

AGENDA

Ordinary Council Meeting

Tuesday, 15 July 2025

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 15 July 2025

Time: 10 AM

Location: Mapoon Aboriginal Shire Council Chambers

Amanda Ewart
Interim CEO



NOTICE OF AN ORDINARY MEETING OF COUNCIL

(Local Government Regulation 2012 Chapter 8 Administration Part 2 Local Government Meetings and Committees (s 254B and s 254C).

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 15 July 2025

Time: 10 AM

Location: Mapoon Aboriginal Shire Council Chambers

Yours faithfully,

Amanda Ewart
Interim Chief Executive Officer

Order Of Business

1	Open Meeting5				
2	Leave of Absence and Apologies				
3	Conflicts of Interest and Councillor Obligations				
4	Confirmation of Minutes				
	4.1	Minutes of the Council held on 17 June 2025	6		
5	Matte	rs Arising from the Minutes	16		
6	Confid	lential Reports	16		
	Nil				
7	Mayo	r and Councillor Reports	17		
	7.1	Mayor and Councillors Report for April 2025	17		
8	Opera	tional Reports	18		
	8.1	CEO Report	18		
	8.2	Quarterly Reporting for Executive Managers	20		
	8.3	Executive Manager of Environmental Services, Land and Sea, Parks and Gardens	21		
	8.4	EXECUTIVE MANAGER - COMMUNITY DEVELOPMENT - April			
	8.5	EXECUTIVE MANAGER - COMMUNITY DEVELOPMENT - May	73		
	8.6	Community Development - Deadly Active Program Plan 2025 - 2026	89		
	8.7	Executive Manager Infrastructure Report	91		
	8.8	Community Consultation Meeting	95		
	8.9	Council Approval for Invoice CYMS	96		
	8.10	Council Approval English Marine Payment Claim No3	98		
	8.11	Monthly Finance Report June 2025	100		
9	Any O	ther Business	119		
	9.1	Council Budget Special Meeting	119		
	9.2	CEO Recruitment	120		
	9.3	Paanja Update	121		
10	Corres	spondence In	124		
	Nil				
11	Corres	spondence Out	124		
	Nil				
12	Next I	Meeting Date	124		
13	Close	Meeting	124		

- 1 OPEN MEETING
- 2 LEAVE OF ABSENCE AND APOLOGIES
- 3 CONFLICTS OF INTEREST AND COUNCILLOR OBLIGATIONS

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

DECLARABLE CONFLICTS OF INTEREST

PRESCRIBED CONFLICTS OF INTEREST

REGISTERS OF INTEREST

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE COUNCIL HELD ON 17 JUNE 2025

Author: Rowena Bullio, Mapoon Support Officer

Authoriser: Amanda Ewart, CEO

Attachments: 1. Minutes of the Council held on 17 June 2025

RECOMMENDATION

1. That the Minutes of the Council held on 17 June 2025 be received and the recommendations therein be adopted.

Item 4.1 Page 6



MINUTES

Ordinary Council Meeting

Tuesday, 17 June 2025

MINUTES OF MAPOON ABORIGINAL SHIRE COUNCIL ORDINARY COUNCIL MEETING HELD AT THE MAPOON ABORIGINAL SHIRE COUNCIL CHAMBERS ON TUESDAY, 17 JUNE 2025 AT 10 AM

PRESENT: Cr Ronaldo Guivarra, Cr Linda McLachlan, Cr Sheree Jia, Cr Maria Pitt, CEO

Amanda Ewart, EO Rowena Bullio

IN ATTENDANCE: Warren McEwan (Executive Manager Finance), Victor Mills (Executive Manager

Infrastructure & Services).

1 OPEN MEETING

The meeting opened at 10:54am

2 LEAVE OF ABSENCE AND APOLOGIES

Cr Justina Reid called the morning of Council Ordinary Meeting unwell.

3 CONFLICTS OF INTEREST AND COUNCILLOR OBLIGATIONS

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Cr Linda McLachlan declared a conflict of interest regarding the Works and Infrastructure report. The matter is in relation to the mechanics workshop.

Cr Linda McLachlan is mother of Peter Ahmat Jnr.

DECLARABLE CONFLICTS OF INTEREST

Pursuant to Sections 150EN - 150ET of the Local Government Act 2009, no Declarable Conflict of Interests were made relating to this meeting.

PRESCRIBED CONFLICTS OF INTEREST

Pursuant to Sections 150EG - 150EM of the Local Government Act 2009, no Prescribed Conflict of Interest were made relating to this meeting.

REGISTERS OF INTEREST

Councillors were reminded of their obligation to keep their Registers of Interests and Related Parties Disclosures updated.

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE COUNCIL HELD ON 20 MAY 2025

RECOMMENDATION

1. That the Minutes of the Council held on 20 May 2025 be received and the recommendations therein be adopted.

Moved: Cr Sheree Jia Seconded: Cr Maria Pitt

CARRIED

5 MATTERS ARISING FROM THE MINUTES

NIL

6 CONFIDENTIAL REPORTS

Nil

7 MAYOR AND COUNCILLOR REPORTS

7.1 MAYOR AND COUNCILLORS REPORT FOR APRIL 2025

PURPOSE

The Mayor and Councillors reported on the following meeting/events:

Mayor Ronaldo Guivarra

17/06/2025	Council Ordinary Meeting
17/06/2025	Trustee Meeting
22/05/2025	Torres Cape Indigenous Councils Alliance Inc. (TCICA)
	AFL House – Members. Cairns
27/05/2025	Statue Project – Cultural Centre
29/05/2025	QPS First Nations Mayors Working Group: Teams Meeting
30/05/2025	Rio Tinto – Funding for Statue Project: Teams Meeting
06/05/2025	TICICA – CEO Selection Matrix: Teams Meeting
10/05/2025	New Ambulance – Mapoon Primary Health Care Centre
10/05/2025	Local Thriving Community Education Board – Chambers

11/05/2025	QPS Mayors Working Group – Teams meeting
12/05/2025	TCICA Executive – CEO selection matrix: Teams meeting
16/06/2025	Pre-Council Meeting: Chambers
11/06/2025	CEQ (Board and Staff) meeting with Council: Chambers
09/06/2025	Councillor Training / Workshop: Rowena Bullio

Interim Deputy Mayor Sheree Jia

20/05/2025	Council Ordinary Meeting
21/05/2025	LG Leaders Program Training
28/05/2025	RAATSICC Education
10/05/2025	LTCEB
04/06/2025	Councillor Training / Workshop: Rowena Bullio
10/06/2025	CEQ (Board and Staff) meeting with Council: Chambers

Cr Linda McLachlan

20/05/2025	Council Ordinary Meeting		
21/05/2025	LG Leaders Program Training		
	Councillor Training / Workshop: Rowena Bullio		
	MP Member for Leichardt Matt Smith: Community visit		
	Councillor Training / Workshop: Rowena Bullio		
	CapeHER Women's Health Forum: Napranum		
	CEQ (Board and Staff) meeting with Council: Chambers		
	ELY CC Rep Meeting: Rio Tinto & CC Council Reps		
	Pre-Council Meeting: Chambers		
	Council Ordinary Meeting		

Tackle Indigenous Smoking: Apunipima

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Council Ordinary Meeting
LG Leaders Program Training: Council
Events Committee Meeting: Council
RFDS Mental Health First Aid Training
MP Member for Leichardt Matt Smith: Community visit

05-06/06/2025 CapeHER Women's Health Forum: Napranum

10/06/2025 ECQ Meeting: Council 16/06/2025 Pre-Council Meeting

17/06/2025 Council Ordinary Meeting

Cr Justina Reid

08/04/2025	Technical Working Group (TWG): Council
28/04/2025	Indigenous Leaders Forum (ILF) – Local Councils
14/05/2025	WCCCA Board
20/05/2025	WCCCA Board
06/05/2025	Health Forum: Cairns
09/06/2025	Councillor Training / Workshop: Rowena Bullio
17/06/2025	ABSENT – Council Ordinary Meeting

RESOLUTION

Moved: Cr Linda McLachlan

Seconded: Cr Sheree Jia

That the Mayor and Councillor Reports be received and noted.

CARRIED

8 OPERATIONAL REPORTS

8.3 CEO MEETINGS FROM MAY 2025

INTERIM CEO AMANDA EWART TABLED CEO REPORT OUTLINING SIGNIFICANT MEETINGS.

- INTERIM CEO AMANDA EWART TABLED CEO REPORT OUTLINING SIGNIFICANT MEETINGS.
- LOCAL THRIVING COMMUNITIES
- PRESTON LAW
- MEMBER FOR LEICHARDT MP MATT SMITH MEETING WITH COUNCILLORS
- DEPARTMENT OF JUSTICE AND ATTORNEY GENERAL
- JOINT OPERATIONS MEETING PROGRESS WITH QBUILD
- BLACK AND MOORE MEETING WITH EXECUTIVE DIRECTOR FOR WORKS AND INFRASTRUCTURE
- LOCAL THRIVING COMMUNITY EDUCATION BOARD
- COMMUNITY ENTERPRISE
- NATIONAL INDIGENOUS AUSTRALIAN AGENCY
- MAPOON EVENTS COMMITTEE

RECOMMENDATION

That Council endorses the Financial Report for the period May 2025

8.1 CEO MEETINGS

PURPOSE OF REPORT

To outline the CEO meetings on behalf or as a representative of or as a representative of Council. Interim CEO Amanda Ewart tabled CEO report outlining significant meetings.

- Local Thriving Communities
- Preston Law
- Member for Leichardt MP Matt Smith meeting with Councillors
- Department of Justice and Attorney General
- Joint Operations Meeting Progress with QBuild
- Black and Moore meeting with Executive Director for Works and Infrastructure
- Local Thriving Community Education Board
- Community Enterprise
- National Indigenous Australian Agency
- Mapoon Events Committee

RRECOMMENDATION

That the CEO Grants be noted.

8.2 CEO GRANTS 2024-2025 MONTHLY FINANCE REPORT MAY 2025

PURPOSE OF REPORT

To present to Council the Grants update 2024-2025

RECOMMENDATION

That the CEO Grants be noted.

8.2 Executive Finance Manager

Executive Finance Manager, Warren McEwan tabled Finance Report

At 11:42am, Cr Maria Pitt left meeting

At 11:45am, Cr Maria Pitt returned to meeting

RESOLUTION

Moved: Cr Sheree Jia

Seconded: Cr Ronaldo Guivarra

That the Executive Finance Manager Report be received and noted.

CARRIED

8.5 EXECUTIVE MANAGER OF INFRASTRUCTURE AND WORKS REPORT

Executive Director of Works and Infrastructure, Victor Mills tabled Works and Infrastructure Report.

At 12:11pm Cr Linda McLachlan left meeting

At 12:16pm Cr Linda McLachlan returned to meeting

At 12:22pm Cr Sheree Jia left meeting

At 12:25pm Cr Sheree Jia returned to meeting

Cr Ronaldo Guivarra called a 5 minute break

Meeting reopened by Cr Ronaldo Guivarra at 12:34pm

Resumed with Director of Works and Infrastructure Report

At 12:49pm Cr Ronaldo Guivarra left meeting

At 12:51pm Cr Ronaldo Guivarra returned to meeting

RESOLUTION

MOVED: CR LINDA MCLACHLAN

SECONDED: CR MARIA PITT

THAT THE EXECUTIVE DIRECTOR OF WORKS AND INFRASTRUCTURE REPORT BE RECEIVED

AND NOTED.

CARRIED

9	ANY OTHER BUSINESS
NIL	
10	CORRESPONDENCE IN
Nil	
11	CORRESPONDENCE OUT
Nil	
12	NEXT MEETING DATE
Propose	ed date for next meeting: 15 July 2025
13	CLOSE MEETING
The Me	eting closed at 1:18PM.
The mir	outes of this meeting were confirmed at the Ordinary Council Meeting held on 15 July 2025
	CHAIRPERSON

- 5 MATTERS ARISING FROM THE MINUTES
- **6** CONFIDENTIAL REPORTS

Nil

7 MAYOR AND COUNCILLOR REPORTS

7.1 MAYOR AND COUNCILLORS REPORT FOR APRIL 2025

Author: Mala Guivarra, Ms.

Authoriser: Amanda Ewart, CEO

Attachments: Nil

PURPOSE

The Mayor and Councillors reported on the following meeting/events:

Mayor Ronaldo Guivarra

Details to be provided at the meeting.

Interim Deputy Mayor Sheree Jia

Details to be provided at the meeting.

Cr Linda McLachlan

Details to be provided at the meeting.

Cr Maria Pitt

Details to be provided at the meeting.

Cr Justina Reid

Details to be provided at the meeting.

RECOMMENDATION

That the Mayor and Councillor reports be received and noted.

Item 7.1 Page 17

8 OPERATIONAL REPORTS

8.1 CEO REPORT

Author: Amanda Ewart, Interim CEO

Authoriser: Amanda Ewart, Interim CEO

Attachments: Nil

PURPOSE OF REPORT

To outline the CEO meetings on behalf of or as a representative of Council

DISCUSSION

CEO MEETINGS 14TH JUNE – 14TH JULY 2025

Date	Agency	Topic	Who
16/6/25	Department of Housing &	Land Development Funding &	Danielle Sturton
	Public Works	Project Planning	
16/6/25	AECOM	Rock Groyne Issues, changes	Craig Spletter
		required	Stuart Bettington -
			Haskon Engineering
			Victor Mills
16/6/25	Council Pre Meeting		
17/6/25	Council Ordinary Meeting		
176/25	Trustee Meeting		
18/6/25	QLD Department of	Seniors Social Isolation	Alica Mole
	Families, Seniors,	Transport Funding – services not	Silvia Piazza
	Disability Services and	operating, treatment plan	Kiri Tabuai
	Child Safety	required	
18/6/25	MASC	Review funding, services,	Kiri Tabuai
		staffing, plan to move forward	Ex Man Community
			Development
18/6/25	QRA - QLD Reconstruction	Waste Transfer Station,	Gavin Williams
	Authority	discussion future asset	
		improvement projects	
19/6/25	Paanja Festival	Festival Coordination	Lou Akenson and
			Festival committee
20/6/25	Lou & Patrick Akenson	Home Ownership contract	
20/6/25	MASC	Budget preparation workshop 1	Executive Managers
		Ex Managers	
20/6/25	QLD Department of	Mapoon Local Housing Program	Megan Watson
	Housing & Public Works	Governance Working Group	
		Setup	
23/6/25	Community Grants Hub	Aged Care Services Funding	Sonya DeBono
	Dept of Social Services	Changes	Kiri Tabua
		SDAP application – locum aged	
		care manager	
		Transport & services treatment	
00/0/	5 1 5 11 1	plan	
30/6/25	Paanja Festival	Festival Coordination	Lou Akenson and
	1		Festival committee

Item 8.1 Page 18

1/7/25	LGAQ	Training event with Council	Kim
		elected members.	Angus
1/7/25	Department of Primary	Aquaculture Projects – past	Luke Dutney
	Industries	discussions for the region	
2/7/25	MASC	Management of the main office,	CEO/EO/EA/OM
		policies, procedures, systems,	
		travel forms	

3/7/25	Common Country	Offer to provide support to put in applications for funding for	Noel Gertz
		horse yard and farm	
7/7/25	Paanja Festival	Marketing Plan	Mayor & CEO & EO &
			Lou Akenson
7/7/25	Info Council	Training on use of Info Council	Rowena
		system	Kiri
			Christine Dunand
7/7/25	Department of Sport &	DASRP - Deadly Active Sport &	Karlene Savage
	Recreation & Olympic &	Recreation Program \$	Kiri Tabuai
	Paralympic Games	MIIFF – Minor Infrastructure &	
		Inclusive Facility Funding –	
		rugby field	
8/7/25	Australian Training	ATW seeking to develop a	Mayor
	Workers & Employment	consortium for Western Cape	Tony Martins
	Services (ATW)	Communities to submit a	Ashley Martins
		tender for RAES – Remote	Michelle Torrens
		Aboriginal Employment	(Cairns)
		Services	
9/7/25	QLD Water Supply	Mapoon Water Treatment	Cassandra Budd
	Regulation	Facility and the current issues	Victor Mills
	+ TPHU	with the water quality/system	(teams)
9/7/25	HR/Preston Law	Reviewed staff issues (2.5 hrs)	Danielle Turner
			(Cairns)
10/7/25	LGMAQ	Indigenous Council's CEO	Petra Irvine
		forum in Cairns	
10/7/25	CAIRNS	CIAFF – Cairns Indigenous Art	Mayor & CEO
		Festival Fair - opening	

RECOMMENDATION

That Council receive and notes CEO meetings report.

Item 8.1 Page 19

8.2 QUARTERLY REPORTING FOR EXECUTIVE MANAGERS

Author: Mala Guivarra, Ms.

Authoriser: Amanda Ewart, Interim CEO

Attachments: Nil

PURPOSE OF REPORT

The purpose of this report is for Council to decide if they would prefer to receive a quarterly report from the Executive Managers instead of a monthly update report. The CEO would provide a monthly update to the Council.

BACKGROUND

The background to this is, that Mapoon Shire Council is currently undertaking change management and restructure. The Executive Managers are currently managing several different roles within their departments resulting in increased workload.

DISCUSSION

The Mayor and Councillors discuss if this could be a temporary solution to receiving updates from Executive Managers.

RECOMMENDATION

That Council receive and acknowledge this report.

