MOTION

RESOLUTION C129/20

Moved: Cr Margaret Mara

Seconded: Cr Daphne de Jersey

That Council move out of Open Meeting and into closed meeting.

AT 12.12PMCARRIED

Consultation with Elanor Scott from Preston Law

MOTION

RESOLUTION C130/20

Moved: Cr Margaret Mara

Seconded: Cr Daphne de Jersey

That Council move out of Closed Council and into Open Council

AT 12.22PMCARRIED

Naseem Chetty left the meeting to attend to an operational matter at 2.22pm

Naseem Chetty returned 2.22pm

There was discussion re the Firearms Licence.

7.2 2020-2021 DRAFT BUDGET

PURPOSE OF REPORT

To seek council approval and adoption of presented draft Mapoon Aboriginal Shire Council Budget 2020-2021

Elzebie Groenewald was invited to join the meeting at 2.29pm

Elzebie provided information on where she draws the figures to present the budget.

Cr Mara left the meeting at 2.30pm

Elzebie: We have basically taken everything from the previous financial year, and used them as a basis, we do not know what we are going to get in Grants so we have to review what has happened before, and use that.

We estimate we have a profit of \$208,000, this includes the depreciation

Already included in that there is capital expenditure of \$6million

Naseem Chetty: Any query about that?

Elzebie explained each of the different aspects of the budget

Overall the Works profit should be \$213,000. The workshop should make a small profit

There was discussion re a truck.

Cr Mara returned 2.33pm

Mayor Addo: Are we buying a garbage truck?

Naseem Chetty: That is actually the builders truck that Council had approved in May

Cr Hudson: We have not purchased the truck?

Naseem Chetty: Council allocated funds but we have not used the funds because we are looking at the costs of whether we buy it or go to a transfer station.

Cr Hudson: I thought that we had bought it

Naseem Chetty: No

Mayor Addo: Is that for the 12 months, the Store figures?

Elzebie: Yes

There were discussions re Land and Sea profit being mostly from Rio Tinto projects.

Elzebie then provided information re Works, housing and the Workshop.

Council will come back into a profit of \$100,0000

Cr Hudson: What does the stock write off mean?

Elzebie: You compare what we have in MYOB and the physical stock count so the physical stock count might not be what MYOB says.

The variance is then written off.

Cr Braun: Is that a concern?

Elzebie: It does flag an issue, there could be a data entry issue, or a timing issue.

Naseem Chetty: I spoke to you about what is most likely but we are investigating

Cr Braun: Is that something the council needs to know?

Naseem Chetty: No it is an operational issue that I have discussed with the Mayor.

Elzebie: Untied funds are \$4.8 million

Mayor Addo: It went down but it went back up.

Elzebie: After all that is owed, that is what we have so if we pay back all our grants that we have not spent we will end up with \$4.8 million. That is the Finance Report. Then we have Mapoon's Ten Year Forecast.

Naseem Chetty: Can you explain a little more Elzebie?

Elzebie: It is a local government requirement that we do a forecast. For other councils who charge rates, it is different but it is important but for our council because we do not have rates. When you collect Rates you know how many houses you have, what your rates are and so, you know what your income will be. But we do not have rates, so really this forecast of what we expect to come in. It is just a forecast, it is just an estimate so we know what to expect. By law we have to produce it, present it to council and present it to the auditors.

Mayor Addo: Are we going to be sustainable?

Elzebie: Yes

Naseem Chetty: If we have a look at the end of 2024 in our untied funds, we are sitting in a better position. Knowing that in 2017 December we had \$1.7million.

Cr Braun: Untied funds are where?

Mayor Addo: Savings

Elzebie: Basically unspent grants that won't have to be acquitted. Also from Rio projects that we get paid for. It is an accumulation of funds.

Mayor Addo: We make a lot of money through our building crew because we cost those projects well.

There was discussion about where Council gets its money and improvement of Council's position.

Cr Braun: Does the Store & Accommodation get included in the projection ?

Elzebie: Yes

Mayor Addo: The store is a challenge re freight, we cannot do it too late or the store could bring us down The IBIS Store is backed by government, we fund our store, we can actually decide if we make a profit.

Naseem Chetty: During COVID we could drop that profit, if it was an IBIS store council would have no say.

Mayor Addo: We want community to own the store not any other organisation.

