



**Council Ordinary Meeting held:
October 31st, 2017**

Council Minutes of Ordinary Meeting
held in the Council Chambers

Mapoon Aboriginal Shire Council
Meeting Minutes: 31st October 2017
Meeting Held: MASC Council Chambers

Day 1. Tuesday, 31st October 2017

Attendance

Mayor	Aileen Addo
Councillor	Margaret Mara
Councillor	Pauline Smith
Councillor	Brendan Brown
Councillor	Peter Guivarra

Apologies

Councillor	Brendon Brown
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Staff

A/CEO	Ros Higgins
Corporate Services Manager	David Ferguson

08:59	Meeting opened and welcome
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Mayor welcomed the councillors and staff to the October meeting of 2017. She reminded everyone about their roles and responsibilities as an elected official and particularly to their obligations to declare their interest (material or personal) on matter presented today – that may have a perceived or real conflict of interest.

Councillor agree that all matters presented at this meeting will be administered on the principle of fair and equitable treatment. Mayor acknowledged that we each bring our own views to the table and on all matters unresolved, councillors rights to agree and disagree is respected.

Councillors reminded to fulfil their administrative requirements and sign the attendance sheet for the monthly remuneration associated with this meeting.

Mayor thanked all present for their attendance and welcomed everyone to the meeting. Acknowledgements made to members not present and respect was paid to the Traditional Owners of the land on which we meet, to the elders past and present, to the councillors and employees present for the meeting. Councillor's observed a minute's silence in memory of community members who have passed 09:01 hrs.

09:01	Confirmation of Minutes
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A/CEO noted there are two sets of minutes to review for this meeting – Ordinary and Special meetings:

- Ordinary Meeting – 19th September 2017

Resolution 01. 31/10/17	The council resolved to endorse the minutes of the meeting as true and correct: <ul style="list-style-type: none"> • Ordinary Meeting – 19th September 2017
Motion	Proposed: Councillor Smith Seconded: Councillor Mara
	Motion Carried

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- Ordinary Meeting – 18th October 2017

Resolution 02. 31/10/17	The council resolved to endorse the minutes of the meeting as true and correct:	
	<ul style="list-style-type: none"> • Special Meeting – 18th October 2017 	
Motion	Proposed: Councillor Mara Seconded: Councillor Guivarra	Motion Carried

09:04	Matters arising from previous Minutes
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Ordinary Meeting – 19th September 2017

Item	Action	Officer
1	Confirmation of sport and rec masterplan	CEO/CSM
2	Letter regarding Catafalque party for ANZAC day celebrations	CEO/CSM
3	Aged and disability services/early learning	

- Council enquired as to how Aged Care and Playgroup programs worked together in the same facility, and whether Council were in breach of any legislation.
- Consideration for Aged Care to operate from their own facility separate to the early learning centre. Identify requirements for an aged care centre and appropriate facilities.

EOI required for Events committee for 2018 events. Priority is PAANJA festival invitation for DATSIP and other agencies including RIO Tinto.

Special Meeting – 18th October 2017

Item	Action	Officer
1	Nil	

9:45	Mayor Report
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- Mayor Addo introduced Ross Higgins to Mapoon as the acting CEO in the interim while recruitment is finalised for the CEO's position. Ross thanked the Mayor for the opportunity and is looking forward to working together with Council over the coming weeks.
- Lawyers to visit Mapoon 14th – 15th November for meeting to discuss home ownership list with Mapoon residents.
- Arts centre to become cultural precinct. Application sent to WCCA \$1.5m.
- Discussion around the need for Mapoon Police station.

10:00 Councillor Reports

Councillor Mara spoke on:

- Inter-agency meeting with DATSIP. Meeting discussed options regarding school students in residential accommodation in Weipa.
- Discussion around the formation of Youth Leadership Group in Mapoon with support from DATSIP.

Councillor Smith spoke about:

- The cultural centre and the playgroup working group meeting.
- Empowering Communities meeting.
- ABC interview regarding the hunting permit system. Mayor Addo reminded Councillor Smith of Councils policy regarding media.
- RAATSICC meeting
- NDIS, Disability, Centrecare.