Item 8.2 Page 20

8.3 EXECUTIVE MANAGER OF ENVIRONMENTAL SERVICES, LAND AND SEA, PARKS AND GARDENS

Author: Kelli Leatham, Executive of Environmental Services, Land & Sea, Parks &

Gardens

Authoriser: Amanda Ewart, CEO

Attachments: 1. Draft Revegetation Plan Cullen Point 🗓 🖼

PURPOSE OF REPORT

To present to Council a report of Program and Operational Performance for the previous month

BACKGROUND

This report details the program and operational action from Mapoon Land and Sea Rangers and Parks and Gardens

DISCUSSION

- Visitor Management
 - Cleaning of facilities at Cullen Point every Monday and Friday.
 - Emptying of rubbish drums at Cullen Point, Back Beach, Fish Creek and Cloughs Landing.
 - Emptying of rubbish bins in addition to the bin truck.
 - Patrols of Batavia and Janie Creek ensuring tourists are adhering to closures.
 - Checking camping permits twice per week.
- Cultural Heritage Maintenance
 - Mowing and whipping snipping of the New Cemetery, Old Cemetery, First Contact site and along roadside to Cullen Point.
- Cultural Heritage
 - Guiding visitors through the Cultural Keeping Place and discussions on the history of Mapoon, artefacts, clan groups and surrounding areas. Monthly visits from Weipa based medical students and new and visiting staff from QLD Health and Apunipima.
 - Ongoing promotion of CKP projects, including the For Our Elders photo voice, Children's photo voice, Collections on Country, and encouraging donations of historical materials (for copying or borrowing) for the Cultural Keeping Place, as well as Mapoon Database sign-ups. (still difficult to gain community interest). I have now started to collate my own photographs of Mapoon for the For Our Elders photo voice exhibition.
 - Presented at the Symposium alongside Tom Smith, talking about future tourism in Mapoon and the promotion of the Cultural Centre.
 - o Final discussions and decisions made on the production of both the bronze statue and the Mapoon promotional video. To be ready for the 2025 Paanja Festival.
 - Discussions with Hudson Films on the script, storyboard and film locations. What needs to be showcased, who can be interviewed etc.

Item 8.3 Page 21

- Final discussions and decisions made on the production of both the bronze statue and the Mapoon promotional video. To be ready for the 2025 Paanja Festival. Discussions with Hudson Films on the script, storyboard and film locations. What needs to be showcased, who can be interviewed etc.
- Correspondence and preparation for stage 2 of the Indigital Workshops, to be held in June at the Cultural Centre.
- Participated in the MASC training for cyber security.
- Continued oral history recordings with Elders, as part of the Elders Historical project.
 Working on transcripts of the recording, then will be uploaded to the Mapoon Database.
- Weekly updating of the Mapoon database, with uploading of new information, photographs etc.
- Discussions and planning session with Kelli Leatham, regarding Elders on country trips, as part of the Elders Historical project.

Shorebird Monitoring

Rangers trialled their new app, heading to Back Beach with binoculars and devices.
 Rangers identify the different species and do counts and enter findings into the app which also logs a GPS coordinate whenever a new record is taken.

• Fire Management

 Rangers held their annual Fire Management meeting with OMAC representatives attending. This meeting held through Firescape Science looks at the findings from the burns conducted the prior year. This then indicates then potential areas that are targeted for the current years burn. A fire plan is manufactured with all requirements including all safety documents and risk assessments.

Weed Management

- Rangers spend a considerable amount of time in this space within the month. Targeting Snake weed, Caltrop, Mossman grass and Grader grass.
- Target areas included Batavia, Airport, Janie Creek, Cullen Point campground and roadsides from airport to Cullen Point for grader grass.

Fee for Service

- Rangers started with transfers for the ecologists from Ecotone to Skardon Port.
- Conducted 2 runs up the Ducie River for the Traditional owners of the area for their Fire Management, in conjunction with Rio Tinto.

Weipa Futures Symposium

• Presented at the Weipa Futures Symposium on all the great work Rangers do in the Environmental space.

Parks and Gardens

- Roadside rubbish cleanups.
- Finished mowing and whipper snipping of all the Aged Care clients.
- Repairs to sprinkler systems in all the Community Garden beds

Item 8.3 Page 22

 Mowing and Whipper Snipping of the Council Yard, Anzac Park, Dongas, Water Treatment Plant, Airport, empty staff houses.

Training

- o All Rangers and Parks and Gardens participated in Manuel Handling Training.
- o 2 Rangers attended the Risk Management training
- Q Coast Coastal Hazard Adaption Strategy Revegetation Project
 - o Please find attached link with draft copy of Revegetation plan for final approval.

RECOMMENDATION

That the report of Executive Manager of Environmental Services, Land and Sea and Parks and Gardens be received and noted.

Item 8.3 Page 23



REPORT

Revegetation Plan

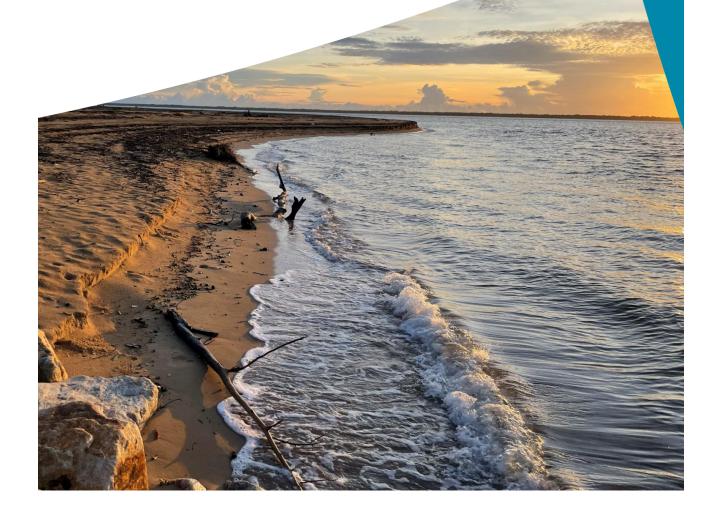
Cullen Point

Client: Mapoon Aboriginal Shire Council

Reference: PA4151-AU-WM-RP-Cullen Point Revegetation

Plan-Draft01

Status: Draft/01
Date: 16 May 2025



Item 8.3 - Attachment 1 Page 24



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Document title: Revegetation Plan Subtitle: Cullen Point

Reference: PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01

Your reference NA Status: Draft/01 Date: 16 May 2025

Project name: Mapoon Coastal & Environmental Support

Project number: PA4151

Author(s): Zoe Zollinger and Andrew Fielding

Drafted by: Zoe Zollinger

Checked by: Andrew Fielding

Date: 16/05/2025

Approved by: Stuart Bettington

Date: 16/05/2025

Classification: Project related

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16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01

Item 8.3 - Attachment 1 Page 25



Table of Contents

1	Introduction	1
1.1	Study Area	1
2	Site Conditions	2
2.1	Seasons	2
2.1.1	Dry Season	2
2.1.2	Wet Season	2
2.2	Water Levels	4
2.2.1	Tides	4
2.2.2	Storm Tides	4
2.3	Waves	5
2.3.1 2.3.2	Ambient waves Extreme Waves	5 5
2.4	Coastal Processes	6
2.4.1	Currents Around Cullen Point	6
2.4.2	Morphology	7
2.4.2.1	Wet season wave induced transport	7
2.4.2.2	Dry Season wave induced Transport	9
2.4.2.3	Overview of Seasonal Sand Transport	9
2.4.2.4	Gulf Coast Erosion and Extreme Events	10
2.5	Vegetation Mapping and Site Ecology	12
2.5.1	Foredune Zone (Zone A)	13
2.5.2	Hind Dune Zone (Zone B)	14
2.5.3	Back Dune Zone (Zone C)	15
3	Revegetation Strategy	16
3.1	Objectives	16
3.2	Technical Planting Standards	16
3.3	Seed Provenance and Nursery Requirements	17
3.3.1	Provenance Standards	17
3.3.2	Seed Collection and Handling	17
3.3.3	Nursery Standards	17
3.3.3.1	Quality Assurance and Inspection	18
3.3.3.2	Logistics and Timing	18
3.4	Recommended Species Mix	18
3.4.1	Zone A – Foredune	19
3.4.2	Zone B – Hind Dune Zone C – Back Dune	19
3.4.3 3.5	Habitat Protection and Access Management	20 20
0.0	Trabitat i Toteotion and Access Management	20

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01

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3.6	Natural Colonisation Support	21
3.7	Dune Erosion and Restoration	22
4	Implementation and Monitoring	24
4.1	Implementation Plan	24
4.2	Risk Assessment	24
4.3	Implementation Schedule	25
5	Statutory and Policy Considerations	26
5.1	State Code 8 – Coastal Development and Tidal Works	26
5.1.1	Accepted Development Provisions – State Code 8	26
5.2	State Code 11 – Marine Plants	27
5.2.1	Accepted Development Provisions – State Code 11	27
5.3 5.3.1	Statutory and Policy Considerations for Emergency Seawall Approval Emergency Works and Legislative Requirements	27 28
5.3.2	Dune Reinstatement Approval Requirements	28
6	Conclusion	30
Table	of Tables	
Table 3-	-1 Weipa and Cullen Point Tides	4
Table 3-	-2 Storm Tides (Mapoon)	4
Table 3-	-3 Ambient Local Wind Waves at Cullen Point from the SE through ESE	5
Table 3-	-4 Extreme offshore waves (Gulf)	6
Table 3-	-5 Extreme local waves approaching Cullen Point from E through SE	6
Table 5-	-1: Habitat Protection and Access Management Measures	20
Table 6-	-1: Implementation Plan Phases	24
Table 6-	-2: Risk Assessment	25
Table 6-	-3: Implementation Schedule	25
Table	of Figures	
Figure 1	-1: Approximate Site Area in Cullen Point	1
Figure 2	2-1: Rainfall and temperature throughout the year (Old Mapoon)	3
Figure 2	2-2: 3pm Wind roses (Weipa Aero) January to the left and July to the right	3
•	2-3 Weipa Offshore Wave Roses – Wet Season (December - February) left and Dry (June - August) right	5
Figure 2	2-4 Dominant tidal streams at entrance to Port Musgrave	7
16 May 2025	5 CULLEN PT REVEG. PLAN PA4151-AU-WM-RP-Cullen Point iv Revegetation Plan-Draft01	

Item 8.3 - Attachment 1 Page 27



season)	ei 7
Figure 2-6 Eroded foreshore on northern tip of Cullen Point, with emergency seawall works partly buried by recent accretion	8
Figure 2-7 Weak rock formations help stabilise the gulf facing coast but limit sand supply to Cullen Point	8
Figure 2-8 Area to the west of ramp is accreting as sand is transported there in the dry season	9
Figure 2-9 Overview of Sand Transport	10
Figure 2-10 Storm tide dune at edge of break through	11
Figure 2-11 Area exposed by dune breakthrough, note dune intact to the right	11
Figure 2-12 Larger old windblown dunes creates and undulating landscape through the centre Cullen Point	of 12
Figure 2-13: Regional ecosystem mapping for the site	13
Figure 2-14 Typical Zone A Vegetation.	14
Figure 2-15: Typical Zone B Vegetation.	15
Figure 2-16: Typical Zone C Vegetation.	15
Figure 4-1: Small fenced plot of vegetation (Hawkey, 2008)	22

Appendices

 $\label{eq:Appendix A-Proposed Cullen Point Revegetation Monitoring Form$

Appendix B – A3 Maps

16 May 2025

CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01

V



1 Introduction

This Revegetation Plan has been prepared to support the ecological restoration and long-term land management of the Cullen Point foreshore, a culturally and environmentally significant coastal site within the Mapoon Aboriginal Shire in Far North Queensland. The plan has been developed in response to community concerns and observed environmental degradation, including active coastal erosion, loss of stabilising vegetation, over burning, and impacts from unmanaged vehicle access.

A site visit was undertaken by Royal HaskoningDHV (RHDHV) on 14–15 March 2025. During the visit, consultants conducted vegetation and coastal observations. A workshop on 15 March 2025, attended by representatives from Mapoon Aboriginal Shire Council (MASC) and RHDHV, provided a platform to share knowledge, confirm community priorities, and co-design a revegetation strategy.

This document outlines the approach for the revegetation of Cullen Point, incorporating site analysis, planting strategies, seed sourcing, monitoring protocols, risk management, and compliance with statutory frameworks. It aims to support MASC's environmental objectives while empowering local stewardship.

1.1 Study Area

Cullen Point is located at the northern tip of Mapoon, bordered by the Gulf of Carpentaria (**Figure 1-1**). It is characterised by foredunes, hind dunes, and back dune vegetation systems that play a vital role in stabilising the coastline and supporting biodiversity.

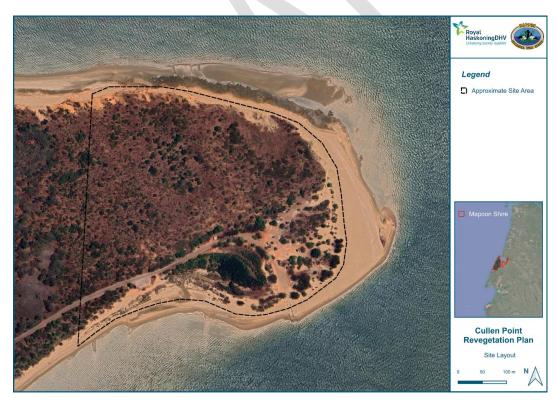


Figure 1-1: Approximate Site Area in Cullen Point

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01

Item 8.3 - Attachment 1 Page 29



2 Site Conditions

The site experiences a tropical savannah climate with distinct wet and dry seasons. Coastal dynamics such as storm surges, longshore drift, and high-energy wave events influence erosion and accretion patterns. During the wet season, intense rainfall and cyclonic conditions increase the vulnerability of exposed dune systems.

Vegetation surveys identified significant variation in cover and structure. Southern sections showed moderate vegetation density, while the northern foredune zones were more exposed. Dominant native species include Beach Almond (*Terminalia catappa*), Coastal She-oak (*Casuarina equisetifolia*), Longleaved Golden Wattle (*Acacia longifolia*), and Beach Morning Glory (*Ipomoea pes-caprae*).

Key stressors include:

- **Uncontrolled Access**: This can lead to trampling of vegetation, soil compaction, and damage to plant roots, which reduces plant health and increases erosion.
- **Fire**: Fires can destroy vegetation, alter soil structure, and reduce soil fertility. High-intensity fires can kill microorganisms and sterilise the soil, making it difficult for plants to re-establish.
- **Salt Spray**: Salt from ocean spray can accumulate on plant leaves and soil, causing water stress, tissue necrosis, and leaf loss. This can reduce photosynthesis and overall plant health.
- Erosion: Soil erosion removes the topsoil, which is rich in nutrients necessary for plant growth.
 This can lead to reduced soil fertility, increased sedimentation in nearby water bodies, and loss of vegetation cover.

2.1 Seasons

As seen in **Figure 2-1** and **Figure 2-2** the site experiences two distinct seasons that strongly influence both the ecology and coastal systems.

2.1.1 Dry Season

The dry season from April to November is marked by low rainfall (<200 mm), slightly cooler temperatures, though still warm to hot and winds blowing consistently from the South East. During this season the soils dry out, plant tend to become dormant and the coast experience wild ocean waves.

2.1.2 Wet Season

Wet season, as the name implies, is when it rains. Form December to March the site experience variable winds that primarily come for the West through Northwest direction. The winds drive elevated water levels in the eastern gulf and drive strong currents towards the north along the coast. Rainfalls can be intense with average total rainfall in the order of 1,300 mm. Cyclones also occur at this time of year. Cyclones that approach the site from the Gulf and pass the south can drive very extreme marine conditions.

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01

2



Location: 027012 OLD MAPOON

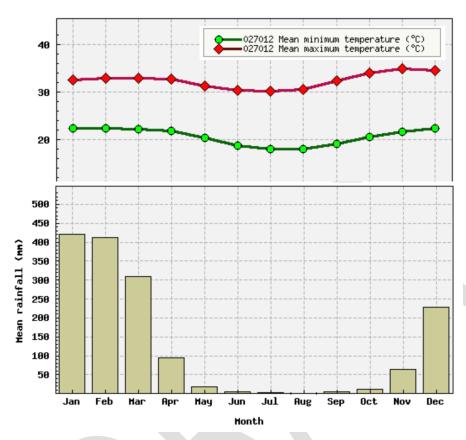


Figure 2-1: Rainfall and temperature throughout the year (Old Mapoon)

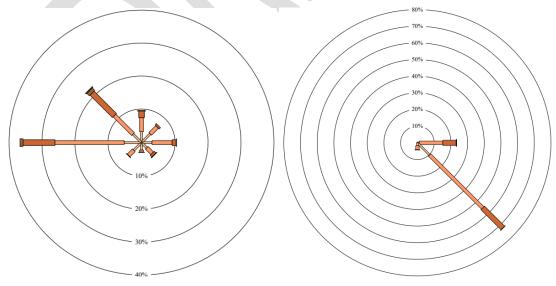


Figure 2-2: 3pm Wind roses (Weipa Aero) January to the left and July to the right

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01

3

Item 8.3 - Attachment 1



2.2 Water Levels

2.2.1 Tides

The tides in the area are diurnal, meaning they have a dominant high and low tide every day, often without a secondary high or low tide. Tides for Weipa and Cullen Point are presented in **Table 2-1**. Weipa tides are derived from MSQ, while Cullen Point Tides were obtained from National Tide Tables and has inconsistencies that casts some doubt on the reliability. As such, although removed from the site, the Weipa tides are considered more reliable.

The tide range (>3 m) is relatively large and drives strong tidal streams past Cullen Point. Further the large tides result in significant variability of access of waves to the upper beach profile. These influences combined can result in dramatic changes in coastal conditions over a short period.