Naseem Chetty :If council gives me permission to go back to the profits we can go back to profit

I will not rise the price but we will keep afloat

Clr Braun: But we are not going to pay for rubbish I'll pay \$10 for nice tomatoes as long as we have profit

Discussion re IBIS and ALPA and the struggle for fresh fruit and vegetables I have a further report re market garden There was a comment about getting the rejects

Naseem Chetty: Not by choice

Cr Hudson: One of the first questions we ask is how do we deliver quality control they have someone actually checking it.

Elzebie: can you explain how the auditing process goes

The process starts in May and the external auditors start testing our invoices

Discussion around audit process.

Naseem Chetty: When the auditors pick an invoice they choose to check, they pick randomly, which staff file, which requisition, which fund, have we costed it correctly. This is all done with no notice it all has to be squeaky clean.

Elzebie: That's right, they do not only check the governance, they check the signatures, who has signed off. They go through employees randomly This is the first year they have not only audited us for the first year, they have done checks on governance for things done in the past. It could be

picked up this year but might relate to previous years. I have had to report on a previous CEO and give them explanations. This is the first year that this has been done and I got the short straw.

Elzebie: Do you want me to go through them, if we have a look at the Report, they have mentioned COVID 19 because a lot of other councils have had to make staff redundant but for us it was operations as usual. They have checked Internal control testing and issues.....They have tested IT security and back-ups are done and there are not security breaches, they deal directly with Futures to check these things. We also have an internal auditor, they have come up with a green light so we have been checked by internal and external auditors and got a green light. The final testing will be done later in the audit process.

Discussion around audit deficiencies

Naseem Chetty: That is re the things that we are working through from previous years. Elzebie could you give more information?

Elzebie: Old MYOB you could not produce a report that showed if anyone has changed something The new MYOB is improved, and they are working in it. If they want to change bank details for example, we check the documentation and authority and let them know.

We did have an incidence in Feb or March, someone sent us an invoice and they said they had new bank account details, and it was all signed, I sent off the form which we require, and it came back and it was signed weirdly, so I rang the contractor and he said no, he did not change his bank account details. Someone had intercepted his email, changed it and sent it through to us. Another paid \$400,000 out, they did not catch it. Basically I am the only one who has authority to change it on the file and I check everything. We caught them and we lost no money. It was then reported. Our system is working, regardless of the issues mentioned in the report, they were very happy with that

Discussion around Financial Process.

Elzebie: Re the Asset Management Plan we are still working on that with Peter Savage. I have reported to the Auditors and we are continually discussing this, Stocktake, that has been raised, We have worked on that, we now have a stock take manual. Employee files, that is an ongoing file, there are four things but most of them have been resolved and it will be updated, and we also have landfill issues.

Naseem Chetty: But we will have only a transfer station now.

Cr Braun: I did have one question What is an attractive asset register. Why is it attractive

Elzebie: Because they are assets that are portable, able to be carried off, and desirable.

RESOLUTION C131/20

Moved: Cr Daphne de Jersey

Seconded: Cr Margaret Mara

That Council receive and adopt, by Resolution the presented Draft 2020-2021 Budget

CARRIED AT 2.52PM

7.15 EXECUTIVE FINANCE MANAGER JUNE REPORT

PURPOSE OF REPORT

Present to the council a report outlining program performance and operational actions for the previous month. This report contains listed activities and points for decisions in the council meeting.

RESOLUTION C132/20

Moved: Cr Cameron Hudson

Seconded: Cr Dawn Braun

That Council endorses the following:-

1. Financial Reports for the financial period June 2020.
2. Adopts the Budget for the financial year 2020/21.
3. Adopt the 10 Year Forecasts 2021/2030
4. QAO 2020 Interim Report to the Mayor

CARRIED AT 3.05PM

7.22 INTERNAL AUDIT REPORTS 2020

PURPOSE OF REPORT

To advise Council of the outcomes of the Internal Audit procedure for 2020

RESOLUTION C133/20

Moved: Cr Daphne de Jersey

Seconded: Cr Margaret Mara

That Council acknowledge by resolution the presentation of the Internal Audit Reports and Accept those Reports as tabled and read.

CARRIED AT 3.11PM

7.3 MAPOON ABORIGINAL SHIRE COUNCIL LOCAL LAW - PENALTY INFRINGEMENT NOTICE PROCEDURE**PURPOSE OF REPORT**

For council to approve form for use of its Penalty Infringement Notice and to authorise the CEO to delegate a Local Laws Officers.

