



MINUTES

Ordinary Council Meeting

Thursday, 16 April 2026

**MINUTES OF MAPOON ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE MAPOON ABORIGINAL SHIRE COUNCIL CHAMBERS
ON THURSDAY, 16 APRIL 2026 AT 10AM**

PRESENT: Cr Ronaldo Guivarra, Cr Justina Reid, Cr Linda McLachlan, Cr Sheree Jia, Cr Janelle Ling, Cr Chad King

IN ATTENDANCE: Warren McEwan (Executive Manager Finance), Victor Mills (Executive Manager Infrastructure & Services)

1 OPEN MEETING

10.17am

2 LEAVE OF ABSENCE AND APOLOGIES

Nil

3 CONFLICTS OF INTEREST AND COUNCILLOR OBLIGATIONS

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

DECLARABLE CONFLICTS OF INTEREST

Pursuant to Sections 150EN - 150ET of the Local Government Act 2009, no Declarable Conflict of Interests were made relating to this meeting.

PRESCRIBED CONFLICTS OF INTEREST

Pursuant to Sections 150EG - 150EM of the Local Government Act 2009, no Prescribed Conflict of Interest were made relating to this meeting.

REGISTERS OF INTEREST

Councillors were reminded of their obligation to keep their Registers of Interests and Related Parties Disclosures updated.

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE COUNCIL HELD ON 19 MARCH 2026

RESOLUTION C024/26

Moved: Cr Linda McLachlan

Seconded: Cr Sheree Jia

1. That the Minutes of the Council held on 19 March 2026 be received and the recommendations therein be adopted subject to the resolution of Confidential Item 3 be included in the meeting minutes.

CARRIED

5 MATTERS ARISING FROM THE MINUTES

6 CONFIDENTIAL REPORTS

Nil

7 MAYOR AND COUNCILLOR REPORTS

7.1 MAYOR AND COUNCILLORS REPORT FOR MARCH 2026

PURPOSE

The Mayor and Councillors reported on the following meeting/events:

Mayor Ronaldo Guivarra

Date	Meeting
17/03/2026	QDMC
17/03/2026	Cairns DDMG
18/03/2026	QDMC
18/03/2026	Meeting with Katie Kiss, Human Rights, AMP
18/03/2026	OMAC AGM
18/03/2026	Pre-Council Meeting
18/03/2026	Mapoon LDMG
18/03/2026	TCICA Brief
19/03/2026	QDMG
19/03/2026	Council Meeting
19/03/2026	Mapoon LDMG
19/03/2026	Cairns DDMG
20/03/2026	QDMG
20/03/2026	Mapoon LDMG
20/03/2026	QDMG
23/03/2026 27/03/2026	– LGAQ Civic Leaders Forum
30/03/2026 03/04/2026	– National Social and Emotional Wellbeing Forum – Melbourne
07/04/2026	Apunipima Anger Management
08/04/2026	LDMG
09/04/2026	LDMG
09/04/2026	Cairns DDMG
09/04/2026	First Nation-led, First Nation-focused Workshop Addressing Anti-social Behaviour and Public Intoxication in Cairns
10/04/2026	LGAQ – Fuel Update
10/04/2026	English Engineering – Barge Update

RESOLUTION C025/26

Moved: Cr Sheree Jia

Seconded: Cr Janelle Ling

That the Mayor's report be received and noted.

CARRIED

At 10:37 am, Cr Janelle Ling left the meeting.

At 10:40 am, Cr Janelle Ling returned to the meeting.

7.2 APPOINTMENT OF DEPUTY MAYOR**PURPOSE OF REPORT**

As per Council resolution PE43/24, Council is required to reconsider the holder of the position of Deputy Mayor at its March Ordinary Meeting of Council.

RESOLUTION C026/26

Moved: Cr Ronaldo Guivarra

Seconded: Cr Janelle Ling

That pursuant to section 165 (3) of The Local Government Act 2009 the position of Deputy Mayor is declared vacant.

CARRIED

RESOLUTION C027/26

Moved: Cr Ronaldo Guivarra

Seconded: Cr Janelle Ling

That Council appoints Cr Linda McLachlan to the position of Deputy Mayor from 16 April 2026 for a period of 12 months

CARRIED

8 OPERATIONAL REPORTS**8.1 MONTHLY FINANCIAL REPORT MARCH 2026****PURPOSE OF REPORT**

Pursuant to meet Council's legislative requirements under section 204 of the Local Government Regulation 2012, the finance report must be prepared each month and be presented to Council on its financial performance for the period.

Finance

Refer to summary items below:

Accommodation

This division is under the projected budget however as the expenses are also below this is not an area of concern, this is largely due to the timing of expenses and income across the tourism period.