Table 2-1 Weipa and Cullen Point Tides

Tide Plane	Weipa Weipa			Cullen Point	
Tide Plane	m CD	m MSL	m AHD	m CD	m MSL
HAT	3.38	1.55	1.63	3.31	1.56
MHHW	2.95	1.12	1.20	3.0	1.3
MLHW	2.21	0.38	0.46	2.0	0.3
MSL	1.83	0.00	0.08	1.75	0.0
AHD	1.752	-0.08	0.00		
MHLW	1.46	-0.37	-0.29	1.5	-0.2
MLLW	0.72	-1.11	-1.03	0.5	-1.2
LAT	0.00	-1.83	-1.75	0.0	-1.8

2.2.2 Storm Tides

Storm tides are the combined water level from storm surge and tide. The assessment of storm tides requires the consideration of the frequency and strength of cyclones and associated storm surge combined with the tidal cycle. This has been assessed in the 2013 GHD study into Storm Tides in the Gulf of Carpentaria. Storm tides on the beaches north of Weipa are presented in **Table 2-2**.

Table 2-2 Storm Tides (Mapoon)

ARI	m AHD
50 years	2.1
100 years	2.2
200 years	2.5
500 years	2.9
1000 year	3.2

16 May 2025

CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01

4



2.3 Waves

2.3.1 Ambient waves

Linked into the seasonal winds the waves in the area have strong seasonal bias. Wave data collected offshore from Weipa, presented in **Figure 2-4**, reveals the link between seasonal winds and the wave climate. During the wet season waves of 2m or more do occur occasionally. These waves do not directly impact the boat ramp but through diffraction and refraction attenuated (smaller) waves from the west will impact the ramp. These longer period waves can make boating difficult/dangerous at the ramp. These waves are also the driver of sands from the beach into the estuary.

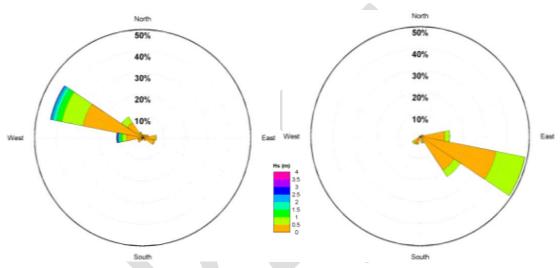


Figure 2-3 Weipa Offshore Wave Roses - Wet Season (December - February) left and Dry Season (June - August) right

Inside the estuary locally generated wind waves will be features during the dry season, when seas are generated across a fetch that ranges from 11km to 17km for the dominant winds from East through South East into the Cullen Point area. As seen in Table 4 choppy seas of 0.2 to 0.4m occur frequently at the boat ramp, with occasional larger seas of 0.5m or higher.

Table 2-3 Ambient Local Wind Waves at Cullen Point from the SE through ESE

Wind Speed – 10min (m/s)	Wave Height (m)	Wave period (s)	Approx. Occurrence (% of year)
1.5	0.06 (0.04 to 0.08)	1.4 (1.3 to 1.5)	9
4.3	0.21 (0.19 to 0.23)	2.1 (1.9 to 2.2)	35
7.0	0.36 (0.32 to 0.39)	2.5 (2.3 to 2.6)	23
9.8	0.52 (0.47 to 0.57)	2.8 (2.6 to 2.9)	1

2.3.2 Extreme Waves

During cyclonic events large waves are generated in the gulf. The Weipa wave monitoring site has recorded significant wave heights of 3 to 4m several times in the last 10 years. Adopted extreme offshore waves obtained from the Gulf of Carpentaria Storm Tide Study.

16 May 2025

CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01

5

Item 8.3 - Attachment 1



Table 2-4 Extreme offshore waves (Gulf)

ARI	H _s	Т
(years)	(m)	(s)
50	4.8	10.4
100	6.4	10.4
200	6.9	10.4
500	7.0	11.0

These offshore waves will not directly impact the area of Cullen Point due to depth limiting conditions and a sheltering. Storm tides are expected to be accompanied by large waves.

Applying extreme wind speeds to the local 11 to 17 km fetches to the east and southeast of Cullen Point results in extreme wave conditions presented in

Table 2-5 Extreme local waves approaching Cullen Point from E through SE

ARI (years)	10min Wind Speed (m/s)	H _s (m)	T (s)
50	33	2.5 (2.2 to 2.7)	4.6 (4.3 to 4.9)
100	36	2.7 (2.4 to 3.0)	4.7 (4.4 to 5.0)
200	39	3.0 (2.7 to 3.3)	4.9 (4.6 to 5.2)
500	42	3.4 (3.0 to 3.7)	5.1 (4.7 to 5.4)

These local seas are associated with very strong offshore winds and would thus not be associated storm tide conditions.

2.4 Coastal Processes

Cullen Point is influenced by both chronic and episodic coastal processes. Longshore sediment transport contributes to reshaping dune profiles, while cyclonic events can result in rapid vegetation loss and dune scarping. These processes, compounded by human disturbance, threaten the stability and ecological function of the foreshore.

2.4.1 Currents Around Cullen Point

Observations indicate that the site of the ramp is relatively sheltered from the strong tidal currents that occur in the entrance. During the site inspection only mild currents were observed at the ramp during the ebb tide with no sing of flood currents.

Based on the observations and the configuration of the channels in the entrance to Port Musgrave it can be concluded that the area has distinct ebb and flood tide current patterns. The distribution of flows in the entrance does result in a tidal bias towards ebb tides impacting the area. The anticipated tidal streams are indicated in **Figure 2-4**. The strong ebb tide currents maintain the deep channel (>15m) close to Cullen Point.

16 May 2025

CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01 6



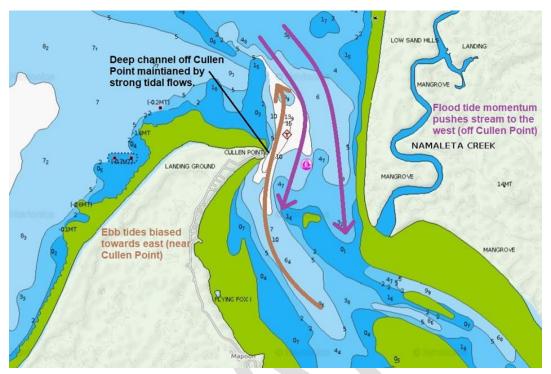


Figure 2-4 Dominant tidal streams at entrance to Port Musgrave

2.4.2 Morphology

A high level assessment of the morphology of Cullen Point is presented below. The dominate forces for morphology are waves and currents, with the distinct seasons driving wave induced sand transport that reshapes the beaches of Cullen Point, while the persistent ebbing tide currents limit movement of Cullen Point while dragging excess sediments offshore.

2.4.2.1 Wet season wave induced transport

During the 3 month wet season large waves from the WNW push sand from the open coast around Cullen Point. As the wave energy diminishes into entrance this result in a build-up of sand on the eastern and southern sides of Cullen Point, as seen in **Figure 2-5**.



Figure 2-5 Sand accumulating to the east of Cullen Point delivered by waves from the west (wet season)

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01

7

Item 8.3 - Attachment 1 Page 35



Associate with the build-up of sand during the wet season some sand on the southern side of Cullen Point will fall into the ebb tide channel.

The large waves from the west combined with high tides can result in erosion events on the northern tip of Cullen Point, as seen in the 24-25 wet season, refer **Figure 2-6**.



Figure 2-6 Eroded foreshore on northern tip of Cullen Point, with emergency seawall works partly buried by recent accretion

Exposed weak rocks on the coast on the southern side of Cullen Point (**Figure 2-7**) indicates that the beach is experiencing historically significant erosion levels. These rocks are anchoring the coast and will act, over time, to reduce the amount of sand that is transported around Cullen Point.



Figure 2-7 Weak rock formations help stabilise the gulf facing coast but limit sand supply to Cullen Point

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01

8

Item 8.3 - Attachment 1 Page 36



2.4.2.2 Dry Season wave induced Transport

The longer but milder dry season has small waves approaching consistently from the ESE. These waves redistribute sand away from the southeast corner of Cullen Point.

Much of the sand on the south coast will be pushed further to the west, resulting in sand deposits we see on the intertidal flats to the west of the ramp. This area is seen as a sink with few pathways out and is infilling over time, with colonising species such as she oak and mangroves found on the coast. On the western side of Cullen Point sand will be pushed back towards the main beach on the norther side of the point. These processes could appear as erosion to the casual observer, but are largely a natural seasonal shift in sand.

The recently completed groyne associated with the boat ramp will impact the redistribution of sand into the areas north of the ramp. The morphology in this area has been accretive and led to mangrove establishing in this area. It is noted that observations by Council staff indicate that sand is finding a low water path around the groyne, however, it is recommended that Council monitor coastal conditions in this area and may need to intervene with sand bypassing of the groyne and ramp to preserve the natural movement.



Figure 2-8 Area to the west of ramp is accreting as sand is transported there in the dry season

2.4.2.3 Overview of Seasonal Sand Transport

A summary of the sand transport regime is presented in **Figure 2-9**. This reveals broad seasonal transport regimes that lead to significant variability in accretion and erosion of the foreshore. During the wet season large waves from the west northwest (Gulf) drive sand into the entrance, around Cullen Point. This process leads to the build-up of sand on the southeastern tip of the point, but can also drive erosion on the open coast and around the eastern tip of the point.

The seasonal variability will play out with erosion and accretion on different parts of the coast. This needs to considered in the planning of planting programs with volatile areas near the tip of Cullen Point expected to undergo both accretion and erosion over both short and longer term time frames.

The construction of the groyne at the ramp combined with the net accretive tendency for the areas south and west of Cullen Point will result in a zone where significant erosion into the vegetated areas today is unlikely to occur.

16 May 2025

CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01





Figure 2-9 Overview of Sand Transport

2.4.2.4 Gulf Coast Erosion and Extreme Events

The northern side of Cullen Point faces the Gulf and is exposed to more extreme conditions. As indicated in the climatic data large waves and elevated water levels can impact this coastline. During severe conditions, when elevated water levels and high waves occur at the same time the coastline can experience rapid erosion and marine flooding.

The evidence presented by exposed weak rock formations eroded dune faces indicates that this coastline is in an unusually eroded state at this time. The retreat indicates that the there is an in balance with sand supply from the west.

On the Cullen Point coast this has resulted in a number of relevant features listed below.

- 1 The rocky outcrops comprising indurated relic dune sands (**Figure 2-7**) result in hard points that limit erosion and provide stable ground immediately behind and to the west.
- 2 On the open coast to the east of the rock (closer to Cullen Point) a coastal storm tide dune, created by cyclonic storm waves exists or existed at the back of the beach, refer Figure 2-10. This feature creates a zone in the lee that is relatively sheltered and thus more supportive of vigorous vegetation.

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01 10

Page 38



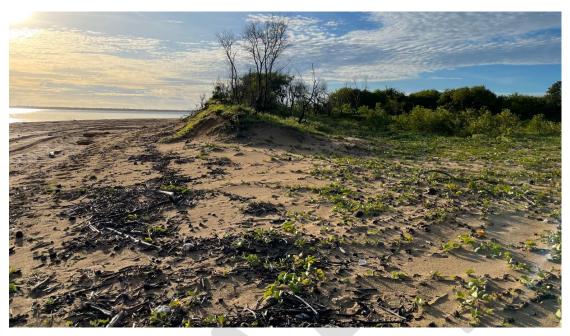


Figure 2-10 Storm tide dune at edge of break through

3 A significant portion of the storm tide dune has been breached and washed inland (Figure 2-11). This has resulted a large area exposed to increased risk of marine flooding and marine winds. As part of any revegetation program it is suggested artificially rebuilding this dune using beach sand be considered.



Figure 2-11 Area exposed by dune breakthrough, note dune intact to the right

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01



4 Further back the coast are large (old) wind blown sand dunes that appear as an uneven (rolling) landscape. The crests of the low points between these wind blown dunes are wetter and sheltered, encouraging more diverse ecosystems.



Figure 2-12 Larger old windblown dunes creates and undulating landscape through the centre of Cullen Point

Vegetation plays a vital role in binding soil, slowing surface runoff, and dissipating wave energy. Without a healthy vegetative buffer, the site is more susceptible to storm damage and long-term retreat. Understanding these dynamics informs the spatial design and species selection of the revegetation effort.

2.5 Vegetation Mapping and Site Ecology

Vegetation mapping confirms the Cullen Point site contains three mapped Regional Ecosystems (REs) (**Figure 2-13**):

- RE 3.2.24 Open tussock grassland on coastal foredunes
- RE 3.2.5a Acacia crassicarpa open woodland on beach ridges
- RE 3.2.2 Semi-deciduous vine thicket in fire-protected hind dune hollows

These REs have been used to guide species selection, planting zones, and ecological restoration objectives within this revegetation plan.

16 May 2025

CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01





Figure 2-13: Regional ecosystem mapping for the site

Vegetation across the site can broadly be described within three characteristic ecological zones, outlined below:

2.5.1 Foredune Zone (Zone A)

This area closest to the shoreline supports sparse, low-lying vegetation that is highly tolerant of salt spray, wind, and shifting sands. Characteristic species include Beach Spinifex (Spinifex sericeus), Beach Morning Glory (Ipomoea pes-caprae), and scattered Coastal She-oak (Casuarina equisetifolia). This zone corresponds to RE 3.2.24 – Open tussock grassland on coastal foredunes.

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01





Figure 2-14 Typical Zone A Vegetation.

2.5.2 Hind Dune Zone (Zone B)

Slightly more inland and protected, this zone includes a mix of grasses, shrubs, and small trees. Species observed include Golden Wattle (Acacia longifolia), Beach Bean (Canavalia rosea), and Weeping Paperbark (Melaleuca leucadendra), providing mid-storey structure and moderate coverage. This zone is mostly RE 3.2.5a – Acacia crassicarpa open woodland on beach ridges.



16 May 2025

CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01

14





Figure 2-15: Typical Zone B Vegetation.

2.5.3 Back Dune Zone (Zone C)

The most inland and stable part of the site, featuring more mature and established vegetation. Species such as Beach Almond (Terminalia catappa), Coastal She-oak (Casuarina equisetifolia), and Screw Pine (Pandanus tectorius) dominate, creating a shaded upper canopy with greater soil development. This zone corresponds to RE 3.2.2 – Semi-deciduous vine thicket in fire-protected hind dune hollows.



Figure 2-16: Typical Zone C Vegetation.

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01 15

Page 43



3 Revegetation Strategy

The revegetation strategy at Cullen Point focuses on rebuilding ecological structure, stabilising sensitive landforms, and reintroducing appropriate native species across distinct zones. These strategies aim to achieve ecological resilience, community ownership, and long-term sustainability of restoration outcomes.

3.1 Objectives

The objectives of the revegetation strategy include:

- 1. Stabilising coastal dunes to reduce erosion and land degradation.
- 2. Reinstating native plant communities suited to coastal environmental gradients.
- 3. Enhancing biodiversity and supporting the return of native fauna.
- 4. Increasing site resilience to storm surges, fire, and sea-level rise.
- 5. Supporting Traditional Owners through co-design and on-ground involvement.

3.2 Technical Planting Standards

All planting shall follow best practice guidance such as 'A Revegetation Guide for Northern Savannas' by Greening Australia (2017) to ensure optimal establishment, resilience, and longevity of planted vegetation. A comprehensive list of technical planting standards is provided below.

Planting Hole Preparation

- Holes must be twice the width and 1.5 times the depth of the root ball.
- Soil in the base of the hole should be loosened to aid root penetration.
- In compacted soils, rip planting rows to a depth of 150–200 mm prior to hole excavation.

Installation of Plants

- · Position plants upright with the top of the root ball flush with or slightly above surrounding soil.
- Backfill using native site soil; lightly firm soil to remove air pockets.
- · Do not incorporate fertiliser into planting holes unless prescribed.

Mulching

- Apply organic mulch (e.g. aged woodchip) to 100 mm depth.
- Maintain a 50 mm gap around plant stems to prevent collar rot.
- Minimum mulch ring diameter: 400 mm for shrubs, 600 mm for trees.

Watering Basins

- Construct watering basins around plants, approximately 300–400 mm radius depending on species size.
- · Basins should be shallow and free draining.

Staking and Guards

- Use two hardwood stakes per tree or large shrub.
- Secure with hessian or biodegradable tie in figure-eight configuration.
- In exposed sites or where grazing pressure exists, install biodegradable tree guards.

Spacing and Layout

- Spacing should reflect mature plant size and ecological role:
- Groundcovers: 1–2 m² spacing
- Shrubs: 4-6 m²

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01



- Trees: 8–12 m²
- Use irregular planting patterns to mimic natural structure.

Stock Quality Assurance

- All plants must be nursery grown in tubes or pots appropriate to species and be at least 4 months
- Reject root-bound, pest-infested, or poorly formed stock.
- Roots should be checked for circling and gently teased out before planting.

Erosion Control

- In unstable or eroding areas, install coir logs, brush matting, or jute mesh
- Stabilisation measures must precede planting in these locations.

All installed vegetation must be checked against these standards during the first monitoring inspection and any deviations rectified promptly.

3.3 Seed Provenance and Nursery Requirements

The success of the Cullen Point revegetation program is closely linked to the quality, genetic suitability, and health of the planting stock. This section outlines detailed standards for seed sourcing, plant propagation, quality control, and coordination with nurseries and Traditional Owners.

3.3.1 Provenance Standards

All plant material must originate from the Cape York Peninsula bioregion, ideally within a 50–100 km radius of Cullen Point, to ensure ecological suitability and climate adaptation. Local provenance ensures higher survival rates, reduces risk of maladaptation, and preserves the genetic integrity of local ecosystems.

Genetic diversity should also be maximised by sourcing seed from multiple parent plants and populations where possible. Traditional Ecological Knowledge should inform diverse species selection, particularly for culturally significant plants or inclusion of bush tucker.

3.3.2 Seed Collection and Handling

Seed collection must be undertaken under appropriate collection permits and licences, and in line with ethical harvesting guidelines (e.g. Florabank or SEEDbank protocols). Collection should not exceed 20% of seed production from any one plant population to ensure ecological sustainability. All seeds must be:

- Cleaned, dried, and labelled with species name, GPS location, date, and collector name.
- · Stored in cool, dry, and pest-free conditions with clear batch numbers for tracking.
- Tested for viability and dormancy (e.g. via cut test or germination testing) before propagation.