Discussion around local laws

RESOLUTION C134/20

Moved: Cr Daphne de Jersey

Seconded: Cr Margaret Mara

That Council:

1. Receive and take note of this report.
2. Approve the form for use, of its Penalty Infringement Notice.
3. Authorises the CEO to delegate a Local Laws Officers.
4. Approve the form for use, of its Penalty Infringement Notice.
5. Authorises the CEO to delegate a Local Laws Officers. 3.23pm

CARRIED AT 3.23PM

7.4 CEO MONTHLY OPERATIONAL REPORT**PURPOSE OF REPORT**

To provide council an update of the operations of CEO.

The CEO presented her monthly report as tabled in the Agenda.

RESOLUTION C135/20

Moved: Cr Daphne de Jersey

Seconded: Cr Margaret Mara

That Council receive and take note of the CEO's Monthly Report.

CARRIED AT 3.25PM

CR Hudson departed the meeting at 3.25pm

7.5 MAPOON ABORIGINAL SHIRE COUNCIL LANDFILL PROJECT UPDATE**PURPOSE OF REPORT**

To update Council on the Mapoon Aboriginal Shire Council Landfill Project.

This report will be delivered with the Update on the Mapoon Dump

RECOMMENDATION

That Council note the content of the CEO's update on the Landfill Project and accept it as tabled and read.

Cr Hudson returned to the meeting at 3.26pm

7.6 APPLICATION FOR SPECIAL HOLIDAYS FOR 2021**PURPOSE OF REPORT**

To allow Council to discuss the proposed dates for the Special Holidays for Mapoon for 2021.

Naseem Chetty presented the report.

Naseem Chetty: The proposed dates are;

16 July Cairns Show

27 Sept Mapoon Day

Mayor Addo: This is for 2021?

Naseem Chetty: Yes, If council is happy with the dates.

Mayor Addo: So the Week end of the 27th Sept is the Fishing Competition?

Naseem Chetty: Yes

Cr Hudson: Are we going to have NAIDOC Day?

Discussion re other communities having many other days,

Naseem Chetty: Every holiday for a small council costs about \$28,000.

RESOLUTION C136/20

Moved: Cr Margaret Mara

Seconded: Cr Daphne de Jersey

That Council endorse the following Special Holidays for Mapoon for 2021:

(1) Cairns Show Day 16 July 2021

(2) Mapoon Day 27th September 2021

CARRIED AT 3.28PM

7.7 COMMUNITY FARM - FRESH PRODUCE CONSULTATION

PURPOSE OF REPORT

To seek advice and direction from council to develop strategy with potential opportunity to supply fresh vegetables and food in Mapoon.

The CEO advised that many communities have failed with community farms and requested Council consider getting a tender out for farmers, saying you plant vegetables and supply to our store. Then you can profit.

Naseem Chetty: We outline what they have to grow at different times of the year. If you plant more you can sell to Weipa and Naps but first priority is Mapoon. Does Council want to do that, in five years we can say you can train people. No business will look at local staff who are not reliable. Five or ten years and we can see how they go. Or if other people have other ideas please put them forward.

Discussion around fresh food

Action Item

Defer for the next meeting

Cr Hudson: Whichway Mokwiri ?

Naseem Chetty: They have not come back to us, now they are talking hydroponics. If we have land why do we want to do that? If someone knows about land and farming you don't need infrastructure.

There was discussion re other places with successful market gardens.

Discussion re projections, strategy, and not wasting money

Mayor Addo: Can we also talk to Mokwiri, we want something done with the block, how fair dinkum are they?

Naseem Chetty: It depends whether they want to take the challenge on.

The Decision was deferred to the next meeting.

7.8 FUNDING FOR MAPOON COMMUNITY STORE INFRASTRUCTURE

PURPOSE OF REPORT

To advise council that we have received approval from Department of Local Government allocating \$1.07 million for above project.

The CEO presented this report as tabled in the Agenda. She stated that the funding had been allocated and that she would be presenting an alternative possible site in view of there being a possible expression of interest from community re the original site discussed.

RESOLUTION C137/20

Moved: Cr Daphne de Jersey

Seconded: Cr Margaret Mara

That council accept this funding and takes note of this Report on Funding for Mapoon Community Store Infrastructure.

