



**Council Ordinary Meeting held:
February 19, 2018**

Council Minutes of Ordinary Meeting
held in the Council Chambers

**Mapoon Aboriginal Shire Council
Meeting Minutes: 19 February, 2018
Meeting Held: MASC Council Chambers**

Day 1. 19th February 2018

Attendance

Mayor	Aileen Addo
Councillor	Margaret Mara
Councillor	Pauline Smith
Councillor	Brendan Brown

Apologies

Councillor	Peter Guivarra
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Staff

CEO	Naseem Chetty
Office manager	Dawn Braun

9.20 Meeting opened and welcome

Mayor welcomed the councillors and staff to the November meeting of 2017. She reminded everyone about their roles and responsibilities as an elected official and particularly to their obligations to declare their interest (material or personal) on matter presented today – that may have a perceived or real conflict of interest.

Councillor agree that all matters presented at this meeting will be administered on the principle of fair and equitable treatment. Mayor acknowledged that we each bring our own views to the table and on all matters unresolved, councillors rights to agree and disagree is respected.

Councillors reminded to fulfil their administrative requirements and sign the attendance sheet for the monthly remuneration associated with this meeting.

Mayor thanked all present for their attendance and welcomed everyone to the meeting. Acknowledgements made to members not present and respect was paid to the Traditional Owners of the land on which we meet, to the elders past and present, to the councillors and employees present for the meeting. Councillor's observed a minute's silence in memory of community members who have passed.

Confirmation of Minutes

CEO noted the minutes to review for this meeting – Ordinary meeting:

- Ordinary Meeting 16 January 2018

Resolution 01. 19/02/18	The council resolved to endorse the minutes of the meeting as true and correct: <ul style="list-style-type: none">• Ordinary Meeting – 16 January 2018	
Motion	Proposed: Councillor Smith Seconded: Councillor Mara	Motion Carried

Matters arising from previous Minutes

Ordinary Meeting – 19 February 2018

<i>Item</i>	<i>Action</i>	<i>Officer</i>
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Mayor Report

Meetings attended:

- Justice Group and Dept of Corrections, Community Services verbal agreement – white card;
- Community Owned Enterprises;
- Events committee – ACYHC;
- Planning Office;
- Disaster Management Meeting;
- PCYC;
- OMAC;
- PM&C - Lindsay Holt;
- MOKWIRI –Lot 4 for cultural heritage, Mayor spoke to reps – once Lot 4 is cultural heritage one must apply. MOKWIRI – looking at doing some studies, Janie Creek is of interest, Council to work with them also;
- WCCCA – criteria for funding – Mayor mentioned the church,
- DATSIP – possibility of getting the application fee paid by DATSIP, planning – looking at new plan with housing + utilities.
- Social Housing – may not be funding for social housing. Local Gov: may meet in March, will confirm at next meeting – concerns of staff loss, as there will only be maintenance/repairs.
- Guest House – minimise staff for building of this accommodation, Black & More preferred contractor – negotiate for staff as sub-contractors

- Cultural Heritage – Lot 4 is allocated, Mayor advised the decision for application for which area to be nominated as cultural heritage.

Councillor Reports

Councillor Brown –

- WCCA Meeting – re-naming councils – next elections, non TO can apply for funding for ceremonial services – PG can apply for B Class member – historical, and a council rep on WCCA board
- Town Planning
- ANZAC Day – Army – application sent to ARMY for assistance for parade
- Square base for the catafalque for ANZAC Day

Councillor Mara –

- Trustee Meeting – 11th Jan
- Events
- OMAC
- Pathway has requested – art centre – TAFE teacher 2 week blocks – Mapoon first centre to do training with TAFE - all participant's fees will be covered – Cert 2 in arts

Councillor Smith –

- Cape York Board Meeting 23rd Jan
- 1s Feb, OMAC & MASC meeting
- Ely Bursary meeting
- Robert Cedar – women's group, Mapoon interested we can work together – ideas of what we can gain
- Master Plan
- ELY Cultural Heritage Sub Committee Meeting

Resolution 02. 19/02/18	Council resolve to endorse Mayor and Councillors reports for January	
Motion	Proposed: Councillor Smith Seconded: Councillor Mara	Motion Carried