Where feasible, seed collection and propagation will also involve Traditional Owners and ranger groups, offering employment opportunities, connection to Country and collaboration with Indigenous-run nurseries or training programs. This approach strengthens local capacity and embeds cultural values into the revegetation program.

3.3.3 Nursery Standards

Nurseries supplying stock must meet the following requirements:

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01



- Use forestry tubes or 90 mm pots for most species. Larger pots may be used for advanced trees
 or slow-growing species.
- Stock must be propagated from local provenance seed, as outlined above.
- Plants must have:
- A well-formed, fibrous root system, free of circling or binding.
- No pests, diseases, or deformities.
- Appropriate height-to-root ratio and stem thickness for field conditions.
- A minimum hardening-off period of 4–6 weeks in full sun and wind conditions must be completed before delivery to site.

3.3.3.1 Quality Assurance and Inspection

A stock inspection must occur at the nursery prior to delivery to verify quality. Plants that do not meet specification will be rejected.

Each consignment should be accompanied by a Nursery Supply Statement including:

- Scientific name and common name of each species
- Number of plants per species
- Provenance data (GPS location and batch ID)
- Date of sowing/propagation
- Date hardened off
- · Health and quality certification

A standardised Plant Health Checklist (Appendix A) should be used during inspection and at delivery.

3.3.3.2 Logistics and Timing

Nursery lead times for propagation are typically 6–9 months, especially for slower-growing species. An initial species list and estimated quantities should be provided to the nursery as early as possible, including:

- Target planting zones.
- Preferred sizes.
- Delivery timeline.
- Delivery should be coordinated in stages if needed, with plants delivered within 2–3 days of planting to reduce transplant shock.

3.4 Recommended Species Mix

To support ecological function and dune stability, species selection is based on native provenance, salt and wind tolerance, root structure, and role in successional processes. The site has been divided into three revegetation zones: Foredune (Zone A), Hind Dune (Zone B), and Back Dune (Zone C). Each zone has different environmental conditions and requires a tailored planting approach.

The overall approach should also consider integration of bush tucker and culturally important plants, pending Traditional Owner input.

Installing shade cloth where canopy cover has been lost is also recommended for species establishment.

16 May 2025

CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01



3.4.1 Zone A – Foredune

Conditions: Exposed to salt spray, high winds, and occasional overwash; sandy soils with low organic content.

Functions: Sand stabilisation, erosion resistance, natural barrier formation.

Recommended species:

- Goat's Foot (Ipomoea pes-caprae) Groundcover
- Dune Pea (Vigna marina) Groundcover
- Beach Spinifex (Spinifex sericeus) Grass
- · Christmas Grass (Themeda arguens), Grass
- Sand couch (Sporobolus virginicus), Grass
- Fimbristylis spp. Grass
- Coastal She-oak (Casuarina equisetifolia) Tree (limited application at transition areas)

Planting method and density:

- Groundcovers: Direct seeding and tube stock; 1 plant per 1-2 m².
- Grasses: Planted at 1–1.5 m centres in staggered rows.
- Casuarina (if used): Tube stock; 1 per 8 m² in back edge of Zone A.

Stabilisation techniques:

- Use of jute mesh or coir logs for sand retention in eroded zones.
- · Hand tools only to minimise disturbance.

3.4.2 Zone B - Hind Dune

Conditions: Partial shelter, deeper dune profiles, moderate wind and salt exposure.

Functions: Habitat provision, secondary stabilisation, transition buffer.

Recommended species:

- Black Spear Grass (Heteropogon contortus), Grass
- Cane Grass (Eragrostis spp.), Grass
- Bush Apple (Syzygium suborbiculare), Shrub
- White Grevillia (Grevillea parallela) Shrub
- Northern Wattle (Acacia crassicarpa), Tree
- Nonda Plum (Parinari nonda) Tree

Planting method and density:

- Shrubs: Tube stock; 1 per 4–6 m².
- Trees: Tube stock; 1 per 10-12 m².
- Groundcovers: 1 per 1–2 m², especially around open patches and access points.

Techniques:

- Site preparation to include weed control and shallow ripping.
- Use of slow-release fertiliser tablets and mulch rings at each planting point.
- Apply temporary fencing to protect from pedestrian and vehicle disturbance.

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01



3.4.3 Zone C - Back Dune

Conditions: More stable soils, shaded areas, inland influence.

Functions: Long-term canopy formation, biodiversity refuge, cultural values.

Recommended species:

- Rosary Pea (Abrus precatorius), Ground cover
- Snake Vine (Tinospora smilacina), Ground cover
- Whip Vine (Flagellaria indica)- Ground cover
- Tuckeroo (Cupaniopsis anacardioides), Shrub
- Tanjong Tree (Mimusops elengi), Shrub
- Yellow Tulipwood (Drypetes deplanchei) Shrub
- Scrub Turpentine (Canarium australianum), Tree
- Australian almond (Terminalia muelleri), Tree
- White Fig (Ficus virens) Tree

Planting method and density:

- Trees: Tube stock; 1 per 12 m².
- Shrubs: Tube stock; 1 per 6-8 m².
- Groundcovers: Tube stock or direct sowing; 1 per 1–2 m².

3.5 Habitat Protection and Access Management

Access management measures are critical to prevent further degradation, clearly define access areas and reduce instances of vandalism. Establishing clearly defined accesses will also help guide visitors and protect sensitive zones from trampling and erosion.

Table 3-1 below provides several habitat protection and access management measures to be considered.

Table 3-1: Habitat Protection and Access Management Measures

Measure	Description
Bollards and Natural Barriers	
	Bollards and natural barriers, such as rocks and logs, should be installed to deter vehicle access and protect sensitive areas from damage.
	Bollards should be installed at a height that would deter people or animals (e.g. horses) from entering.
Signage	Informative signage will be installed to communicate the cultural significance of the area and the objectives of the restoration efforts, fostering respect and awareness among visitors to the area.

16 May 2025

CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01





It can also include guidelines for visitors, such as staying on designated paths, not disturbing the plants, directing foot traffic and preventing unauthorised access.



Tree guards define an exact perimeter around the planting, help safeguard young plants from being exposed to erosion or trampled and create a micro-climate that supports plant growth.

Additionally, when coupled with other measures like bollards and natural barriers, they help prevent degradation and further clearly define access areas.

3.6 Natural Colonisation Support

To further enhance the success of active planting, passive natural colonisation will also be supported. Organic material, such as logs and leaf litter, will be retained on-site to protect seedlings, trap seeds, and provide a microhabitat for beneficial organisms. It may also contribute to soil health by adding organic matter, improving water retention and nutrient availability. Small, fenced plots may be used to protect emerging native regeneration from herbivores and human disturbance, allowing young plants to establish and grow. An example of a small, fenced plot is provided in **Figure 3-1** below.

Additionally, existing vegetation patches with seed banks will be leveraged to support natural regrowth, ensuring a diverse and resilient plant community.

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01





Figure 3-1: Small fenced plot of vegetation (Hawkey, 2008)

Figure 3-1 was created to assist Council's understanding of where these supporting measures are best placed based on the revegetation mapping presented below in **Section**

3.7 Dune Erosion and Restoration

As illustrated above in **Figure 2-10**, dune erosion poses a significant threat to the coastal ecosystem. The erosion not only impacts the stability of the dune itself but also endangers the vegetation that relies on the dune's protection. To mitigate this, it is recommended that efforts be made to re-establish the dune by pushing sand to re-establish the dune. This approach will help safeguard the vegetation located behind the dune, creating a buffer against the erosive forces and promoting a healthy, resilient plant community. These restoration efforts are crucial for maintaining the ecological balance and ensuring the long-term viability of the area's natural habitats.

3.8 Compiled Measures

The map showing revegetation zones, supporting measure placements and dune restoration is provided below in **Figure 3-2**.

16 May 2025

CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01





Figure 3-2: Revegetation zones, dune restoration and supporting measures proposed at Cullen Point

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01

23



4 Implementation and Monitoring

The implementation and monitoring plan outlines the structured approach to revegetation works and the ongoing assessment of their success. It ensures that each phase of the project is carefully planned and executed, and that the health and progress of the revegetated areas are continuously evaluated and adjusted as needed.

4.1 Implementation Plan

The revegetation works will proceed in four structured phases:

- 1. Preparation
- 2. Planting
- 3. Maintenance
- 4. Monitoring

See **Table 4-1** below for the sub-phases of the implementation plan.

Table 4-1: Implementation Plan Phases

Phase	Actions
Preparation phase (Month 0 – 2)	Weed Removal: Systematic removal of invasive species to reduce competition for native plants. This may involve manual removal, herbicide application, or a combination of both. Fencing: Installation of protective fencing around sensitive areas to prevent trampling by humans and animals, and to delineate project boundaries. Signage: Erecting informative signs to educate the public about the project, its goals, and the importance of protecting the area. Site Marking: Clearly marking planting zones and pathways to ensure organized and efficient planting activities.
Planting phase (Month 2 – 4)	Delivery and Installation : Transporting plant stock to the site and installing them in designated zones. This includes digging appropriate-sized holes, planting at the correct depth, and ensuring proper spacing to allow for growth. Species Selection : Choosing species that are well-suited to the specific conditions of each zone, considering factors such as soil type, moisture levels, and exposure to wind and salt spray.
Maintenance phase (Month 0 – 6)	Watering: Regular watering schedules to ensure young plants establish strong root systems, especially during dry periods. Mulching: Applying mulch around the base of plants to retain soil moisture, suppress weeds, and provide nutrients as it decomposes. Replanting: Replacing any plants that do not survive the initial planting phase to maintain desired vegetation cover and diversity.
Monitoring phase (Month 6)	Site Inspections: Regular inspections to assess plant health, growth, and overall site conditions. This includes checking for signs of stress, disease, or pest damage. Adaptive Management: Adjusting management practices based on monitoring results to address any issues that arise and ensure the success of the revegetation efforts.
	See Appendix A for the Proposed Cullen Point Revegetation Monitoring Form.

4.2 Risk Assessment

See below (Table 4-2) a risk assessment undertaken to identify key threats to revegetation success.

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01 24



Table 4-2: Risk Assessment

Risk	Likelihood	Consequence	Mitigation	Residual Risk
Low plant survival from dry season	Likely	Moderate	Watering and mulching, early planting	Low
Seedling damage from human access	Likely	High	Fencing, signage, and awareness campaigns	Low
Cyclone or storm surge event	Possible	High	Staggered planting and species selection	Medium
Insufficient seed supply	Possible	Moderate	Early engagement with nurseries, collection	Low
Weed invasion	Likely	Moderate	Ongoing weed monitoring and control	Low

4.3 Implementation Schedule

The following table (**Table 4-3**) outlines the proposed month-by-month schedule for the first year of implementation.

Table 4-3: Implementation Schedule

Activity			Mont	h no.		
Activity	1	2	3	4	5	6
Site preparation	✓					
Nursery procurement	✓	✓				
Primary planting		✓	✓			
Infill planting				✓	~	
Watering and maintenance		✓	✓	✓	✓	~
Weed control	✓	✓	✓	✓	~	✓
Monitoring						✓

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01



5 Statutory and Policy Considerations

All proposed works will be designed to comply with relevant Queensland coastal planning instruments to ensure environmental protection and sustainable development.

5.1 State Code 8 – Coastal Development and Tidal Works

State Code 8 aims to protect life, buildings, and infrastructure from coastal erosion, maintain coastal processes, conserve coastal resources, and ensure public access to coastal land

In the context of revegetation works, the following measures will be implemented:

- Preserving Sediment Transport Function of Dunes: The revegetation plan will ensure that the
 natural movement of sediment within dune systems is maintained. This involves planting native
 vegetation that stabilises sand while allowing for natural sediment transport processes.
- Avoiding Interference with Erosion-Prone Areas and Foredune Mobility: Revegetation works
 will be carefully planned to avoid disrupting erosion-prone areas and the natural mobility of
 foredunes. This includes using species that are adapted to dynamic coastal environments and
 implementing erosion control measures such as jute matting.
- Signage: Informative signage will be installed to educate the public about the importance of dune systems, the revegetation efforts, and the need to avoid disturbing these areas. Signs will highlight the ecological functions of dunes and the role of vegetation in stabilizing them.
- Fencing: Protective fencing will be used to prevent unauthorized access to sensitive revegetation sites. This will help minimize trampling and other disturbances that can degrade dune systems and hinder vegetation establishment.
- Installing Jute Matting: Jute matting will be installed in eroded zones to stabilize sand and support vegetation growth. The matting will be laid out from the top of the slope to the bottom, secured with pins, and overlapped to ensure effective coverage. This technique helps reduce erosion and provides a stable substrate for plant roots.

5.1.1 Accepted Development Provisions – State Code 8

Accepted development under State Code 8 includes activities that do not adversely impact coastal processes and maintain the protective function of landforms and vegetation

For revegetation works, this means:

- Signage: Installing informative signage to educate the public about the importance of dune systems and revegetation efforts is generally considered accepted development, as it does not interfere with coastal processes.
- Fencing: Erecting protective fencing to prevent unauthorized access and minimize trampling is
 also typically accepted development, as long as it does not disrupt the natural mobility of
 foredunes.
- Jute Matting: Using jute matting for sand retention and erosion control in eroded zones is considered accepted development, provided it supports the natural sediment transport function of dunes and does not interfere with erosion-prone areas

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01



5.2 State Code 11 – Marine Plants

State Code 11 focuses on maintaining the extent, distribution, diversity, and condition of marine plant communities and protecting their ecological functions

The revegetation plan will enhance adjacent marine habitats through the following measures:

- No Marine Plant Clearing: The plan explicitly avoids the removal, destruction, or damage of
 marine plants. Instead, it focuses on enhancing existing habitats and supporting natural
 regeneration processes.
- Enhancing Adjacent Marine Habitats: By improving water quality and filtering runoff, the
 revegetation efforts will benefit nearby marine environments. This includes planting vegetation
 that can trap sediments and pollutants before they reach marine habitats.
- Signage: Signs will be placed to inform the public about the importance of marine plants and the benefits of the revegetation project. This will include information on how healthy dune systems contribute to cleaner water and more resilient marine habitats.
- Fencing: Temporary fencing may be used to protect newly planted areas from disturbances, ensuring that vegetation can establish and contribute to habitat enhancement.
- Installing Jute Matting: Jute matting will be used to stabilise soil and support plant growth in
 areas adjacent to marine habitats. This helps reduce sediment runoff and improves water quality,
 benefiting marine ecosystems

5.2.1 Accepted Development Provisions - State Code 11

Accepted development under State Code 11 includes activities that avoid the removal, destruction, or damage of marine plants and enhance adjacent marine habitats

For revegetation works, this means:

- **Signage**: Installing signs to inform the public about the importance of marine plants and the benefits of revegetation is generally accepted development, as it supports habitat enhancement without damaging marine plants.
- Fencing: Temporary fencing to protect newly planted areas from disturbances is considered
 accepted development, as it helps ensure vegetation establishment and habitat enhancement.
- Jute Matting: Using jute matting to stabilize soil and support plant growth in areas adjacent to marine habitats is accepted development, as it reduces sediment runoff and improves water quality

If your proposed revegetation works comply with these accepted development provisions, you can proceed without needing formal development approval. However, it's always a good idea to consult with the State Assessment and Referral Agency (SARA) to confirm that your specific activities meet the criteria for accepted development.

5.3 Statutory and Policy Considerations for Emergency Seawall Approval

In addition to the revegetation works, the emergency seawall constructed in response to an erosion event must comply with relevant Queensland coastal planning instruments. Since the seawall was built as

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01



emergency works using leftover rock from a nearby groyne construction project, specific legislative requirements apply.

5.3.1 Emergency Works and Legislative Requirements

Under Queensland legislation, emergency works such as the construction of a seawall to address immediate erosion threats are generally permitted. However, specific steps must be taken to ensure compliance with the *Coastal Protection and Management Act 1995*:

- Notification: The responsible party should notify the relevant authorities, such as the Department
 of Environment and Science (DES), about the emergency works. This includes providing details
 about the location, materials used, and the purpose of the seawall.
- Documentation: Proper documentation of the seawall construction, including plans, photographs, and engineering assessments, should be maintained. This helps demonstrate that the works were necessary and appropriately executed.
- Design Standards: The seawall must meet the design and engineering standards outlined in the Coastal Protection and Management Act 1995. This includes ensuring the seawall is structurally adequate to withstand wave and water level conditions corresponding to the 2% Annual Exceedance Probability (AEP) event.
- Professional Certification: The seawall should be assessed and certified by a Registered
 Professional Engineer of Queensland (RPEQ) or equivalent. This certification ensures that the
 seawall is suitable for its intended usage and complies with all relevant Australian standards.
- Environmental Assessment: An environmental assessment may be required to evaluate the impact of the seawall on coastal processes and adjacent habitats. This assessment helps identify any necessary mitigation measures

By following these steps, the emergency seawall can be brought into compliance with Queensland coastal management regulations.

5.3.2 Dune Reinstatement Approval Requirements

Should dune reinstatement be required, it is expected to involve the mechanical placement or reshaping of sand to restore eroded dune formations. The works will be classified as tidal works under the *Coastal Protection and Management Act 1995* and will require development approval in accordance with Queensland's planning framework.

The proposed activity is located within a Coastal Management District and erosion-prone area, and will involve operational work below the high-water mark or in areas subject to tidal influence. As such, a development application for tidal works will be required and will be assessed against the State Development Assessment Provisions (SDAP), specifically:

- State Code 8 Coastal development and tidal works, and
- State Code 11 Removal, destruction or damage of marine plants, given that disturbance to dune-stabilising vegetation and other marine plants is likely.