CARRIED AT 3.40PM

7.9 CRIME & CORRUPTION COMMISSION AUDIT REPORT 2019

PURPOSE OF REPORT

To present council with summary of 2019 Crime and Corruption Commission Audit Report.

Naseem Chetty: The Crime & Corruption Commission did audits and most public sectors have identified Timesheet Fraud. People don't come to work, they give false timesheets.

Discussion on Timesheets and leave form approval

RESOLUTION C138/20

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That council receive and take note of this Report on the Crime & Corruption Commission Audit.

CARRIED AT 3.47PM

7.10 EXPRESSION OF INTEREST LOT 36 - COMMUNITY SHOPPING COMPLEX

PURPOSE OF REPORT

To present Trustee Expression of Interest received from Mapoon Aboriginal Shire Council for part of Lot 36 for the development of Community Shopping Complex.

This report was presented by Naseem Chetty.

Naseem Chetty: This was presented to the Trustees at the last Trustee Meeting and is also presented to Council. It is to allow me to advertise the Expression of Interest so that if any Community member want to advise of their interest in the block, they can do so.

RESOLUTION C139/20

Moved: Cr Margaret Mara

Seconded: Cr Daphne de Jersey

That **COUNCIL (AS TRUSTEE) RESOLVES** to delegate to the Chief Executive Officer the power to take steps to advertise the application publicly in accordance with the Trustee's Leasing Policy.

CARRIED AT 3/50PM

7.11 DISPOSAL OF BROKEN AND NON REQUIRED EQUIPMENT**PURPOSE OF REPORT**

Inform Council of broken and non-required equipment that has been identified for removal in Councils safety audit.

Tom Smith was invited to the meeting at 3.49pm.

Tom Smith : We have a few bits of equipment, their photos are in the report, and why they are not safe, I propose they should be going into the auction it is no good to stick them in the dump. We are short of space.

With Backloads of freight, it is very reasonable, and it costs more than \$1500 to put it into the dump

There was discussion re old tractors, and tyres that were part worn but not fully worn, and how people buy them at auction.

Discussion re the dump being burnt

Tom Smith: Sims metal are clearing Metro Mine, and are getting a big barge and we are trying to get them onto their barge.

Mayor Addo: Even though it is burnt they will take it?

Tom Smith: Yes they prefer it, no plastic in it. It is just metal. Cars are full of copper wire etc. We need to trike while the iron is hot

RESOLUTION C140/20

Moved: Cr Margaret Mara

Seconded: Cr Cameron Hudson

That Council approves the sale of the items described, through public auction. This sale also means they will not end up in the dump where room is currently of a premium.

CARRIED AT 3.55PM

7.12 WORKS MANAGERS MONTHLY REPORT FOR JUNE**PURPOSE OF REPORT**

Present to the council a report program performance and operational actions for the previous month. This report contains listed activities and points for decisions in the council meeting.

Tom Smith provided the information in his report as tabled

Mayor Addo: When is it going to be completed?

Tom Smith: Aged Care? The middle of August. At the moment they are rendering.

Mayor Addo: What about Landscaping?

Tom Smith: On the outside, that is going to be done by council, we also have some other landscaping to do, again we hope to have it done in the middle of August, Ergon will be here this week or early next week. The Main building is powered The Two bedroom house finished, just waiting for power . By next council meeting we will know if we are on budget There is a bucket of money allocated for Mapoon and it falls within that

The Duplexes are up.

There are only 42 QBuild jobs outstanding.

Mayor Addo: Are there any major renovations coming up? Are there any Families that have to move out?

Tom Smith: No They scale housing so they do not have to move people out these days. They only do whole houses if they are vacant

There was discussion re Thuungu and a family who had to do their bathing with a hose

Tom Smith: These days they do not renovate both bathrooms They do not renovate both at the same time. Planning is better.

Tom provided information re drains and completion of roadworks.

Mayor Addo: Will it include the washout near the point?

Tom Smith: Yes

There was discussion re reinforcement and what was included.

Tom Smith: We get Like for like only. We have had Full staff this week, but previously people have been sick

RESOLUTION C141/20

Moved: Cr Margaret Mara

Seconded: Cr Cameron Hudson

That the Council receive and take note of the Works manager's Monthly Report.