Store (Fuel Sales)

Sales of fuel is tracking ahead of budget and expenses are tracking to the projected budget. This division reflects well administered function of Councils operations. It's anticipated that fuel costs will continue to rise and risks going over the allocated budget.

Land and Sea

This division is tracking well to the budgeted income and expenses, some seasonal variation in fee for service income will affect the final year position.

Aged Care Services

The income for this division is well ahead of the budget, however additional analysis is being undertaken to predict the end of year position. Income and expense management within this area is performing well.

Works / Works Contract & Housing Maintenance

The income for these business units is tracking low, however this expected to improve to the end of the financial year.

Workshop

The income from the workshop is tracking below the year to date budget, expenses are also tracking below the budget. The internal charging of workshop costs needs to be reviewed in order to predict the end of year position.

Profit & Loss

As at 31 March 2026 the Council made a net loss of \$-2.544M. This includes depreciation of \$1.636M which makes the operating loss before depreciation \$-0.908M. This is due to timing of grant funding which was expected during this period, it is however expected that this will be resolved by the end of the financial year based on overall grants received.

Revenue

As at 31 March 2026 Council received revenue totalling \$9.323M, -31% below the budget of \$13.429M.

General Expenses & Cost of Goods Sold

As at 31 March 2026 Council total expenditure was \$11.867M, 13% below the budget of \$13.716M.

Untied Funds

The Council currently holds \$3.961M in untied funds.

Accommodation

The variance to budget is expected to correct through the final quarter as seasonal effect occurs.

RESOLUTION C028/26

Moved: Cr Ronaldo Guivarra

Seconded: Cr Linda McLachlan

That Council endorsed the April Report for the period March 2026

CARRIED

Broke for lunch 11.51am

Resumed 12.43

8.2 ANNUAL REVIEW OF PROCUREMENT POLICY

PURPOSE OF REPORT

Update

RESOLUTION C029/26

Moved: Cr Ronaldo Guivarra

Seconded: Cr Justina Reid

That Council adopt the amended procurement policy with the following changes to the Local Supplier Preference Values table to include the following column to table:

Mapoon LGA Suppliers

Up to \$1,000 – 15% up to a maximum \$200

\$1,000 - \$15,000 – 10% up to a maximum \$650

\$15,000 - \$200,000 – 7.5% up to a maximum \$7,500

Greater than \$200,000 – Nil

CARRIED



8.3 INFRASTRUCTURE SERVICES COUNCIL REPORT

PURPOSE OF REPORT

To provide Council with an update on activity within the Infrastructure Services directorate.

RESOLUTION C030/26

Moved: Cr Ronaldo Guivarra

Seconded: Cr Sheree Jia

That Council endorsed the Infrastructure Services.

CARRIED

At 11:14 am, Cr Linda McLachlan left the meeting.

At 11:14 am, Cr Linda McLachlan returned to the meeting.

At 11:24 am, Cr Linda McLachlan left the meeting.

At 11:27 am, Cr Sheree Jia left the meeting.

At 11:28 am, Cr Linda McLachlan returned to the meeting.

At 11:28 am, Cr Sheree Jia returned to the meeting.

9 ANY OTHER BUSINESS**9.1 MAPOON PLANNING SCHEME REVIEW****PURPOSE OF REPORT**

The purpose of this report is to seek Council approval to commence a Major Amendment to the Mapoon Aboriginal Shire Council Planning Scheme.

RESOLUTION C031/26

Moved: Cr Justina Reid

Seconded: Cr Sheree Jia

That Council:

1. In accordance with Section 18 of the Planning Act 2016 and Chapter Two of the Ministers Guidelines and Rules commence the preparation of a Major Amendment to the Mapoon Aboriginal Shire Council Planning Scheme.

CARRIED

9.2 OPERATIONAL POLICIES - FUNERAL ASSISTANCE POLICY AND COMMUNITY BUS HIRE POLICY**PURPOSE OF REPORT**

To present to Council for consideration and adoption the Community Funeral Assistance Policy and the updated Community Bus Hire Policy, which establish clear, consistent, and transparent frameworks for the delivery of Council services.

RESOLUTION C032/26

Moved: Cr Janelle Ling

Seconded: Cr Linda McLachlan

That Council adopts the operational Community Funeral Assistance Policy and Community Bus Hire Policy.

CARRIED

10 CORRESPONDENCE IN

Nil

11 CORRESPONDENCE OUT

Nil

12 NEXT MEETING DATE

Proposed date for next meeting: 21 May 2026

13 CLOSE MEETING

The Meeting closed at 1.51pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 21 May 2026.

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CHAIRPERSON