



MINUTES

Ordinary Council Meeting

Tuesday, 24 August 2021

**MINUTES OF MAPOON ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE MAPOON ABORIGINAL SHIRE COUNCIL CHAMBERS
ON TUESDAY, 24 AUGUST 2021 AT 9.00AM**

PRESENT: Mayor Aileen Addo (Chair), Cr Dawn Braun, Cr Daphne de Jersey.

IN ATTENDANCE: Tim Ross (Acting CEO) Steve Linnane (by Teams Teleconference),
Royleen Wolski (Minute Taker)

1 OPEN MEETING

The Meeting was declared open at 8.58am.

Mayor Addo called for a minutes silence.

2 APOLOGY

Apology from Deputy Mayor Cr. Cameron Hudson

RESOLUTION C129/21

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That Cr Hudson's apology be accepted for the meeting.

CARRIED

3 CONFIRMATION OF MINUTES

3.1 MINUTES OF THE COUNCIL HELD ON 20 JULY 2021

RESOLUTION C130/21

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

1. That the Minutes of the Council held on 20 July 2021 be accepted as a true and accurate record

CARRIED

4 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

5 CONFIDENTIAL REPORTS**RESOLUTION C131/21**

Moved: Cr Daphne de Jersey

Seconded: Cr Dawn Braun

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

5.1 Confidential - 2021 Interim Report - Queensland Audit Office

This matter is considered to be confidential under Section 275 - h of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

5.2 Confidential Report - Internal Audit Report - Payroll

This matter is considered to be confidential under Section 275 - h of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

CARRIED

RESOLUTION C132/21

Moved: Cr Daphne de Jersey

Seconded: Cr Dawn Braun

That Council moves out of Closed Council into Open Council.

CARRIED

5.1 CONFIDENTIAL - 2021 INTERIM REPORT - QUEENSLAND AUDIT OFFICE

To submit the 2021 Interim Report from the Queensland Audit Office (QAO) for Council consideration

RESOLUTION C133/21

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That the 2021 Interim Report from the Queensland Audit Office be received and noted.

CARRIED

5.2 CONFIDENTIAL REPORT - INTERNAL AUDIT REPORT - PAYROLL**RESOLUTION C134/21**

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That Council the Internal Audit report- Payroll be received and noted.

CARRIED

6 MAYOR AND COUNCILLOR REPORTS**6.1 MAYOR & COUNCILLOR'S REPORTS****PURPOSE OF REPORT**

To provide the Reports of the Mayor & Councillors

Mayor Addo's Report

- Council Meeting 20/07/2021.
- Palliative Care Meeting with Queensland Health 21/7/2021
- Economic & Tourism Development Strategy Meeting with Weipa Town Authority 21/7/2021
- Meeting with Queensland Department of Communities & Housing 21/7/21
- Meeting with Warren Entsch 21/7/2021
- Observer on the Panel interviewing Mapoon Community Development Executive Applicants 26/7/2021
- Meeting with Senator Roberts 26/7/2021
- Trustee Meeting 15/06/2021
- Health Meeting with Apunipima Health Service 29/7/2021
- Meeting with Horse Contractors 1/8/2021
- Interim Mapoon Thriving Communities Advisory Group Meeting 3/8/2021
- State Disaster Management Group & Doctor Young in relation to the new COVID 19 Health Directives 3/8/2021
- Local Disaster Management Group Meeting 9/8/2021
- Meeting with Fred Gaia of Community Enterprise Queensland 17/8/2021
- Meeting with Jan Bradley re Trusteeship 18/8/2021

Councillor Braun's Report

- Council Meeting – Councillors 20/07/2021.
- Trustee Meeting – 21/07/2021.
- Local Disaster Management Group re COVID-19 Update 3/08/2021
- Local Disaster Management Group Meeting 9/08/2021

Councillor de Jersey's Report

- Justice Group Meeting with Department of Justice & Attorney General, MyPathways and Mapoon Community Justice Group 15/07/2021
- Council Meeting – 20/07/2021.
- Meeting with Warren Entsch 21/07/2021
- Economic & Tourism Development Strategy Meeting with Weipa Town Authority, Weipa Police & Tammie Matson 21/07/2021
- Meeting with Department of Communities, Housing Engagement & Partnership Team 21/07/2021
- Trustee Meeting – 14/06/2021.

RESOLUTION C135/21

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That the Mayor & Councillor's Reports be received and noted.

CARRIED

OTHER BUSINESS

Ms Temaleti Matasia & Ms Di Nicholls of the Wenlock Catchment Management Group were admitted to the meeting for discussions in relation to their project "Caring for Country Camp" proposed at Mapoon on 20th to 24th September 2021.