CARRIED AT 4.02PM

7.13 MONTHLY REPORT FOR AECOM ON ALL PROJECTS**PURPOSE OF REPORT**

Present to the council a report program performance and operational actions for the previous month. This report contains listed activities and points for decisions in the council meeting. Tom Smith delivered as per the report tabled in the Agenda.

Tom Smith: The Commercial kitchen for Aged care is on the way, can cater for an event. Re the Church, Leadlight is progressing.

Naseem Chetty: Through the Chair the benches we have bought are second hand and in very good.

Cr Mara: Yes, they have character.

Tom Smith: When you stand inside it is big! The Bell Tower is here and the bell is here Beautiful

CR Hudson: The Bell is here?

Discussion re the bell, and that it has been in Mapoon the whole time.

Mayor Addo: Can we have a photo of it? Is it the original one? Can we check on that?

Naseem Chetty: Yes

Tom Smith: It is a big big bell it is going to make some racket

ACTION ITEM Find Photo re Bell and from archives

Cr Hudson: I remember there was a mission house.

There was discussion re a bell at Aurukun.

Mayor Addo: Who is going to ring the bell the first time?

Cr Hudson: I think it should be the oldest person

Mayor Addo: Someone who actually lived here at the time everyone was removed?

Naseem Chetty: Through the Chair ,the last Council were going to invite the elders who were relocated from Mapoon from New Mapoon.

There was discussion re invitations.

Cr Mara: It is a significant thing.

There was discussion re what could be done to mark the occasion.

Mayor Addo told the story of who was left behind to mind the wireless, and the last family to leave.

Tom Smith: Mark Horton is on track to finish on time.

Mayor Addo: Can we have a mover and a seconder?

RESOLUTION C142/20

Moved: Cr Cameron Hudson

Seconded: Cr Daphne de Jersey

That the Council receive and take note of the AECOM Monthly Report.

CARRIED AT 4.12PM

7.14 RECOMMENDATION FOR THE UPGRADE OF THE MAPOON DUMP

PURPOSE OF REPORT

To provide Alternative suggestion for the treatment of waste within Mapoon.

Tom Smith: As we know, we got more information and the price has gone up to \$500,000

It was just a dump I did a spread sheet. Remondis were very helpful Landfill costs \$400,000 per year to run. But a conforming Transfer Station is about \$200,000. But you can charge, user pays. And you start getting some money back

There was discussion re the pros and the cons of each alternative.

Tom Smith: You still have storage for cars There was a Waste Survey last year

Tom provided information about ongoing costs of the transfer station

Mayor Addo: So our garbage truck will pick up the rubbish?

Tom Smith: No Remondis will do that too.

Tom provided Information re the service that would be provided.

Tom Smith: Currently there is no income from the dump, and weekends are the busy time

If it is only \$12 for a ute load of rubbish, and builders pay more. That's your wages paid for

Mayor Addo: What do people think? Do we go with Remondis?

Cr Braun: Yes It is cost effective

Mayor Addo: Plus there is the environmental issue and we do not have a big rate base.

Cr de Jersey: Yes I agree

Mayor Addo: Cr Hudson?

Cr Hudson: Yes.

Mayor Addo: Cr Mara?

Cr Mara: Yes

Then can we have a mover and a seconder?

RESOLUTION C143/20

Moved: Cr Margaret Mara

Seconded: Cr Cameron Hudson

That the recommendation for the Upgrade of the Mapoon Dump be approved.

CARRIED AT 4.20PM

7.16 EXECUTIVE MANAGER ENVIRONMENTAL SERVICES JUNE REPORT**PURPOSE OF REPORT**

To present to the Council a report of Program Performance and Operational actions for the previous month. This report contains listed activities points for decisions in the Council meeting
CEO gave a summary of this report as provided by Executive ASE.

Cultural heritage officer is doing very well, and working with the signs, worked with Julian B
He is a breath of fresh air he gets things done.

Cr Hudson left the meeting at 4.22pm

CR Hudson returned to the meeting at 4.23pm

There was discussion re an issue and CEO and Mayor will discuss it with the Executive.

RESOLUTION C144/20

Moved: Cr Dawn Braun

Seconded: Cr Margaret Mara

That council receive and take note of the Executive Manager of Environmental Services' June Report.

CARRIED AT 4.24PM

Cr Hudson: Can I raise something through the Chair?