Supporting documentation will be required to demonstrate that the works:

- Maintain or improve coastal processes and dune stability;
- Avoid or minimise impacts to marine plants and other coastal resources;

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01



- Do not exacerbate coastal hazard risk; and
- Are supported by appropriate construction and erosion control methodologies.

Mapping of marine plant distribution and pre- and post-works design drawings should accompany the application. Early engagement with DES and a pre-lodgement meeting is recommended to confirm assessment requirements and streamline approvals.



16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01



6 Conclusion

The Cullen Point Revegetation Plan offers a comprehensive, context-sensitive roadmap for ecological recovery and future resilience. By combining proven planting methods, local ecological knowledge, and sustained community involvement, this plan provides a clear strategy for stabilising the coast, enriching biodiversity, and reinforcing cultural ties to Country. Successful implementation will depend on shared commitment, adaptive management, and long-term stewardship by both Council and the Mapoon community.

The approach recognises the distinct environmental conditions across the foredune, hind dune, and back dune zones, with tailored species selection and planting methods aligned to each zone's function and stability requirements. Technical planting standards, seed provenance protocols, and nursery quality assurance measures are included to improve establishment success and ecological integrity.

Supporting measures such as fencing, signage, erosion control, and natural colonisation techniques are integrated to protect planting areas and promote passive regeneration. A phased implementation schedule, risk assessment, and monitoring framework provide the basis for ongoing site management and adaptive decision-making.

Importantly, the plan embeds opportunities for on-ground participation by Traditional Owners, including seed collection, propagation, and monitoring activities, to strengthen cultural connection and local stewardship.

With coordinated delivery, early nursery engagement, and commitment to ongoing monitoring and maintenance, the revegetation of Cullen Point can contribute to dune stability, improved biodiversity, and protection of cultural and environmental values over the long term.

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01



Appendix A – Proposed Cullen Point Revegetation Monitoring Form

Monitoring Date	Observer(s)	Weather C	onditions	Time of Day	
Zone	Species Observed	% Survival	Average Height (cm)	Visible Stress (Y/N)	Notes (e.g. pests, damage, flowering)
А					
В					
С					
Feature		Observation	on		
Weed Presence			/ / Moderate / Hig		
Erosion Eviden			or / Moderate / S		
Human/Vehicle					/ High (access breach)
Structural Integ			act / Damaged / F		
Signage Condi			athered / Missing	y / Vandalised	
Issue Identifie	d	Recomme	nded Action		

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01



Appendix B - A3 Map

16 May 2025 CULLEN PT REVEG. PLAN

PA4151-AU-WM-RP-Cullen Point Revegetation Plan-Draft01



Royal HaskoningDHV is an independent consultancy which integrates 140 years of engineering expertise with digital technologies and software solutions. As consulting engineers, we care deeply about our people, our clients and society at large. Through our mission Enhancing Society Together, we take responsibility for having a positive impact on the world. We constantly challenge ourselves and others to develop sustainable solutions to local and global issues related to the built environment and the industry.

Change is happening. And it's happening fast – from climate and digital transformation to customer demands and hybrid working. The speed and extent of these changes create complex challenges which cannot be addressed in isolation. New perspectives are needed to accommodate the broader societal and technological picture and meet the needs of our ever-changing world.

Backed by the expertise of over 6,000 colleagues working from offices in more than 20 countries across the world, we are helping organisations to turn these challenges into opportunities and make the transition to smart and sustainable operations. We do this by seamlessly integrating engineering and design knowledge, consulting skills, software and technology to deliver more added value for our clients and their asset lifecycle.

We act with integrity and transparency, holding ourselves to the highest standards of environmental and social governance. We are diverse and inclusive. We will not compromise the safety or well-being of our team or communities – no matter the circumstances.

We actively collaborate with clients from public and private sectors, partners and stakeholders in projects and initiatives. Our actions, big and small, are driving the positive change the world needs, and are enhancing society now and for the future.

Our head office is in the Netherlands, and we have offices across Europe, Asia, Africa, Australia and the Americas.





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8.4 EXECUTIVE MANAGER - COMMUNITY DEVELOPMENT - APRIL

Author: Kiri Tabuai, Executive Manager - Community Developement

Authoriser: Amanda Ewart, Interim CEO

Attachments: 1. Deadly Active Plan Program April 2025 &

2. Chakara Aged Care April 2025 🗓 🖺

3. Playgroup April 2025 🗓 🖺

4. Indigenous Knowledge Centre April 2025 🗓 🖼

PURPOSE OF REPORT

Present Council with a report of program performance and operational actions for the month of April 2025.

BACKGROUND

Council provides a range of community-based services for the benefit of Mapoon residents and visitors.

DISCUSSION

PROGRAMS STATUS REPORT

Sports & Recreation – Deadly	Deadly Active Program
Active Program	Report attached
	Funding Due to end 30 th June 2025.
	Copy of School Holiday program April 2025 will be handed
	to councillors.
Community Services	Aged Care Services
Aged Care	Report attached.
	Operations:
	Aged Care are currently delivering transport, meals, individual support, group support and limited domestic assistance. Parks and Gardens look after the yard maintenance and aged care staff support the clients if needed with reporting home maintenance. Elder's workshop will be delivered on the 23 ^{rd of} June 2025 – Elder Abuse, Financial Exploitation, Wills & Enduring Power Of Attorneys. Delivered by Cairns Community Legal Centre Inc.
Diamena	
Playgroup	The Playgroup program.
	Report attached with survey information.
Community Engagement	Regular communication through social media and face to
	face with community.
	Mapoon Yarn time is provided to the community each
	month via Facebook and hard copies at the community
	store.

Item 8.4 Page 62

<u>Cultural Centre</u>	Cultural Centre Nil Report IKC Report attached.
Economic Development	Within LTC report
Local Thriving Communities	Local Thriving Communities Report will be handed. Funding for the Coordinator ends 30 th June 2025.

RECOMMENDATION

That Council receive and note the report.

Item 8.4 Page 63

Placeholder for Attachment

Aged Care - Monthly Report



Name	Kiri Tabuai
Subject	Aged Care Monthly Compliance Report
Date	April, 2025
СС	Mayor, Councillors and CEO

1. Purpose of Report

Present to the council Aged Care Monthly Compliance Report for the month of April.

2. Recommendation

That the report be tabled and accepted.

3. Discussion

Aged Care Service Delivery

Summary of HCP client	status						
Reporting item	Number	Comme	nt				
HCP Clients	7	Level 1:	0	Level 2:	4	Level 3: 1	Level 4: 2
New HCP Clients	0	Level 1:	0	Level 2:	0	Level 3: 0	Level 4: 0
HCP Enquires	2						
Summary of CHSP client	status and a	ctivity					
Reporting item	Number	Comme	nt				
Number of clients	17						
Number of new	0						
clients							
Clients on waiting list-	3	Waiting 1	or re	ferrals			
Number of clients	1	Waiting f	or ref	erral			
transitioned to HCP							
CHSP Hours	Hours		nmen	it			
	delivered						
Social Support (Ind)	10hrs						
Social Support	44hrs	This	incluc	des Weipa T	rips		
(Group)							
Transport	98 trips	IN O	CCASI	ONS MAPO	ON=	79. WEIPA= 19	
Meals	170	MEA	L DEL	IVERY IN O	CCASI	ONS	
Personal care	0						
Domestic assistance	1hr						
Home maintenance	10hrs	Park	& G	ardens			
Comments: Client refus	ed meal serv	ice due to	not p	aying clien	t cont	tribution 29.04.	2025.

Page 1 of 3

Aged Care - Monthly Report



Summary of QCSS & CT		
Reporting Item	Number	Comment
Clients	0	No clients
QCSS / CT	Hours	Comments
СТ	0	
QCSS	0	
_		

Comments:

Development of a program and planning the future of QCSS within community.

Aged care legislative compliance status report

Compliance requirement Current Overdue Action taken

Charter of aged care rights explained

Signed Client agreements

Signed current care plans

Advanced health directives completed (HCP clients)

Comments: All plans and agreements are needing review.

Aged care activity reporting

Agency	Report submitted in the past month	Date due	Date Submitted
CoA Department of Health	CHSP- DEX reporting	14th of month	Submitted
CoA Department of Health	HCP- Medicare/ Age care portal	End of each month	To be submitted

Comments: Staff having issues with access to the portals to be able to report.

QUALITY IMPROVEMENT-

EVENTS DURING THE MONTH-

• Nil

Page 2 of 3

Aged Care - Monthly Report



Progress against Aged Care Plan for Continuous Improvement

 Working with the Continuous Improvement Plan and identifying better work methods to deliver the program.

Complaints	Total	Type of complaints				
	No	Employee	Service	Facilities	Other	
omplaints in the eporting period	1		1			
nvestigation completed vith 5 days	0		0			

1. Taken the feedback and share with the cook with changing the meal.

Aged Care Incidents

Incidents	Total	Type of incident			
	No	Employee	Equipment	Facility	Other
Incidents in the reporting period					
Investigation completed with 5 days					

Quality improvements implemented in response to incident.

1. Nil due to no incidents received

Page 3 of 3

Playgroup - Monthly Report



Name	Shakira Sagigi
Subject	Playgroup Monthly Operation report
Date	April, 2025
СС	Mayor, Councillors and CEO

1. Purpose of Report

Present to the council a report on program performance and operational actions for the month of April.

2. Recommendation

That the report be tabled and accepted as read

3. Discussion

Recruitment of the Playgroup Team Leader commenced in the month of April. Due to School Holiday program, playgroup supported the activities with joining the programs together.

Playgroup Team Leader, Playgroup Assistant completed training Project Fundamentals, Risk Management & Management Training.

Surveys preparation, inductions and planning for playgroup with a better approach with community engagement. Planning to create a safe environment for all attendees.

Playgroup Team leader: Shakira Sagigi

Page 1 of 1



Name	Kylie Mills
Subject	Monthly Operation Report
Date	April 2025
СС	Mayor, Councillors and CEO

1. Purpose of Report

Present to the council a report program performance and operational actions for the month of June.

2. Recommendation

That the report be tabled and accepted as read

3. Discussion

- Sports and Rec utilised the IKC to run their holiday program, the kids particularly loved doing the Just Dance dances.
- In April, the Indigenous Knowledge Centre (IKC) successfully delivered a three-day "Growing IKCs"
 workshop series, supported by State Library of Queensland. State Library generously provided all
 necessary technology, equipment, and a dedicated workshop trainer to facilitate the sessions.

The workshops focused on three key areas:

- Digital Arts: Participants created original digital artworks using iPads, which were then printed onto T-shirts, fostering creativity and developing digital design skills.
- Who's Your Mob?: Participants explored family history research, creating family trees and learning to access a range of genealogical databases to strengthen connections to culture and heritage.
- Live Streaming: Participants received hands-on training in setting up and operating live streaming equipment and software, building skills to produce high-quality live broadcasts.

A significant outcome of the workshops is that the IKC retains all equipment, enabling ongoing community use and future training opportunities. The IKC Coordinator is now equipped to deliver further sessions, with additional support available from State Library via Teams as needed.

To extend the benefits of the program, the IKC Coordinator and the trainer invited local school students to participate. The students each created and printed their own T-shirt designs and enthusiastically engaged with the live streaming activities, enjoying the opportunity to record and view their own broadcasts.

These workshops have built valuable digital skills within the community and opened exciting new opportunities for creative expression, cultural preservation, and community engagement.

Page 1 of 4



- Apuinipima Health Services are launched their new book "Through the Eyes of the Elders" at the IKC and provided a copy of the book to be available to community members.
- Homework Club is occurring weekly with a steady attendance. Numbers are good as they provide students with the opportunity for one-on-one time with the teacher to focus on individual needs. April proved difficult to run classes weekly due to prior commitments from the IKC staff and teachers and school holidays with only one session run in April.
- The 2024-25 funding from State Libraries Queensland was received in March through the following funding streams:

	Public Library Funding	Wage Subsidy	\$20,000 (GST Exempt)	
	Public Library Funding	Service Development Subsidy	\$3,000 (GST Exempt)	
	First 5 Forever Funding	Service Delivery Support	\$3,000 (GST Exempt)	
Funding needs to be expended by 30 June 2025.				

Statistics for the month of March 2025

Attendance

Date	Attendance	Computer Hours*	Tablet Hours*
01/04/25	43	8	1
02/04/25	23	6	0
03/04/25	23	8	0
04/04/25	2	0	0
07/04/25	29	28	4
08/04/25	27	28	5
09/04/25	28	22	6
14/04/25	17	20	2
15/04/25	37	22	3
16/04/25	13	16	0
17/04/25	10	12	0
22/04/25	20	0	0
23/04/25	4	0	0
24/04/25	15	0	0
28/04/25	29	8	1
29/04/25	23	8	1
30/04/25	26	8	2
Total	369	194	25

^{*}Tablet and computer hours based on four (4) public use computers and one (1) public use tablet

Homework club

-
6
School holidays
School holidays

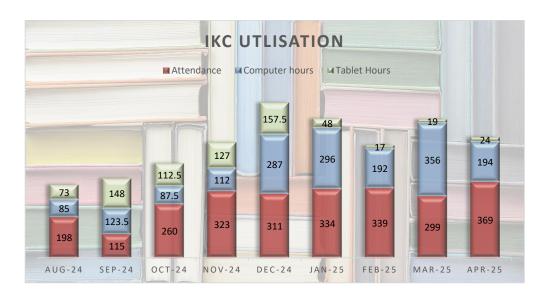
Page 2 of 4



23/04/25 IKC workshops no Homework Club
30/04/25 No teacher

Membership and loans

New Members	Total Members	Loans for the month	Overdue
4	90	11	6



Page 3 of 4





LTC Officer: Kylie Mills Date: 01/05/25

Page 4 of 4

8.5 EXECUTIVE MANAGER - COMMUNITY DEVELOPMENT - MAY

Author: Kiri Tabuai, Executive Manager - Community Developement

Authoriser: Amanda Ewart, Interim CEO

Attachments: 1. Deadly Active Plan Program May 2025 🗓 🖺

2. Chakara Aged Care May 2025 🗓 🖺

3. Playgroup May 2025 🗓 🖺

4. Indigenous Knowledge Centre May 2025 🗓 🖺

PURPOSE OF REPORT

Present Council with a report of program performance and operational actions for the month of May 2025.

BACKGROUND

Council provides a range of community-based services for the benefit of Mapoon residents and visitors.

DISCUSSION

PROGRAMS STATUS REPORT

Sports & Recreation – Deadly	Deadly Active Program
Active Program	Report attached
	Funding Due to end 30 th June 2025.
Community Services	Aged Care Services
Aged Care	Report attached.
Ageu cure	Operations:
	Aged Care are currently delivering transport, meals, individual support, group support and limited domestic assistance. Parks and Gardens look after the yard maintenance and aged care staff support the clients if needed with reporting home maintenance.
	Elder's workshop will be delivered on the 23 ^{rd of} June 2025 – Elder Abuse, Financial Exploitation, Wills & Enduring Power Of Attorneys. Delivered by Cairns Community Legal Centre Inc.
Playgroup	The Playgroup program. Report attached with survey information.
Community Engagement	Regular communication through social media and face to face with community. Mapoon Yarn time is provided to the community each month via Facebook and hard copies at the community store.

<u>Cultural Centre</u>	Cultural Centre Nil Report IKC Report attached.	
Economic Development	Within LTC report	
Local Thriving Communities	Local Thriving Communities Report will be handed. Funding for the Coordinator ends 30 th June 2025.	

RECOMMENDATION

That Council receive and note the report.

Sports and Rec - Monthly Report



Name	Kiri Tabuai, Executive Manager	
Subject	Sports & Rec Monthly Operation report	
Date	May, 2025	
СС	Mayor, Councillors and CEO	

1. Purpose of Report

Present to the council a report program performance and operational actions for the month of May.

2. Recommendation

That the report be tabled and accepted as read

3. Discussion

1. Junior Rugby League Program

In the month of May due to staffing we only have delivered the Rugby league program.

Mapoon Aboriginal Shire Council have supported the program with Registrations, transportation, food and staff. This is part of the Mapoon Deadly Active Plan 2024 – 2025.

OMAC supported the Mapoon players with training equipment, football boots, mouth guards and bags.

In the month of May we have faced some issues, such as volunteers, transportation and communication. Reflection completed with improvements to be made to improve these issues that may arise.

Training – Tuesday Mapoon/ Weipa (depending on bus availability and drivers) Thursday – Weipa Football games

Travelling into Weipa on a Thursday, two buses travel in with 17 children on the community bus and 10 children on the playgroup bus plus 2 staff members.

We have requested for volunteers if there is available space to help with the children.

Total of Registrations = 37 children including children in the residential campus.

2. Gym

Community demand for the gym to open is very high. Due to funding due to end on 30th June 2025, we have had to hold off on recruitment of the officers.

Page 1 of 1

Aged Care - Monthly Report



Name	Kiri Tabuai
Subject	Aged Care Monthly Compliance Report
Date	May, 2025
СС	Mayor, Councillors and CEO

1. Purpose of Report

Present to the council Aged Care Monthly Compliance Report for the month of May.

2. Recommendation

That the report be tabled and accepted.

3. Discussion

Aged Care Service Delivery

Summary of HCP client s	status						
Reporting item	Number	Commen	t				
HCP Clients	7	Level 1:	0	Level 2:	4	Level 3: 1	Level 4: 2
New HCP Clients	0	Level 1:	0	Level 2:	0	Level 3: 0	Level 4: 0
HCP Enquires	2						
Summary of CHSP client	status and a	ctivity					
Reporting item	Number	Commen	t				
Number of clients	17						
Number of new	0						
clients							
Clients on waiting list-	3	Waiting fo	or re	ferrals			
Number of clients	1	Waiting fo	r ref	erral			
transitioned to HCP							
CHSP Hours	Hours	Com	men	ıt			
	delivered						
Social Support (Ind)	2.5hrs						
Social Support	60hrs	Weip	a & A	Aged Care c	entre		
(Group)							
Transport	91 trips	IN OC	CASI	ONS MAPO	ON=	62. WEIPA= 29	
Meals	149	MEAL	DEL	IVERY IN O	CCASI	ONS	
Personal care	0						
Domestic assistance	5.5hrs	Suppo	ort sh	nopping			
Home maintenance	3.5hrs	On re	ques	t			
Comments: Improveme	nts from the	nrevious m	onth	in Anril			

Page 1 of 3

Aged Care - Monthly Report



Summary of QCSS & CT				
Reporting Item	Number	Comment		
Clients	0			
QCSS / CT	Hours	Comments		
СТ	0			
QCSS	0			
_				

Comments:

Development of a program and planning the future of QCSS within community.