Ms Matasia and Ms Nicholls provided a copy of the Proposed Itinerary and asked for Council's support, and the approval of support by the Mapoon Rangers to assist the Wenlock catchment Group to transport participants around on the Camp. They stated that the participants would be youth of Mapoon and visiting youth.

Mayor Addo stated that Council believed it was a good program, and that Council will support in any way we can but we must be governed by the Act and the resources requested are not Council governed but governed by the Chief Executive Officer.

It was agreed that the Chief Executive Officer would discuss the Camp and resources required with Kelli Leatham the Acting Executive of Environmental Services, Land & Sea, Parks and Gardens. Mayor Addo thanked Ms. Matasia & Ms. Nicholls for their presentation and Ms. Matasia & Ms. Nicholls thanked the Mayor and Councillors for their time.

7 OPERATIONAL REPORTS**7.1 CHIEF EXECUTIVE OFFICER'S REPORT - MEETINGS ATTENDED****PURPOSE OF REPORT**

To provide the report of the Chief Executive Officer

RESOLUTION C136/21

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That Council note the meetings attended by the Chief Executive Officer

CARRIED

Mr Linnane then departed the meeting.

7.2 COUNCILLOR VACANCY**PURPOSE OF REPORT**

To update Council on the recent resignation of Councillor Margaret Mara.

RESOLUTION C137/21

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That

1. The report be received,
2. Council note the need for a by-election and the filling of the Councillor vacancy by 3 October 2021.

CARRIED

7.3 REPORT - INTERIM MAPOON THRIVING COMMUNITIES ADVISORY COMMITTEE MEETING**PURPOSE OF REPORT****RESOLUTION C138/21**

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That the Report on the Interim Mapoon Local Thriving Communities Advisory Committee Meeting held on 3 August 2021 be received and endorsed.

CARRIED

7.4 TCICA COMMUNIQUE**PURPOSE OF REPORT**

To provide Council with the TCICA Communique dated August 2021

RECOMMENDATION

That Council receive and note this report.

The Executive Manager of Infrastructure & Works was admitted to the meeting for discussions in relation to Items 7.5, 7.14, and 7.15

7.5 OPERATION REPORT FOR AUGUST COUNCIL MEETING FROM EXECUTIVE MANAGER FOR INFRASTRUCTURE**PURPOSE OF REPORT**

Present to Council a report of program performance and operational actions for the previous month

RESOLUTION C139/21

Moved: Cr Daphne de Jersey

Seconded: Cr Dawn Braun

That the Report of the Executive Manager of Infrastructure and Works be received and noted.

CARRIED

Items 7.14 and 7.15 were dealt with at this time.

The Executive Manager of Infrastructure & Works departed the meeting at 11.35am.

7.6 EXECUTIVE FINANCE MANAGER - JULY 2021 REPORT**PURPOSE OF REPORT**

Present to the council a report outlining program performance and operational actions for the previous month. This report contains listed activities and points for decisions in Council meeting.

RESOLUTION C140/21

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That Council receive the report and endorse the Financial Reports for the financial period July 2021.

CARRIED

The Executive Manager of Environmental Services, Land & Sea Rangers & Parks & Gardens was admitted to the meeting for discussions in relation to Items 7.7.

7.7 ACTING EXECUTIVE MANAGER ENVIRONMENTAL SERVICES, LAND AND SEA, PARKS AND GARDENS**PURPOSE OF REPORT**

To present to Council a report of Program Performance and Operational actions for the previous month.

RESOLUTION C141/21

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That the report of Acting Executive Manager of Environmental Services, Land and Sea Rangers and Parks and Gardens be received and noted.

CARRIED

The Executive Manager of Environmental Services, Land & Sea Rangers & Parks & Gardens departed the Meeting.

7.8 DEBTOR'S IMPAIRMENT PROVISION 2020-2021**PURPOSE OF REPORT**

To delegate the Chief Executive Officer authority to write off bad debts up to \$5,000 and to approve reversals and adjustments in relation to debtors as required.

RESOLUTION C142/21

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That Council:

- (a) Note and receive the Report and,
- (b) Approve the Fiscal Governance Policy, and
- (c) Authorise the Chief Executive Officer to write off bad debts up to \$5,000 and,
- (d) Authorise the Chief Executive Officer to approve reversals and adjustments in relation to debtors

CARRIED

7.9 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND PROPOSAL FOR WEBSITE DESIGN & BUILD, & DIGITAL SERVICES AGREEMENT**PURPOSE OF REPORT**

To advise Council of the proposal and quotation from the Local Government Association of Queensland for the design and building of a new website.