Cr Hudson provided information that a tourist had advised him at Weipa that the tourist said "I have spoken to the Ranger and he said set up first and get a permit later." He is of the opinion he could set up and he was from Noosa. Have we got Rangers who are saying that?

There was discussion re other what happened when people come to Mapoon out of hours, and when the shop is shut. Information was given that tourists are able to go online and pay their fees, and that permits are also issued out of hours, and details for payment taken over the phone.

Naseem Chetty: I was given information that a person had told tourists outside the shop to go and set up when the shop had no power.

Cr Hudson: I very specifically said this tourist was told by a ranger to go and setup.

ACTION ITEM

Naseem Chetty: I will certainly talk to my Rangers

7.17 HR REPORT**PURPOSE OF REPORT**

To advise Council on the operations of the HR/Payroll Department

Discussion about Absenteeism

It is hard on manager's. Are there any questions?

Mayor Addo: NO? Can we have a mover and a seconder?

RESOLUTION C145/20

Moved: Cr Daphne de Jersey

Seconded: Cr Dawn Braun

That Council accept the HR Manager's Report as tabled and read.

CARRIED AT 4.26PM

7.18 FIT FOR WORK POLICY**PURPOSE OF REPORT**

This policy which has previously been approved, and only requires review.

- Fit for Work Policy

RESOLUTION C146/20

Moved: Cr Cameron Hudson

Seconded: Cr Daphne de Jersey

That the Fit for Work Policy be adopted as tabled and accepted as read.

CARRIED AT 4.27 PM

7.19 EMPLOYEE LEAVE POLICY**PURPOSE OF REPORT**

This policy which has previously been approved, requires review.

- Employee Leave Policy

RESOLUTION C147/20

Moved: Cr Cameron Hudson

Seconded: Cr Daphne de Jersey

That the Employee Leave Policy be adopted as tabled and accepted as read.

CARRIED AT 4.28PM

7.20 DRUG & ALCOHOL POLICY FOR DISCUSSION AND ADOPTION BY COUNCIL**PURPOSE OF REPORT**

To provide the Drug and Alcohol Policy 2020 for Council's approval.

Mayor Addo: I think everyone needs time to read this thoroughly. Can we defer this until the next Council meeting

Naseem Chetty: We can.

RECOMMENDATION

That the Drug and Alcohol Policy 2020 be deferred until the next Council Meeting.

7.21 SALARY SACRIFICE POLICY**PURPOSE OF REPORT**

This policy is to allow employees of Mapoon Aboriginal Shire Council the opportunity to use a salary sacrifice option with their wages.

Naseem Chetty: We are setting up a process so that we can assist staff how to salary sacrifice. This is important that we move forward in relation to this I would appreciate it if we could deal with this at this Council Meeting. Many Council's have salary Sacrifice available, it is a standard policy.

Mayor Addo: We can do it now. Are there any questions? No? Then can we have a mover and a seconder?

RESOLUTION C148/20

Moved: Cr Margaret Mara

Seconded: Cr Cameron Hudson

That the Salary Sacrifice Policy be adopted as tabled and read.

CARRIED AT 4.31PM

7.23 DOCUMENTS & POLICIES FOR UPDATING**PURPOSE OF REPORT**

To advise Council of Policies which require endorsement. The Report was presented by the Governance Manager Royleen Wolski.

Mayor Addo: It is getting late, perhaps we need to defer these?

Royleen Wolski: Through the Chair, these are all policies which have been read and endorsed by the last Council previously, and have just come up for an update to their date of approval. Nothing has changed in the policies and this is just a procedural thing which must be done.

Mayor Addo: Fine, we can deal with them, unless anyone has any questions about them. No? Then can we have a mover and a seconder?

RESOLUTION C149/20

Moved: Cr Margaret Mara

Seconded: Cr Cameron Hudson

That Council read and endorse the Attached Policies:

- MASC Risk management Policy
- Enterprise Risk Management Framework
- MASC Entertainment & hospitality Policy 2020-2021
- MASC Councillor Code of Conduct
- MASC Telephone Usage Policy
- MASC Information Technology & Computer Policy

CARRIED AT 4.37PM

7.24 ACCOMMODATION MANAGER'S REPORT JUNE 2020**PURPOSE OF REPORT**

To present to Council a report outlining Program Performance and Operational Actions of the Accommodation Facilities for the month of June 2020

The Governance Manager Royleen Wolski presented this Report as per the Agenda.