Aged care legislative compliance status report

Compliance requirement Current Overdue Action taken

Charter of aged care rights explained

Signed Client agreements

Signed current care plans

Advanced health directives completed (HCP clients)

Comments: All plans and agreements are needing review.

Aged care activity reporting

Agency	Report submitted in the past month Date due		Date Submitted	
CoA Department of Health	CHSP- DEX reporting	14th of month	Submitted	
CoA Department of Health	HCP- Medicare/ Age care portal	End of each month	To be submitted	

Comments: The Executive OManager has manually done the Monthly statements but waiting for review by Aged Care Consultant support to lodged the Medicare claims, as rates changed over the period that is overdue.

QUALITY IMPROVEMENT-

EVENTS DURING THE MONTH-

• Aged Care Policy reviews

Page 2 of 3

Aged Care - Monthly Report



- Code of Conduct
- Staff work requirements
- Staff training

Progress against Aged Care Plan for Continuous Improvement

Continuous quality improvement working with the Aged Care departments, Aged Care Commission and Aged Care Consultants (voluntary) to support the program in line with the new Aged Care Act released in July 1st.

Aged Care Complaints Complaints	Total		Tyne	of complaint	c
Complaints	_			•	
	No	Employee	Service	Facilities	Other
Complaints in the reporting period	2	:	2		
Investigation completed with 5 days	2	;	2		

Quality improvements implemented in response to complaints & feedback.

Complaints regarding service delivery due to unable to meet their demands at the time of request as we were short staffed.

Aged Care Incidents						
Incidents	Total		Туре	of incident		
	No	Employee	Equipment	Facility	Other	
Incidents in the reporting period	1	1				
Investigation completed with 5 days						

Quality improvements implemented in response to incident.

1. Investigations undertaken and following the advice from the Aged Care Commission. SIRS Notice lodged and waiting for response of outcome.

Page 3 of 3



Name	Shakira Sagigi	
Subject	Playgroup Monthly Operation report	
Date	May, 2025	
СС	Mayor, Councillors and CEO	

1. Purpose of Report

Present to the council a report on program performance and operational actions for the month of May.

2. Recommendation

That the report be tabled and accepted as read

3. Discussion

Playgroup Team Leader completed training Cyber Security Awareness & Risk Management & Management Training.

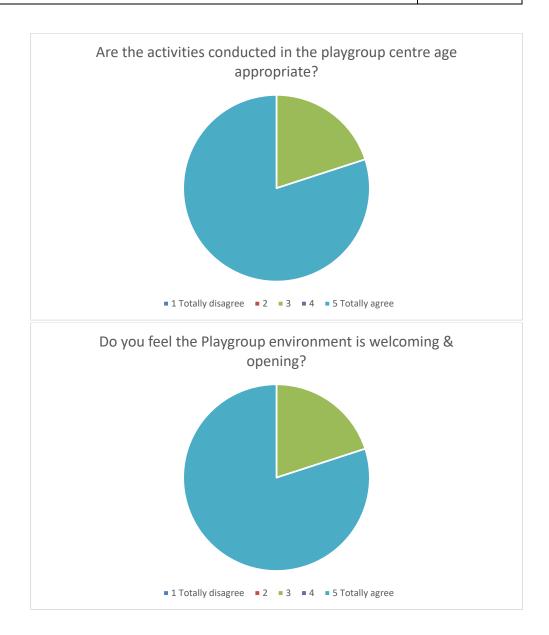
Playgroup Assistant completed training Risk Management and Management Training.

Staff completed some community surveys and this is still ongoing. Data and Feedback as of the End of May.

Survey Feedback

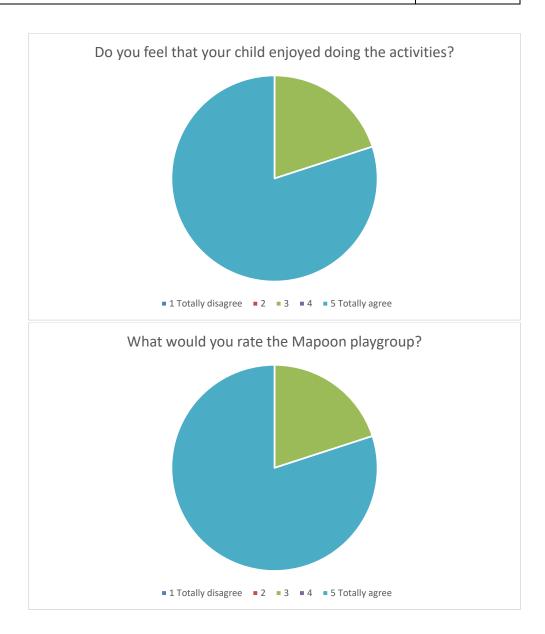
Page 1 of 6





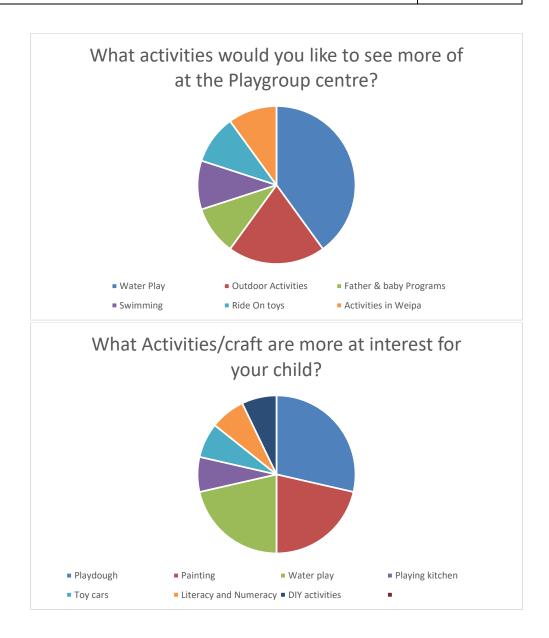
Page 2 of 6





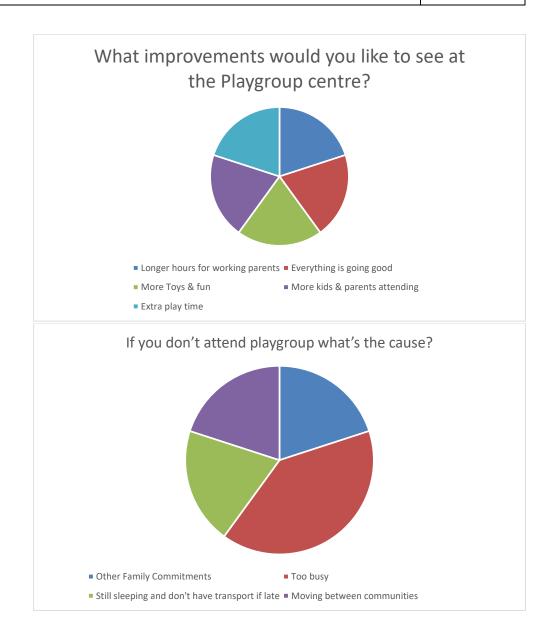
Page 3 of 6





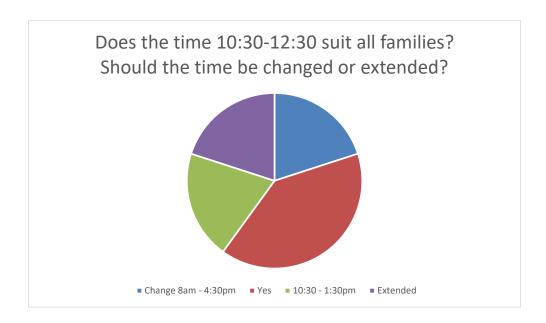
Page 4 of 6





Page 5 of 6





Due to high need and priority in Aged Care, staff have been supporting the Aged care Program.

Playgroup Team leader: Shakira Sagigi

Page 6 of 6



Name	Kylie Mills
Subject	Monthly Operation Report
Date	May 2025
СС	Mayor, Councillors and CEO

1. Purpose of Report

Present to the council a report program performance and operational actions for the month of June.

2. Recommendation

That the report be tabled and accepted as read

3. Discussion

- Sports and Rec utilised the IKC to run their holiday program, the kids particularly loved doing the Just Dance dances.
- In April, the Indigenous Knowledge Centre (IKC) successfully delivered a three-day "Growing IKCs"
 workshop series, supported by State Library of Queensland. State Library generously provided all
 necessary technology, equipment, and a dedicated workshop trainer to facilitate the sessions.

The workshops focused on three key areas:

- Digital Arts: Participants created original digital artworks using iPads, which were then printed onto T-shirts, fostering creativity and developing digital design skills.
- Who's Your Mob?: Participants explored family history research, creating family trees and learning to access a range of genealogical databases to strengthen connections to culture and heritage.
- Live Streaming: Participants received hands-on training in setting up and operating live streaming equipment and software, building skills to produce high-quality live broadcasts.

A significant outcome of the workshops is that the IKC retains all equipment, enabling ongoing community use and future training opportunities. The IKC Coordinator is now equipped to deliver further sessions, with additional support available from State Library via Teams as needed.

To extend the benefits of the program, the IKC Coordinator and the trainer invited local school students to participate. The students each created and printed their own T-shirt designs and enthusiastically engaged with the live streaming activities, enjoying the opportunity to record and view their own broadcasts.

These workshops have built valuable digital skills within the community and opened exciting new opportunities for creative expression, cultural preservation, and community engagement.

Completed and submitted the Growing IKC's quarterly report to SLQ.

Page 1 of 4



- Apuinipima Health Services are launched their new book "Through the Eyes of the Elders" at the IKC and provided a copy of the book to be available to community members.
- The 2024-25 funding from State Libraries Queensland was received in March through the following funding streams:

Public Library Funding	Wage Subsidy	\$20,000 (GST Exempt)
Public Library Funding	Service Development Subsidy	\$3,000 (GST Exempt)
First 5 Forever Funding	Service Delivery Support	\$3,000 (GST Exempt)
Funding needs to be expended b	y 30 June 2025.	

- The IKC, LTC and ManyRivers held the second ATO Masterclass on Record Keeping.
- Statistics for the month of May 2025

Attendance

Date	Attendance	Computer Hours*	Tablet Hours*
01/05/25	25	8	2
06/05/25	4	2	0
07/05/25	21	6	0
09/05/25	8	0	0
12/05/25	19	9	1
13/05/25	11	5	1
14/05/25	25	3	0
15/05/25	6	4	0
16/05/25	4	0	0
19/05/25	15	6	0
20/05/25	22	6	2
21/05/25	29	2	0
22/05/25	3	0	0
26/05/25	22	6	2
27/05/25	4	1	0
28/05/25	22	4	0
29/05/25	5	1	0
30/05/25	0	0	0
Total	245	63	8

^{*}Tablet and computer hours based on four (4) public use computers and one (1) public use tablet

 Homework Club is occurring weekly with a steady attendance. Numbers are good as they provide students with the opportunity for one-on-one time with the teacher to focus on individual needs.

Homework club

Date	Number
07/05/25	5

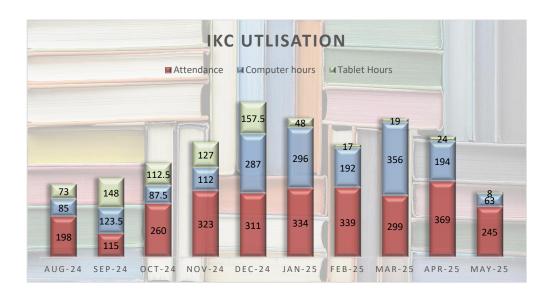
Page 2 of 4



14/05/25	6
21/05/25	11
28/05/25	10

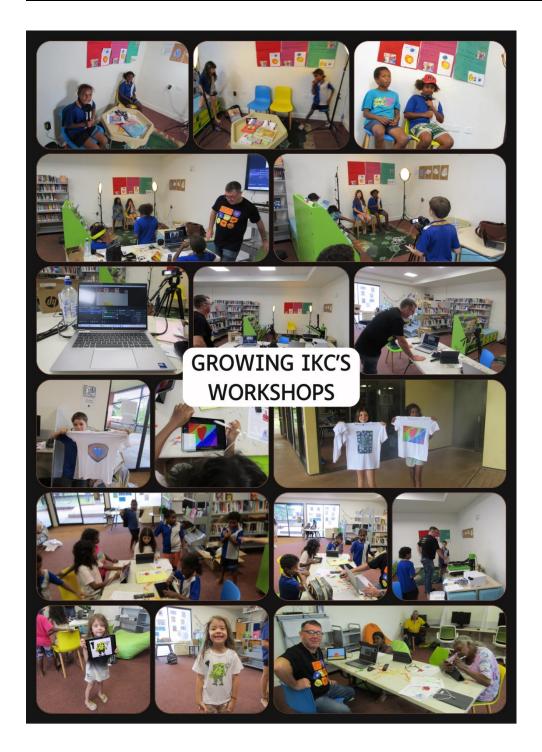
Membership and loans

New Members	Total Members	Loans for the month	Overdue
1	61	2	19



Page 3 of 4





LTC Officer: Kylie Mills Date: 01/05/25

Page 4 of 4

8.6 COMMUNITY DEVELOPMENT - DEADLY ACTIVE PROGRAM PLAN 2025 - 2026

Author: Kiri Tabuai, Executive Manager - Community Developement

Authoriser: Amanda Ewart, CEO

Attachments: 1. Deadly Active Plan 2025/2026 - DRAFT 🗓 🖺

PURPOSE OF REPORT

Present Council with the Deadly Active Plan for 2025 – 2026 for endorsement.

BACKGROUND

Council provides a range of sports and recreational activities for the benefit of Mapoon residents and visitors.

DISCUSSION

PROGRAM STATUS REPORT

Sports & Recreation – Deadly	Deadly Active Plan 2025/2026
Active Program	Attached the Deadly Active Plan
	·

RECOMMENDATION

That Council

- a) Receive and note the report,
- b) Endorse the Draft Deadly Active Plan 2025 2026

ORDINARY COUNCIL MEETING AGENDA 15 JULY 2025

DEADLY ACTIVE SPORT AND RECREATION PROGRAM								
PROJECT PLAN								
Organisation Name Mapoon Aboriginal Shire Council								
	To coordinate and facilitate	the delivery of community-ide	ntified physical activity opportu	unities for Aboriginal and Torres Strait Islander peoples in Discrete Communities				
	Approved Funding	\$56,607.65						
Community Need and Consultation OUTATION Planned deliverables		Please attach any Please detail what consul	Please detail the need for the proposed deliverable? Please attach any supporting evidence Please detail what consultation has occurred with the community, including any consultation or endorsment		The very essence of the Mapoon Sport & Recreational Master Plan 2018 – 2028 and heart of this report is the health and well being of our people and our community. We are a small community by comparison to our neighboring countrymen of the cape, courageous in our efforts to bring about change 'our way' the 'panja way'. I commend the Mapoon Sports & Recreational Master Plan 2018 – 2028. As the late Jimmy Little would say "from little things big things grow". (Mayor MASC) The Consultation Process was shaped by the CEO and Mayor to; 1. Provide long term, sustainable sport and recreation initiatives that result in participation and contribution by all community members and 2. Support the core business, community and social enterprise. 11 Internal stakeholders were consulted and 17 external stakeholders were also consulted to provide advice and direction as to their views on opportunities and			
		Communit Please attach any Resources (staff, technology, equipment, projec	POTENTIAL CULTOUT			Comments	Anticipated Spend	
Project Category	(outline key tasks/ milestones)	partners etc)	4.07.2025	20.05.2025	(e.g. number of participants, number of education sessions, amount of equipment)	The Manager Courts Hell and Court feelith will	(GST Exclusive)	
Employment and related costs	Recruitment of Sport and Recreation Officer / casual. This role will primarily be responsible for building community involvement and ownership of sport and recreation activities/programs. This will include the development and delivery of a broad range of programs that address the sporting and recreational needs of the Community.	Sport and Recreation Officer 0.5 FTE	1.07.2025	30.06.2026	The Sport and Recreation Officer will primarily be responsible for building community involvement and ownership of sport and recreation activities/programs. This will include the development and delivery of a broad range of programs that address the sporting and recreational needs of the Community.	The Mapoon Sports Hall and Gym facility will provide much needed fitness and other sports and recreation activities for the Community of Mapoon. Recruitment Sports and Recreation Officer processes - External Recruitment as per Council policy	\$ 35,020.65	
Equipment	Purchase of sporting equipment to assist with Sporting activities, or replace wear and tear equipment.	Equipment	1.07.2025	30.06.2026	The quantity of equipment and/or expected outcomes of useage will enable appropriate use of equipments to ensure activities delivered.	The activities identified will ensure the need for the equipment can deliver its outcome. The ownerships of the equipment would be managed by the Sports and Recreation Officer and will be monitored through the portable asset register - including Council processes and procedures for and signin/signout.	\$ 4,000.00	
Participation	Active activities; Afterschool Activities, Playgroup Active program & School Holidays program	S&R Officer, Volunteers	1.07.2025	30.06.2026	To increase the community participation in sport and recreation. S&R Officers will be responsible for building community involvement and ownership of sport and recreation activities/programs. This will include the development and delivery of a broad range of programs that address the sport	Afterschool Activities will be delivered during school terms, Playgroup will be delivered depending on their program delivery & School Holidays. Activities will be delivered at differenct venues depending on weather, and activity to deliver.	\$ 8,000.00	
Participation	Hip Hop Dance Program & PCYC Disco's	S&R Officer, Volunteers, Equipment	1.07.2025 t	30.06.2026	Anticipated participants between 60 - 80 youth based on delivery of programs run throughout the 2025/26 QLD school holiday periods .	These activities will be delivered during the Queensland school holiday periods - June/July, September, December 25/ January 2026 & April 2026	\$ 1,000.00	
Capacity Building	To attend & participate in intercommunity sporting events - AFL (Weipa) Rugby League (Aurukun & Weipa), Basektball (Napranum), Touch Football (Weipa), Netball (local communities) & Swimming (Weipa) & other events that occur during the year to supposocial, emotional and cultural wellbeing.	Officer, Volunteers,	1.07.2025	30.06.2026	To reduce barriers to participation in connecting with communities for local and regional sporting activities.	Assist with participation for community through equipment and assistance for local and regional programs and events.	Ţ	
Capacity Building	Equipment - IT, Media, Communications	Laptop, Phone, Advertising Materials	1.07.2025	30.06.2026	To ensure communication is incorporated into the service delivery.	High quality communication strategy	\$ 7,587.00	
							\$ 1,000.00	
		- !	1	ļ	1	<u> </u>	0.00 56,607.65	

Page 90

8.7 EXECUTIVE MANAGER INFRASTRUCTURE REPORT

Author: Victor Mills, Executive Manager of Infrastructure and Services

Authoriser: Amanda Ewart, Interim CEO

Attachments: Nil

PURPOSE OF REPORT

Present to Council a report of program performance and operational actions for the previous month

BACKGROUND

Council has several larger projects currently under construction which are at various stages of completion.