RESOLUTION C143/21

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That Council approve the proposal and quotation of the Local Government Association of Queensland for the Mapoon Aboriginal Shire Council Website design and build.

CARRIED

The Meeting took a break for lunch at 12.15pm
The Meeting reopened for business at 12.46pm

7.10 COMMUNITY BUS & COMMUNITY HEARSE POLICY**PURPOSE OF REPORT**

To advise Council of proposed Community Bus & Community Hearse Policy

RESOLUTION C144/21

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That Council receive and note the Community Hearse Policy.

CARRIED

It was agreed that the Community Bus Policy be considered at the next Council Meeting on 20 September 2021.

7.11 GOVERNANCE MANAGER'S REPORT ON MAPOON STORE, ACCOMMODATION AND CAMP GROUNDS**PURPOSE OF REPORT**

To advise Council of the operations of Council's Business enterprises.

The Store Management situation was discussed and Council agreed to invite Mr Fred Gaia of Community Enterprise Queensland (QEC) to address the September Council Meeting.

RESOLUTION C145/21

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That the report of the Governance Manager in relation to the Store, Accommodation and Camp Grounds be received and noted.

CARRIED

7.12 HUMAN RESOURCES REPORT**PURPOSE OF REPORT**

To advise Council of the operations of the Human Resource Department.

RESOLUTION C146/21

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That the HR Manager's Report be received and noted.

CARRIED

7.13 COMMUNITY AGED AND DISABILITY SERVICES**PURPOSE OF REPORT**

To give updated information for Council on July 2021 service delivery outputs.

It was agreed that the Community Aged and Disability Report be received and noted.

7.14 MAPOON ABORIGINAL SHIRE COUNCIL HOUSING INVESTMENT PLAN 2020-2021**PURPOSE OF REPORT**

To advise Council of the Mapoon Aboriginal Shire Council Housing Investment Plan 2020-2021.

RESOLUTION C147/21

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That Council note and receive the Report "Housing Investment Plan 2020-2021"

CARRIED

7.15 REQUEST FOR A 'MINOR CHANGE' UNDER S78 OF THE PLANNING ACT 2016 TO AN EXISTING APPROVAL OVER LAND LOCATED AT 57 HUDSON STREET, MAPOON**PURPOSE OF REPORT**

To advise Council of a Request for a Minor Change Application under Section 578 of the Planning Act 2016 to an Existing Approval over land located at 52 Hudson Street Mapoon.

Mayor Aileen Addo & Councillor Daphne de Jersey advised that they each had a declarable conflict of interest in relation to Item 7.15 as it relates to a matter involving Apunipima and offered to leave the meeting during discussions on this Item. As there was not a quorum at the Meeting to decide this issue, Mayor Addo and Cr. de Jersey were readmitted to the meeting and the issue was dealt with in accordance with Section 150EU of the *Local Government Act 2009 - Procedure if no quorum for deciding matter because of prescribed conflicts of interest or declarable conflicts of interest*

RESOLUTION C148/21

Moved: Cr Dawn Braun

Seconded: Cr Daphne de Jersey

That pursuant to Section 150EU (2) (a) of the Local Government Act 2009, Council delegate this matter to the Chief Executive Officer for action.

CARRIED

8 ANY OTHER BUSINESS**8.1 MEETING WITH CHAIRMAN RITCHIE AH MAT AND DIRECTOR DEVON TARPENCHA OF THE CAPE YORK LAND COUNCIL****PURPOSE OF REPORT**

Mayor Aileen Addo has invited Mr Ritchie Ah Mat, Chairman of the Cape York Land Council to meet with Council. He will be accompanied by Cape York Land Council Director Devon Tarpencha. Mr Ah Mat was unable to attend this month's Council Meeting but is available to attend the Ordinary Council Meeting scheduled for Tuesday 19th October 2021.

9 CORRESPONDENCE IN**9.1 CORRESPONDENCE IN FROM THE HONOURABLE CRAIG CRAWFORD MP, MINISTER FOR SENIORS AND DISABILITY SERVICES AND MINISTER FOR ABORIGINAL AND TORRES STRAIT ISLANDER PARTNERSHIPS, DATED 10 AUGUST 2021****PURPOSE OF REPORT**

To Advise Council of Correspondence IN from the Honourable Craig Crawford MP, Minister for Seniors and Disability Services and Minister for Aboriginal and Torres Strait Islander Partnerships, dated 10 August 2021.pdf

The Correspondence IN was received and noted.

10 CORRESPONDENCE OUT

Nil

11 NEXT MEETING DATE

Proposed date for next meeting: Monday 20 September 2021

12 CLOSE MEETING

The Meeting closed at 1.29pm.

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CHAIRPERSON