RESOLUTION C150/20

Moved: Cr Margaret Mara

Seconded: Cr Dawn Braun

That the Accommodation Manager's Report be tabled and accepted as read.

CARRIED AT 4.38PM

7.25 STORE MANAGER'S REPORT JUNE 2020**PURPOSE OF REPORT**

To advise Council of the day to day activities of the Store. The Report was presented by the Governance Manager Royleen Wolski as per the tabled report

RESOLUTION C151/20

Moved: Cr Margaret Mara

Seconded: Cr Daphne de Jersey

That the Store Manager's Report be tabled and accepted as read.

CARRIED AT 4.40PM

7.26 COMMUNITY SERVICES MANAGER'S REPORT FOR JUNE**PURPOSE OF REPORT**

To give an update to Council on the progress of the Community Aged Care and Disability Services
Naseem Chetty delivered the report.

There was discussion re pension group enjoying the trip to Cullen Point. And discussion re the crew doing the right thing and re clients not being to Cullen Point for so long.

Any questions?

RESOLUTION C152/20

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

(i) That the Community Services Managers report be tabled and approved.

CARRIED AT 4.42PM

7.27 FLEET & WORKSHOP COORDINATOR'S REPORT**PURPOSE OF REPORT**

To advise Council of the Operational aspects of Fleet Management & the Workshop. The Report was delivered by Naseem Chetty:

Naseem Chetty: One issue needs Council approval. It is higher than my delegation

Mayor Addo For what, the Logistics truck?

Naseem Chetty: Yes, it is needed for Picking up all of our gear, including the dry goods building equipment etc.

There was discussion re delegations.

RESOLUTION C153/20

Moved: Cr Margaret Mara

Seconded: Cr Cameron Hudson

That Council accept the Fleet & Workshop Coordinator's Report's as tabled and read.

1. That Council approve the lower quote from Hino for the Logistics truck as per attached quote.

CARRIED AT 4.43PM

8 ANY OTHER BUSINESS

Mayor Addo: Yes, we have an Application for Confirmation of Aboriginality

Cr Braun: I am declaring a conflict of interest, and will not participate.

Mayor Addo: The applicant is well known in the Community and her relationship with Mapoon is well known.

MOTION

RESOLUTION C154/20

Moved: Cr Margaret Mara

Seconded: Cr Cameron Hudson

That Andrea Busch be confirmed as an Aboriginal person known to the Mapoon Community..

CARRIED AT 4.45PM

9 CORRESPONDENCE IN**9.1 CONFIRMATION OF LEASE EXTENSION SHOP 1, GROUND FLOOR RED BEACH ROAD, MAPOON. LEASEE THE STATE OF QUEENSLAND REPRESENTED BY THE DEPARTMENT OF HOUSING & PUBLIC WORKS****PURPOSE OF REPORT**

To advise Council of the Correspondence in relation to the extension of the lease of Shop 1, Ground Floor Red Beach Road, Mapoon by the State of Queensland represented by the Department of Housing & Public Works.

9.2 CORRESPONDENCE IN FROM THE HONOURABLE CAMERON DICK M.P. RE COVID-19 EVENT DATED 10 JULY 2020**PURPOSE OF REPORT**

To advise Council of Correspondence IN from the Hon. Cameron Dick M.P. re Covid-19 Event dated 10 July 2020

9.3 CORRESPONDENCE IN FROM THE HON. CORALIE O'ROURKE MP MINISTER FOR COMMUNITIES, MINISTER FOR DISABILITY SERVICES & SENIORS RE FUNDING FOR MAPOON COMMUNITY TRANSPORT FNQ**PURPOSE OF REPORT**

To advise Council of the funding from the Department of Communities, Disability Services and Seniors for Community Transport

The Correspondence In was presented by Naseem Chetty.

Mayor Addo: if no one has any questions about the Correspondence, can we have a mover and a seconder?

RESOLUTION C155/20

Moved: Cr Margaret Mara

Seconded: Cr Dawn Braun

That the Correspondence be accepted as tabled and read.

CARRIED AT 4.46PM

10 CORRESPONDENCE OUT

Nil

11 NEXT MEETING DATE

Proposed date for next meeting: 17 August 2020

12 CLOSE MEETING

The Meeting closed at 4.47pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 August 2020.

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CHAIRPERSON