DISCUSSION

WORKS ACTIVITIES TO DATE:

New Houses Stage 2:	 Direction been given to QBCC license holder to itemize all outstanding works, provide quotes to have all houses completed and handover by end of September 2025.
New Store:	 Driveways completed Generator will be delivered to site, and Electrician will make final connections Carpark 90% off completed Plumber to complete
Old Mapoon Site:	 Awaiting resources to continue Carpark is underway Toilet block will commence All signages have been procured Boundary fence to commence
Cullen Point Campgrounds:	 Minor works to tidy up around all camping sites Internal fit out of Ablution block complete Carparks to be completed Numbering of each camping lots to be complete Retaining wall adjacent to the roundabout to be complete Shade sails have been ordered for the seating areas

	 2 Solar lighting have been ordered for extra
	lighting, one near the new toilet block
	 Old toilet block will be refurbished to save costs
	ongoing
Splash Park/Cultural Centre:	
	Ongoing daily maintenance.
	 Splash Park up and running again.
	 New water features have been installed.
	 Contractor seeking approval to put in place a
	drink and snack machine, also a ice machine in
	the fenced-up area near the fuel bowser, both
	machines will have security mesh, and all
	responsibility is with the contractor, he would
	also like to meet with Council for a lease over
	these little areas.
New Ranger Base:	Ergon connection complete
	Plumber complete
	 Civil crew backfilling all the areas that's not
	concrete.
	 Minor carpentry to complete.
	Electrician will be back to complete
	 AECOM PM requested to be on site to assess
	what is outstanding.
New Transfer Station:	Boundary fence is underway.
Transfer Stations	Awaiting soil testers to be on site, this week.
	Organising concrete for the public area up top.
	Couple of invoices to be tabled for resolution
	This project is a big mess, previous CEO is not a
	engineer and this is why we are in this
	predicament. Left with a big mess to tidy up for
	the interim CEO and myself.
	the internit ded and myself.
	Ongoing
QBuild Maintenance:	 Alan Busch has been promoted to ensure these
	works are carried out
	Heather employed to assist with invoicing and to
	nsupport Allan
QBuild Upgrades:	QBUILD inspectors will be on site to assess all
Qualita Opgraties.	houses, we should get more works from this visit
	nouses, we should get more works from this visit

Workshop	Contract Mechanic upkeeping maintenance on Council fleet & rangers' vessels. Council looking at EOI for the contractor ongoing			
Raised Pedestrian Crossing	Complete Painting and signage to be complete Safety rails to be installed for bus set down area Ongoing waiting on resources			
Insurance Works Playgroup	These works have been awarded to TALLAN contractors, by our insurance assessor. Handover date September 2025 Client has been updated by contractors			
Sports field upgrade	Engineer was on site, this project is to be reviewed Surveyors on site Discussion around the irrigation of this facility			
First Nation Housing	14 M is the budget for this program PMP complete 30% funding was released to commence survey and planning A lot of new housing & subdivision for Mapoon			
New Cemetery	New site identified To discuss at community meeting			
Bitumen Works	Will discuss with CEO in relation to these works. This will be ATSIH/TIDS funded			
Sewer Treatment Plant	In Design			
Removal of Metal Waste	Need funds, Elective members and CEO to discuss with local government			
Meet with Community members	On Thursday 26/06/25 the Parry family wanted to meet with the Council, I told them that the CEO and Mayor were not available, regardless they turned up for a meeting. Discussions as follows. They would like a response from their meetings with the previous CEO, They agree to the site for the new cemetery			

- They disagree with a block on Wheeler Street that was awarded to a Albert Bosun, they said there was no consultation with them
- They want a response to a meeting that was held with Tom and Julian from Preston Law on the 99yr lease
- They would like to know why the Ranger Base was built there, as this site was promised by Tom for the Rugapayn board and committee
- They want to know when the next public meeting is
- They would like to know where Council is at with organizing the Police Station
- They would like a copy of the Master plan
- My advice was that I can document their request and pass it onto the CEO and elective members
- They were very vocal about all the promises made by Tom, with no outcome
- They left with a pocket full of biscuits

RECOMMENDATION

That the Report of the Executive Manager of Infrastructure and Works be received and noted.

8.8 COMMUNITY CONSULTATION MEETING

Author: Rowena Bullio, Mapoon Support Officer

Authoriser: Amanda Ewart, CEO

Attachments: Nil

PURPOSE OF REPORT

To advise Council and request input to a suitable date for the next community consultation meeting.

BACKGROUND

A community meeting was held in April 2025.

DISCUSSION

Agenda for this meeting consists of the following items:

- 1. Meeting Open and Welcome
- 2. Morning tea
- 3. Introductions
- 4. Paanja Festival Update
- 5. Open discussion
- 6. Questions and Discussion

RECOMMENDATION

That Council advise the date for the next community consultation meeting.

8.9 COUNCIL APPROVAL FOR INVOICE CYMS

Author: Mala Guivarra, Ms.

Authoriser: Amanda Ewart, Interim CEO

Attachments: Nil

PURPOSE OF REPORT

To present CYMS Invoice for Council to Approve.

BACKGROUND

CYMS have given Invoice for infrastructure business in Mapoon.

DISCUSSION

Cape York Maintenance Solutions Pty Ltd

15 Iraci Crescent Weipa QLD 4874 +6128381488 admin@cymsqld.com ABN 75627496600



Tax Invoice ALDICE APPROVED FOR PAYMENT

INVOICE TO

Mapoon Aboriginal Shire

Approved by (position):

Weipa QLD 4874
Transfer Station

May

INVOICE NO. 2568

DATE 31/05/2025

DUE DATE 30/06/2025

TERMS 30 Days from EOM

Date:

Comment:

ACTIVITY	OTY	RATE	GST	AMOUNT
Equipment Hire:CAT 150 Grader Wet Hire of 1x 2021 CAT 150 Grader inc, GPS, GET CY15: \$3350/day: Bob Darwen: Signed Timesheets: 11 Days 15/5/25,16/5/25,19/5/25,20/5/25,21/5/25,22/5/25,23/5/25, 26/5/25,27/5/25,29/5/25,30/5/25 Delwyn Ropeyan: 1 Day Signed Timesheets: 2/5/25	12	3,350.00	GST	40,200.00
Equipment Hire:Cat CS76 Pad-foot roller Dry Hire of 1x Cat CS76 pad-foot drum roller, day rate with fuel CY12: \$410/day x1: Signed Timesheets: 11 Days 7/5/25,13/5/25,14/5/25,15/5/25,16/5/25,19/5/25,22/5/25 27/5/25,29/5/25,30/5/25,31/5/25	11	410.00	GST	4,510.00
Equipment Hire:Volvo L150 Loader Wet Hire of 1x Volvo L150 Loader CY35: Delwyn Ropeyarn: Signed Timesheets: 8 Days 1/5/25,3/5/25,5/5/25,6/5/25,8/5/25,9/5/25,10/5/25,14/5/25	8	3,100.00	GST	24,800.00

RECOMMENDATION

That Council note the CYMS invoice and approve.

8.10 COUNCIL APPROVAL ENGLISH MARINE PAYMENT CLAIM NO3

Author: Mala Guivarra, Ms.

Authoriser: Amanda Ewart, Interim CEO

Attachments: Nil

PURPOSE OF REPORT

To present English Engineering Invoice for Council to Approval.

BACKGROUND

English Engineering have provided Council with an invoice from Infrastructure.

DISCUSSION

ENGLISH ENGINEERING

144 -146 Newell Street, Caims, 4870 Queensland, Phone 07 40 331933 Email: accounts@englisheng.com.au www.englisheng.com.au

Tax Invoice

Bill To: Mapoon Aboriginal Shire Council PO Box 213 WEIPA QLD 4874 Australia

Invoice No.: 00000083

Date: 16/06/2025

Your Order No:

DESCRIPTION	AMOUNT	CODE	JOB NUMBER
aim 3: MANUFACTURE OF 14M bARGE AS PER CONTRACT - ITEM 6.	7200141	CODE	JOD HOWIDER
IS MANUFACTURE OF 14M BARGEAS PER CONTRACT - TIEM 6.	\$186,907.50	GST	34874
NEW BANKING DETAILS OVER THE PHONE CREDIT CARD PAYMENTS ACCEPTED ELECTRONIC BANKING DETAILS ENGLISH MARINE & STEEL CONSTRUCTIONS PTY LTD BENDIGO BANK BSB: 633-000 ACCOUNT 218598878			
Comment: Terms: Net 14 days			
1. The seller reserves the following rights in relation to any goods provided to the buyer by the seller, until all accounts owed by the buyer to the seller are settled in full 2. To enter the buyers premises (or premises of any associated company or agent where the goods are located) without liability for trespass or any resulting damage and retake the posession of the goods: and	Tota	GST: al Inc GST:	\$18,690.75 \$205,598.25

Item 8.10 Page 98

RECOMMENDATION

That Council note the English Marines Invoice and approve.

Item 8.10 Page 99

8.11 MONTHLY FINANCE REPORT JUNE 2025

Author: Warren McEwan, Executive Manager Financial Services

Authoriser: Amanda Ewart, Interim CEO

Attachments: 1. Monthly Finance Report June 2025 🗓 🖫

PURPOSE OF REPORT

Pursuant to meet Council's legislative requirements under section 204 of the Local Government Regulation 2012, the finance report must be prepared each month and be presented to Council on its financial performance for the period

Finance

Refer to summary items below

Profit & Loss

As at 30 June 2025 the Council made a net profit of \$12.345M. This includes depreciation of \$2.183M which makes the operating profit before depreciation \$14.528M. The profit anomaly is due to \$12M of unbudgeted grant funds received in June.

Revenue

As at 30 June 2025 Council received revenue totalling \$35.063M, 60% above the budget of \$21.935M.

Council received advance payments exceeding \$12M for various funded projects and operating programs. This accounts for the unbudgeted increase in revenue for FY2025.

General Expenses & Cost of Goods Sold

As at 30 June 2025 Council total expenditure was \$22.718M, -04% above the budget of \$21.842M. The expenditure of \$0.88M was due primarily to additional and unbudgeted funded road works.

Untied Funds

The Council currently holds \$3.563M in untied funds.

Accommodation

The net operating surplus at 30 June was 89% over the budgeted target. This result is consistent with monthly reporting throughout the financial year.

RECOMMENDATION

That Council endorses the Financial Report for the period June 2025

Item 8.11 Page 100



June 2025



MAPOON ABORIGINAL SHIRE COUNCIL

OVERVIEW June 2025 REPORTING PERIOD

Pursuant to meet Council's legislative requirements under section 204 of the Local Government Regulation 2012, the finance report must be prepared each month and be presented to Council on its financial performance for the period.

Finance

Refer to summary items below

Profit & Loss

As at 30 June 2025 the Council made a net profit of \$12.345M. This includes depreciation of \$2.183M which makes the operating profit before depreciation \$14.528M. The profit anomaly is due to \$12M of unbudgeted grant funds received in June.

Revenue

As at 30 June 2025 Council received revenue totalling \$35.063M, 60% above the budget of \$21.935M.

Council received advance payments exceeding \$12M for various funded projects and operating programs. This accounts for the unbudgeted increase in revenue for FY2025.

General Expenses & Cost of Goods Sold

As at 30 June 2025 Council total expenditure was \$22.718M, -04% above the budget of \$21.842M. The expenditure of \$0.88M was due primarily to additional and unbudgeted funded road works.

Untied Funds

The Council currently holds \$3.563M in untied funds.

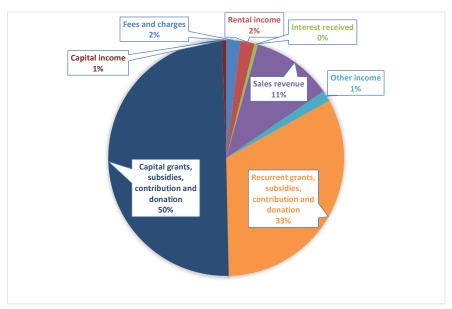
Accommodation

The net operating surplus at 30 June was 89% over the budgeted target. This result is consistent with monthly reporting throughout the financial year.





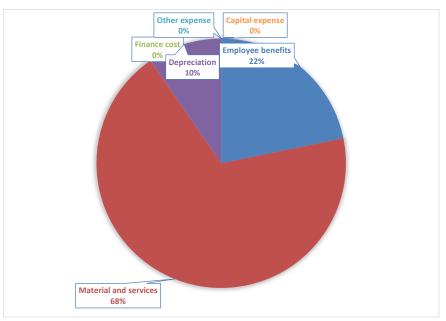
	ACTUAL	BUDGET	% of Budget
INCOME			
Fees and charges	676,896	713,600	-5%
Rental income	681,339	543,000	25%
Interest received	171,964	86,100	100%
Sales revenue	3,880,674	4,614,186	-16%
Other income	523,166	1,005,414	-48%
Recurrent grants, subsidies,			
contribution and donation	11,478,698	9,531,269	20%
Capital grants, subsidies, contribution			
and donation	17,441,078	5,369,309	225%
Capital income	209,422	72,400	189%
	35,063,239	21,935,278	60%



As at 30 June 2025 Council received revenue totalling \$35.063M, 60% above the budget of \$21.935M. Council received advance payments exceeding \$12M for various funded projects and operating programs. This accounts for the unbudgeted increase in revenue for FY2025.



	ACTUAL	BUDGET	% of Budget
Expense			
Employee benefits	4,952,794	6,711,038	26%
Material and services	15,578,229	12,928,134	-20%
Finance cost	3,289	3,800	13%
Depreciation	2,183,448	2,199,200	1%
Other expense	-	-	0%
Capital expense	-	-	0%
	22,717,760	21,842,173	-4%
Net result	12,345,479	93,105	



As at 30 June 2025 Council total expenditure was \$22.718M, -04% above the budget of \$21.842M. The expenditure of \$0.88M was due primarily to additional and unbudgeted funded road works.