Operational Reports

OR – CEO

- WCCA Acquittals – 8 Grants – acquittals have been done – all funded projects with WCCA are finished
- Cultural Mutli Purpose Centre;
- Church;
- Age Care Centre – happy to fund fit out of facility;
- PAANJA Festival – we need to apply for funding, address all criteria in this funding application;
- Hydroponics – for the farm at the present location – we can apply for as much funding as we can;
- Partnering with Napranum for a hearse, will be based in Napranum;
- Local Gov – Works4Qld funding;
- Local Gov – solar power system for council building – approved;
- Council uses MYOB system – looking at another IT system – consultant to investigate with DH;
- Security for all the buildings;
- Rio Tinto – projects have been discussed – Rangers to work with them, fee for service program;
- Peter McCulkin - café – fitted out, will become council property – business opportunity – located between the store and accommodation – hopefully before the tourist season;
- MyPathway – partner with indigenous organisations – Council request they contribute a percentage of profits back to the community by donating a house and we maintain and renovate when required – Council approve the partnership arrangements as outlined in principle – also partnering with Napranum – generate revenue. Work with participants in the town beautification – café should be ready by May;
- Policies – leave policies discussed with managers;
- Housing & Infrastructure;
- Community Services – letter to Cynthia Lui;
- CYLC – why is Ely Trust giving funding to MASC – waiting for further correspondence of what funding is requested;
- Aged Care Centre – Black & More, sent draft plan;
- OMAC – working on country
- Church – written to Cameron Dick / Jackie Trad;
- Visitors – Peter Savage, risk management. Tony Walsh;
- Met with Managers re; leave policy - process

10:13 Morning Tea - Meeting adjourned for morning tea

10:13 Meeting adjourned for morning tea

10:45 Meeting Resumed

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Resolution 03. 19/02/18	Council resolve to endorse CEO report for February as presented by Mapoon CEO Naseem Chetty	
Motion	Proposed: Councillor Smith Seconded: Councillor Mara	Motion Carried

Resolution 04. 19/02/18	<p>1. Council endorse and approve the following policies:</p> <p>Statutory Policies:</p> <ul style="list-style-type: none"> • Public Interest Disclosure; <p>Operational Policies:</p> <ul style="list-style-type: none"> • Personal Grievance Policy; • Bullying and Harassment Policy; • Staff Recruitment Policy; • Higher Duties Policy; • Leave Policy 	
Motion	Proposed: Councillor Brown Seconded: Councillor Mara	Motion Carried

Resolution 05. 19/02/18	Council resolve that Council do not appoint an internal audit committee.	
Motion	Proposed: Councillor Smith Seconded: Councillor Mara	Motion Carried

Resolution 06. 19/02/18	<p>Council resolve to appoint DATSIP as our key Leasing / Home Ownership Consultant.</p> <p>Council directs CEO to retrieve all documentation from Preston Law regarding 99 year home ownership lease.</p>	
Motion	Proposed: Councillor Smith Seconded: Councillor Mara	Motion Carried

	Finance - Accountant report
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Accountant spoke on report for February.

Resolution 07. 19/02/18	Council resolved to endorse the financial report as presented to Council by Accountant Mr David Hockey:	
Motion	Proposed: Councillor Smith Seconded: Councillor Mara	Motion Carried

OR – Corporate Services Manager

Resolution 08. 19/02/18	Council resolve to endorse the Corporate Services Manager report for February 2018 tabled as read	
Motion	Proposed: Councillor Mara Seconded: Councillor Brown	Motion Carried

12:45 pm Meeting adjourned for Lunch

Lunch

01:22 pm Meeting Resumed

OR – Works Manager

Resolution 09. 19/02/18	Council resolved to endorse the Works Manager report for January 2018 tabled as read.	
Motion	Proposed: Councillor Brown Seconded: Councillor Smith	Motion Carried

OR – Land & Sea Rangers

Resolution 10. 19/02/18	Council resolved to endorse the L&S Manager report for January 2018 tabled as read.	
Motion	Proposed: Councillor Smith Seconded: Councillor Mara	Motion Carried

OR – Housing Tenancy Management Update

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Resolution 11. 19/02/18	Council resolved to endorse the Housing and Tenancy report for February 2018 tabled as read.	
Motion	Proposed: Councillor Brown Seconded: Councillor Smith	Motion Carried

Priority Correspondence –

Resolution 12. 19/02/18	Council resolved to endorse the priority correspondence for February tabled as read	
Motion	Proposed: Councillor Smith Seconded: Councillor Mara	Motion Carried

Any Other Business

NIL

Next Council Meeting

20th March 2018

3:39pm Meeting Closed

Mayor declared the meeting closed at 3.39pm

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Aileen Addo, Mayor

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Chief Executive Officer