Councillor Guivarra discussed:

- meetings regarding creation of Indigenous employment in the region.
- Empowering Communities
- Interviews for CEO position

10:30 Morning Tea

10:30 Meeting adjourned for morning tea

10:52 Meeting reconvened

10:52 Operational Reports

10:52 Finance - Accountant report

QAO have signed off on council's financial statements for 2017.

Conversation around leasing the Community store to a third party.

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Resolution 03. 31/10/17	<p>The council resolved to endorse the financial report as presented by Council Accountant Mr David Hockey:</p> <ul style="list-style-type: none"> • Rental debtors & Income • Store • Consolidated Revenue Vs. Expenditure graph • Revenue • General Expenses • Motor Vehicle Expenses • Travel Expenses • Untied Funds • Housing Construction
Motion	<p>Proposed: Councillor Guivarra Seconded: Councillor Mara</p> <p style="text-align: right;">Motion Carried</p>



Report tabled, and content noted.

Appointment of Acting Chief Executive Officer.

In accordance with Section 195 of the Local Government Act 2009, Council needs to formally endorse the appointment of an Acting Chief Executive Officer.

Resolution 04. 31/10/17	<p>Council resolved to endorse David Ferguson for the period 12 October to 23 October 2017 and Ross Higgins for the period 24 October 2017 until the commencement of a new fulltime appointee as the CEO</p>
Motion	<p>Proposed: Councillor Guivarra Seconded: Councillor Smith</p> <p style="text-align: right;">Motion Carried</p>

Resolution 05. 31/10/17	<p>Council resolved to endorse the CEOs report as read</p>
Motion	<p>Proposed: Councillor Smith Seconded: Councillor Mara</p> <p style="text-align: right;">Motion Carried</p>

Closed Session

Resolution 06. 31/10/17	<p>Council moved into closed session to discuss confidential items as stated in the Local Government Regulation 2012 in Chapter 8 Administration, Part 2 Local government meetings and committees, under Sections 275 (1) (a).</p> <p style="text-align: center;">(a) the appointment, dismissal or discipline of employees Council moved into closed session at 12.05.</p>
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Motion	Proposed: Councillor Guivarra Seconded: Councillor Smith	Motion Carried
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Resolution 07. 31/10/17	That the meeting resume in open session to consider recommendations arising out of the closed session. Council resumed open session at 12.10.
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Motion	Proposed: Councillor Guivarra Seconded: Councillor Smith	Motion Carried
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Appointment of Chief Executive Officer

Resolution 08. 31/10/17	1) That Council appoints Naseem Chetty to the position of Chief Executive Officer of the Mapoon Aboriginal Shire Council. 2) Council approves that the Mayor finalise contractual arrangements and commencement date with the successful applicant
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Motion	Proposed: Councillor Smith Seconded: Councillor Guivarra	Motion Carried
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12:15	Lunch
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12:15 Meeting adjourned for lunch

13:10 Meeting reconvened

13:10	OR – Corporate Services Manager
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Report tabled and content noted.

Appointment of new Fleet Coordinator

Part of the employment conditions for the Fleet Coordinator was that Council accommodation was to be provided.

Resolution 09. 31/10/17	Council resolve to provide accommodation for the recently appointed Fleet Coordinator. This accommodation is lot 219 (the same residence as offered to the previous coordinator).
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Motion	Proposed: Councillor Smith Seconded: Councillor Guivarra	Motion Carried
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Up-coming Events – Community Christmas Party

Resolution 10. 31/10/17	Council resolve to provide a community Christmas party for the residents of Mapoon to be held at the Jerry and Ida Hudson sport and recreation hall Thursday 14th December.
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Motion	Proposed: Councillor Guivarra Seconded: Councillor Smith	Motion Carried
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Christmas Shutdown

To ensure adequate time is provided to staff, notice is required on the Christmas shut down period and agreement on the dates.