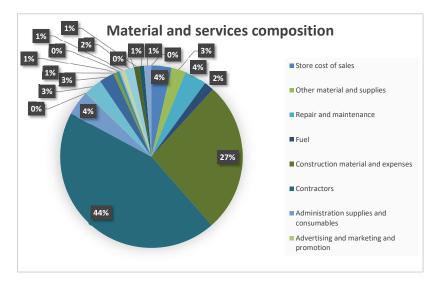
st Budgeted figures are shown on a pro-rata basis to reflect the YTD amounts as at the reporting date

Statement of Income and Expenditure

June 2025 REPORTING PERIOD

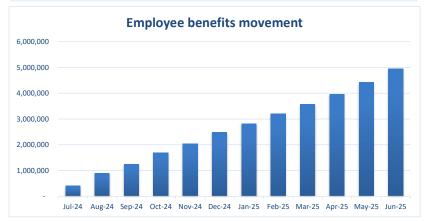


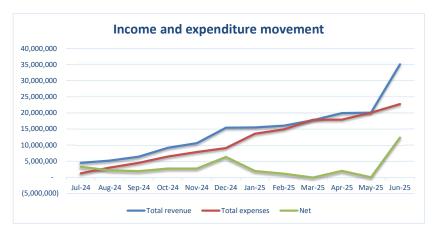
Material and services	ACTUAL	BUDGET*	% of Budget
Store cost of sales	555,302	611,800	9%
Other material and supplies	398,984	460,350	13%
Repair and maintenance	611,483	524,000	-17%
Fuel	270,323	238,400	-13%
Construction material and expenses	4,165,971	6,756,545	38%
Contractors	6,906,696	2,169,799	-218%
Administration supplies and consumables	682,816	389,240	-75%
Advertising and marketing and promotion	11,194	1,900	-489%
Consultants	500,254	551,300	9%
Insurance	408,142	446,100	9%
Tools and minor equipment	88,511	18,500	-378%
Service fees	83,161	70,200	-18%
Office supplies	42,509	16,800	-153%
Audit of annual financial statements	118,259	88,000	-34%
Communication and IT	257,079	283,100	9%
Donation paid	-	-	0%
Power	145,124	89,500	-62%
Subscription and registration	130,249	90,200	-44%
Travel	202,173	122,400	-65%
Grants refunded	-	-	100%
	15,578,229	12,928,134	-20%











Statement of Financial Position

June 2025 REPORTING PERIOD



	ACTUAL	BUDGET	% of Budget
Current assets			
Cash and cash equivalents	20,120,806	8,788,037	129%
Receivables	645,599	572,229	13%
Inventories	58,706	277,629	-79%
Contract assets	741,670	-	
Other financial assets - leases	357,653	278,694	28%
Total current assets	21,924,434	9,916,590	121%
Non-current assets			
Other financial assets - lease NC	8,745,850	10,055,643	-13%
Property, plant and equipment	101,765,572	94,768,728	7%
Intangible assets - fishing licence	-	-	
Total non-current assets	110,511,422	104,824,371	5%
Total assets	132,435,856	114,740,960	- 15%
Current liabilities			
Payables	980,728	1,143,916	-14%
Contract liabilities	2,066,582	1,327,613	56%
Provisions	343,597	186,017	85%
Total current liabilities	3,390,907	2,657,547	28%
Non-current liabilities			
Provisions - NC	163,363	189,227	-14%
Total non-current liabilities	163,363	189,227	- -
Total liabilities	3,554,270	2,846,774	25%
Net community assets	128,881,585	111,894,186	- 15%
Asset revaluation surplus	61,959,564	55,097,605	12%
Retained surplus	66,930,437	56,796,581	18%
Total community equity	128,881,585	111,894,186	- 15% -





Cash at bank 20,120,806

Debtors 645,599

Total cash & debtors 20,766,405

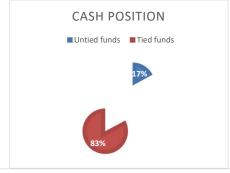
 Tied grants
 13,812,437

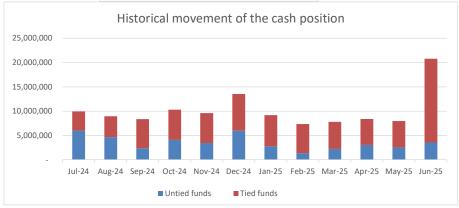
 Liabilities
 3,390,907

Total tied grants & liabilities 17,203,345

Untied Funds 3,563,060

Total cash less liabilities 2,917,461
Debtors 645,599
Total untied cash & debtors 3,563,060



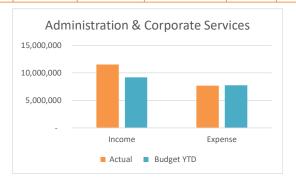


Performance by Division June 2025 REPORTING PERIOD

Accommodation	Actual	Budget YTD	Variance \$	Variance %	Comments
Income	460,798	312,600	148,198	47%	
Expense	265,161	208,922	56,240	27%	
Profit / (Loss)	195,637	103,679	91,959	89%	



Administration & Corporate Services	Actual	Budget YTD	Variance \$	Variance %	Comments
Income	11,549,571	9,217,885	2,331,686	25%	
Expense	7,677,839	7,751,064	(73,226)	-1%	
Profit / (Loss)	3,871,732	1,466,821	2,404,912	164%	





Store	Actual	Budget YTD	Variance \$	Variance %	Comments
Income	485,251	538,300	(53,049)	-10%	
Expense	411,290	514,900	(103,610)	-20%	
Profit / (Loss)	73,961	23,400	50,561	216%	



Parks & Gardens	Actual	Budget YTD	Variance \$	Variance %	Comments
Income	330	1,800	(1,470)	-82%	
Expense	104,222	107,517	(3,295)	-3%	
Profit / (Loss)	(103,892)	(105,717)	1,825	-2%	

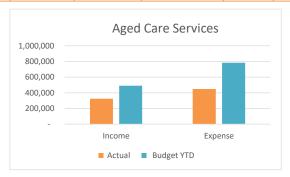




Land & Sea	Actual	Budget YTD	Variance \$	Variance %	Comments
Income	1,990,759	2,180,500	(189,741)	-9%	
Expense	1,581,770	2,076,681	(494,910)	-24%	
	408,989	103,819	305,170	294%	

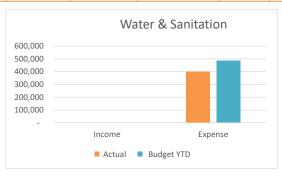


Aged Care Services	Actual	Budget YTD	Variance \$	Variance %	Comments
Income					85% of annual budget to
meome	323,740	489,700	(165,960)	-34%	be received
Evnonco					91% of annual budget
Expense	448,274	783,236	(334,962)	-43%	remaining to spend
Profit / (Loss)	(124,533)	(293,536)	169,003	-58%	





Water & Sanitation	Actual	Budget YTD	Variance \$	Variance %	Comments
Income	-	-	-		
Expense	400,039	484,380	(84,341)	-17%	
Profit / (Loss)	(400,039)	(484,380)	84,341	-17%	



Works Contract & Housing Maintenance	Actual	Budget YTD	Variance \$	Variance %	Comments
Income	13,107,178	3,501,086	9,606,092	274%	
Expense	4,768,054	2,937,172	1,830,882	62%	
Profit / (Loss)	8,339,123	563,914	7,775,210	1379%	





Works Other	Actual	Budget YTD	Variance \$	Variance %	Comments
Income	6,907,463	5,479,007	1,428,456	26%	
Expense	6,581,605	6,620,450	(38,845)	-1%	
Profit / (Loss)	325,858	(1,141,443)	1,467,301	-129%	



Workshop	Actual	Budget YTD	Variance \$	Variance %	Comments
Income	238,149	214,400	23,749	11%	
Expense	487,921	351,163	136,758	39%	
Profit / (Loss)	(249,773)	(136,763)	(113,009)	83%	





Total Works	Actual	Budget YTD	Variance \$	Variance %	Comments
Income	20,252,789	9,194,493	11,058,296	120%	
Expense	12,237,620	10,393,166	22,630,785	218%	
Profit / (Loss)	8,015,170	(1,198,673)	9,213,843	-769%	



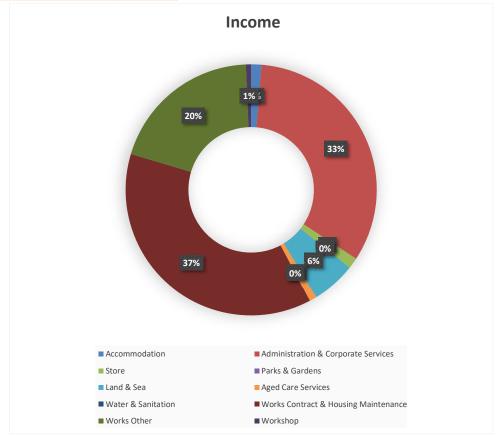
Total Divisions	Actual	Budget YTD	Variance \$	Variance %	Comments
Income	35,063,239	21,935,278	13,127,961	60%	
Expense	22,713,076	21,835,486	877,590	4%	
Profit / (Loss)					Includes Depreciation of
710/11/ (2033)	12,350,163	99,792	12,250,371	12276%	\$2,183,448



Performance by Division June 2025 REPORTING PERIOD

Income summary of divisions

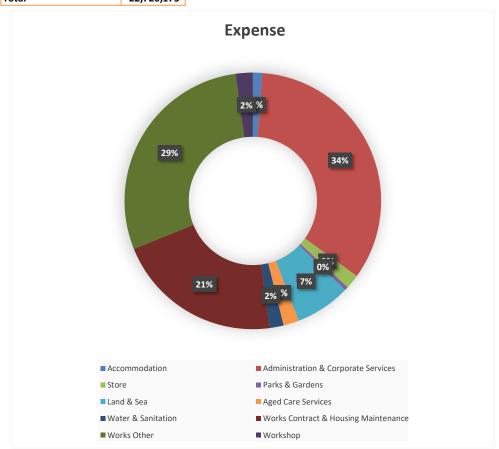
Divisions	Income
Accommodation	460,798
Administration &	
Corporate Services	11,549,571
Store	485,251
Parks & Gardens	330
Land & Sea	1,990,759
Aged Care Services	323,740
Water & Sanitation	-
Works Contract &	
Housing Maintenance	13,107,178
Works Other	6,907,463
Workshop	238,149
Total	35,063,239



Performance by Division June 2025 REPORTING PERIOD

Expense summary of divisions

Divisions	Expense
Accommodation	265,161
Administration &	
Corporate Services	7,677,839
Store	411,290
Parks & Gardens	104,222
Land & Sea	1,581,770
Aged Care Services	448,274
Water & Sanitation	400,039
Works Contract &	
Housing Maintenance	4,768,054
Works Other	6,581,605
Workshop	487,921
Total	22,726,175



WIP and Completed Projects

June 2025 REPORTING PERIOD



CAPITAL ASSET PROJECTS WORKS IN PROGRESS

*Add list of WIP projects with value

	Oper	ning balance							
Project name		in WIP	,	YTD Cost	1	Total Cost	Т	otal budget	Status
New store	\$	1,398,922	\$	75,760	\$	1,474,683	\$	1,070,000	Ongoing
ATSIH Remote Housing #2-Weipa Road	\$	117,528	\$	-	\$	117,528	\$	2,352,941	Ongoing
Landfill	\$	133,966	\$	290,911	\$	424,878	\$	300,000	Ongoing
Cullen Point Camping and Mission Site	\$	530	\$	107,721	\$	108,251	\$	2,898,324	Ongoing
BOR R06 Mapoon Sewerage Works and									
Water Recovery Facility	\$	39,489	\$	979,890	\$	1,019,378	\$	300,000	Ongoing
ATSIH Remote Indigenous Capital Delivery									
Program.	\$	-	\$	(31,798)	\$	(31,798)	\$	2,352,941	Ongoing
NIAA - Mapoon New Commercial Chiller,									
Freezer and Dry Goods	\$	-	\$	2,111	\$	2,111	\$	495,000	Ongoing
Mapoon Ranger Base Visitor Information									
and Interpretive Centre - Building Better	\$	-	\$	38,426	\$	38,426	\$	1,814,319	Ongoing
ILSC - TRANSPORT BARGE	\$	-	\$	-	\$	-	\$	1,300,000	Ongoing
Water Plant - Bore & SCADA Upgrades	\$	-	\$	(235)	\$	(235)	\$	2,824,375	Ongoing
CAPACITY BUILDING INFRASTRUCTURE									
AND ASSETS - AS PER AGREEMENT 4-	\$	-	\$	579,586	\$	579,586	\$	936,927	Ongoing
ATSI TIDS - BOAT RAMP TRANSITION	\$	-	\$	-	\$	-	\$	745,691	Ongoing
	١.				١.				
W4Q New Ranger Base - Phase 1	\$	363,886	<u>'</u>	1,380,751	\$	1,744,637	\$	590,000	Complete
SES Shed - From Equipment Shed to a	\$	37,597	\$	141,999	\$	179,596	\$	96,500	Complete
	١.		١.		١.		١.		
Remote Airstrip Upgrade Program Round 9	\$	27,447	\$	2,510	\$	29,957	\$	165,756	Complete
W4Q New Council Chambers/Disaster				000 470	,	222 472		500.000	
Centre	\$	-	\$	896,479	\$	896,479	\$	500,000	Complete
NIAA - Mapoon Sport and Rec Centre -	\$	-	\$	916,722	\$	916,722	\$	20,000	Complete
WAS No. 6 and Should be a 18th at									
W4Q New Council Chambers/Disaster	_ ا		ـ ا	2.702	_ ا	2.702	ے ا	F00 000	
Centre - Budget \$500,000	\$		\$	3,702	\$	3,702	\$	500,000	Complete
Completion of SES shed, Ref		2 440 255		774	<u> </u>	774	_	100,000	Complete
Total	\$	2,119,365	\$	5,385,309	۶	7,504,674	\$	19,362,774	

Subject to WIP capitalisation and audit adjustments

CAPITAL WORKS COMPLETED

^{*}Add list of Completed projects with value

Project name	Actual cost	Total budget	Status
W4Q New Council Chambers/Disaster			
Centre - Budget \$500,000			
Short Stay Accommodation			
ATSIH Housing, 70-20-20-290			
Staff Accommodation			
ATSI TIDS - BOAT RAMP TRANSITION			

(To be updated)

(Attach a photo of the ongoing and completed projects when available)

Item 8.11 - Attachment 1

Council Finance and Governance Policy Review

June 2025
REPORTING PERIOD



No further reports for this month

9 ANY OTHER BUSINESS

9.1 COUNCIL BUDGET SPECIAL MEETING

Author: Mala Guivarra, Ms.

Authoriser: Amanda Ewart, CEO

Attachments: Nil

PURPOSE OF REPORT

The purpose of this meeting is for Council to determine the date of the Special Council Meeting to accept the 2025-2026 budget.

BACKGROUND

The 2025-2026 budget will be presented at a Special Council on the date to be confirmed by this report.

DISCUSSION

Councillors will discuss and confirm the date of the Special Council Meeting.

RECOMMENDATION

That Council confirm the date of the Special Council Meeting for the presentation of the 2025-2026 Budget.

Item 9.1 Page 119

9.2 CEO RECRUITMENT

Author: Mala Guivarra, Ms.

Authoriser: Amanda Ewart, Interim CEO

Attachments: Nil

PURPOSE OF REPORT

The purpose of this report is for Council to commence CEO recruitment process.

BACKGROUND

Council currently has in place an interim CEO since May 19, 2025, on a three-month contract, then month by month up until such time as the CEO recruitment is finalised.

DISCUSSION

The below agencies are three options identified to assist council with the recruitment process for the CEO position, due to their experience in the recruitment of senior executives.

Local Government Services Group

John Oberhardt – LG Services Group

Elite Executive Recruitment & Search Consultants

Eva Grabner | Managing Director | Elite Executive

Peak Services

Rona Horsfall – Peak Services Associate Director, Recruitment

RECOMMENDATION

That Council to decide on a preferred recruitment service and selection panel.

Item 9.2 Page 120

9.3 PAANJA UPDATE

Author: Mala Guivarra, Ms.

Authoriser: Amanda Ewart, Interim CEO

Attachments: Nil

PURPOSE OF REPORT

To inform councillors on the progress of Paanja 2025 festival.

BACKGROUND

The Paanja Festival has been in planning progress for numerous months now, this is the latest update report for the Paanja Festival.

DISCUSSION



PAANJA FESTIVAL & BARRA BASH

PROGRAM RUN SHEET

26 - 28 September 2025

Paanja Events Coordinator – Events Committee

Day/Date	Time	Item	Location	Responsible Persons	Action Required
Thursday 25/09/25	6.00am				
	7.00am	Finalising and tending to logistics throughout the day – MC Sound and lighting Security Food Stalls Catering Volunteer Working Groups			
	8.00am	Arrival and Registration throughout the day			
	9.00am	Dancers' accommodation	Jerry and Ina Hudson Hall – Training Centre		
	10.00am				
	11.00am				
	12.00am				
	1.00pm				
	2.00pm				

250703_PAANJA-FESTIVAL_RunSheet_Sample_rb

Item 9.3 Page 121

1



	3.00pm				
•	4.00pm				
	5.00pm				
	6.00pm				
	7.00pm				
Day/Date	Time	Item	Location	Responsible Persons	Action Required
Friday 26/09/25	6.00am				
	7.00am				
	8.00am				
	9.00am				
	10.00am				
	11.00am	Opening Ceremony Traditional Owner Mayor Dignitaries Unveiling of Statue	TBA		
	12.00pm 12.30pm	Luncheon for Elders only (Councillors and dignitaries)	Aged Care Facility		
	1.00pm	Cultural games Exhibition	Blanco Park Cultural Centre		
	2.00pm				
	3.00pm				
	4.00pm	Dance Competition	Blanco Park		
	5.00pm	Elders Dinner	Aged Care Facility		
	6.00pm				
	7.00pm	Entertainment by Walker Band Food stalls	Blanco Park		

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Day/Date	Time	Item	Location	Responsible Persons	Action Required
Saturday 27/09/25	6.00am				
	7.00am				
	8.00am	Beginning of Barra Bash continues through to Sunday	TBA		
	9.00am				
	10.00am				
	11.00am				
	12.00am				
	1.00pm				
	2.00pm				
	3.00pm				
	4.00pm	Dance Competition	Blanco Park		
	5.00pm				
	6.00pm				
	7.00pm	REB Band & Walker Band Food Stalls	Blanco Park		
Day/Date	Time	Item	Location	Responsible Persons	Action Required
Sunday 28/09/25	6.00am				
	7.00am				
	8.00am	Barra Bash continued			
	9.00am				
	10.00am	Commemorative Church Service			
	11.00am				
	12.00am				

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Item 9.3 Page 122



	1.00pm				
	2.00pm	Barra Bash weigh-in			
	'	and conclusion.			
	3.00pm				
	3:30pm	Prizes and Awards -	Blanco Park		
		Dance Competition			
		Barra Bash			
	4.00pm				
	5.00pm				
	6.00pm				
	7.00pm	Entertainment by	Blanco Park		
		Walker Band			
		Food stalls			
	8.00pm	Fireworks Display	Blanco Park		
Day/Date	Time	Item	Location	Responsible Persons	Action Required
Monday 29/09/25	6.00am	Clean and Pack		Working Groups	
	7.00am				
	8.00am				
	9.00am				
	10.00am				
	11.00am				
	12.00am				
	1.00pm				
	2.00pm				
	3.00pm				
	4.00pm				
	5.00pm				
	6.00pm				
	7.00pm				

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RECOMMENDATION

That the Paanja Update and Timetable be noted

4

Item 9.3 Page 123

10 CORRESPONDENCE IN

Nil

11 CORRESPONDENCE OUT

Nil

12 NEXT MEETING DATE

Proposed date for next meeting: 19 August 2025

13 CLOSE MEETING