Resolution 11. 31/10/17	Council resolved to endorse a complimentary day (December 27 th) in gratis to all staff during the Council office closure over the Christmas period.	
Motion	Proposed: Councillor Guivarra Seconded: Councillor Smith	Motion Carried

Resolution 12. 31/10/17	Council resolve to close council operations for the annual Christmas shut down from December 20 th 2017 recommencing January 3 rd 2018.	
Motion	Proposed: Councillor Smith Seconded: Councillor Guivarra	Motion Carried

Council Workers Christmas Party

Resolution 13. 31/10/17	Council resolve to provide a Council staff Christmas party for all MASC staff and Councillors to be held at the Mapoon Community Centre Thursday 7th December.	
Motion	Proposed: Councillor Guivarra Seconded: Councillor Smith	Motion Carried

Resolution 14. 31/10/17	Council resolved to endorse the CSMs report as read	
Motion	Proposed: Councillor Guivarra Seconded: Councillor Smith	Motion Carried

14:05	OR - Works Manager	
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Resolution 15. 31/10/17	Council resolve to provide each household in Mapoon with a Christmas ham.	
Motion	Proposed: Councillor Smith Seconded: Councillor Guivarra	Motion Carried

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Resolution 16. 31/10/17	Council resolved to endorse the Works Manager report as read.	
Motion	Proposed: Councillor Smith Seconded: Councillor Guivarra	Motion Carried

OR – Senior Administration

Nil report.

OR – Human Resource Officer

Nil report.

14:20 OR – Aged and Disability Services

Report tabled as read. Council requested the format of this report to be aligned to the KPI's and performance targets contained in the funding agreement for both programs: Aged Care and Playgroup. This will ensure council are across the key deliverable areas and can monitor performance / progress.

Resolution 17. 31/10/17	Council resolved to endorse the Aged Disability Care Coordinators report as read. Actions stemming from this report to be implemented before the next meeting.	
Motion	Proposed: Councillor Guivarra Seconded: Councillor Smith	Motion Carried

OR – Environmental Health

Nil report.

OR – Animal Management

Report incorporated into the Land Sea Ranger Manager's report.

14:30 OR – Land & Sea Rangers

Report tabled.

Council engaged in discussion various points of Land & Sea report.

- "Rangers on Horseback" proposal requires detailed report including risk management assessment.

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- Report on firearms and ammunition storage and recorded usage.
- Detailed report on Camp Chivaree proposal and input from OMAC.
- Quad bike incident, asset management implications and risk assessments.

Resolution 18. 31/10/17	Council resolved to endorse the report as submitted by the Land and Sea Ranger Manager. Actions stemming from this report to be implemented before the next meeting.	
Motion	Proposed: Councillor Mara Seconded: Councillor Guivarra	Motion Carried

OR – Store Managers Report

Nil report.

OR – Play Group

Nil report.

OR – Workshop

Nil report.

15:05 OR – Housing Tenancy/Management Update

The report from the Housing Department tabled as read.

Council request further information regarding one of the applicants requested to be added to the list for Social Housing in Mapoon.

Resolution 19. 31/10/17	Council resolve to endorse the Tenancy Management report as supplied by Department of Housing and Public Works.	
Motion	Proposed: Councillor Guivarra Seconded: Councillor Smith	Motion Carried

15:25 Priority Correspondence –

Correspondence received from Dept Prime Minister & Cabinet

Correspondence from Edward Buli, son of Les Callope.

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Resolution 20. 31/10/17	Council resolve to endorse aboriginality of: - Zitha Buli - Gebro Bull - Jamari Buli That they have connection to the Mapoon Community.	
Motion	Proposed: Councillor Smith Seconded: Councillor Guivarra	Motion Carried

15:45	Any Other Business
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MASC vehicle disposal to Mokwirri

Resolution 21. 31/10/17	Council resolve to dispose of Toyota Landcruiser Troop carrier at the peppercorn cost of \$1.00 (as is where is) to Mokwirri Aboriginal Corporation.	
Motion	Proposed: Councillor Smith Seconded: Councillor Guivarra	Motion Carried

16:10	Councillor Report
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MASC reports tabled.

16:15	Report: Resolution
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CEO asked for the council to pass a general resolution to confirm all reports as tabled at the meeting.

Resolution 22. 31/10/17	Council resolved to endorse all reports as presented to the meeting.	
Motion	Proposed: Councillor Guivarra Seconded: Councillor Smith	Motion Carried

16:20	Next Council Meeting
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Date for the next meeting will be shifted from third Tuesday of month to Monday, 20th November 2017.

16:21	Meeting Closed
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Mayor declared the meeting closed.



Aileen Addo, Mayor



Ross Higgins A/Chief Executive Officer