



# **MINUTES**

**Ordinary Council Meeting**

**Tuesday, 21 May 2019**

**MINUTES OF MAPOON ABORIGINAL SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE MASC COUNCIL CHAMBERS  
ON TUESDAY, 21 MAY 2019 AT 9AM**

**PRESENT:** Cr Aileen Addo (Mayor), Cr Peter Guivarra (Deputy Mayor), Cr Brendan Brown, Cr Margaret Mara, Cr Pauline Smith

**IN ATTENDANCE:** Naseem Chetty (Chief Executive Officer), David Ferguson (Executive Manager)

**1 OPEN MEETING 9.15AM**

**2 APOLOGIES**

Nil

Mayor Addo acknowledged Traditional Owners of the land

Mayor Addo reminded everyone of their obligations and asked for any personal interest to be disclosed.

One minute silence.

**3 CONFIRMATION OF MINUTES**

**3.1 MINUTES OF THE COUNCIL HELD ON 16 APRIL 2019**

**RESOLUTION C045/19**

1. That the Minutes of the Council held on 16 April 2019 be received and the recommendations therein be adopted.

Moved: Cr. Brendan Brown

Seconded: Cr. Peter Guivarra

**9.38AM CARRIED**

**4 MATTERS ARISING FROM THE MINUTES**

Mayor Addo: enquired as to the completion date of the Splashpark.

CEO to provide update in the Works Managers report.

**5 CONFIDENTIAL REPORTS**

Cr Guivarra: Would like to know how Executive staff are being paid higher than the agreed increments.

Cr Smith: What are we entitled to ask.

Mayor Addo: We are entitled to ask what senior staff are making in their contract. But we are not allowed to share that information.

CEO: There is a privacy issue. You may like to get legal advice and update your reasonable request policy. I will get advice from Preston law.

Mayor Addo: We should talk to Mark Leyland from LGAQ. I know in the past Preston Law haven't always given us correct information.

CEO: I wouldn't approach Andrew Kerr with this matter, I would ask their legal team who specialise in this area. Happy to get legal advice. Happy to discuss executive contracts with the Mayor, but not in an open council meeting.

Mayor Addo: We also need to know which staff are getting their yards cleaned that are not in their employment package.

Cr Smith: Aren't Preston law our representatives?

CEO: There have been a lot of changes in LG act and if things have changed, Preston Law might not be able to give the right advice.

Cr. Smith: Andrew Kerr is Preston law.

CEO: He specialises in land law.

Cr. Smith: If you talk to the Mayor and she speaks to us is she breaching conduct?

CEO: It is up to the Mayor.

Cr. Smith: We have asked this before and been told no.

CEO: The four executives are appointed by the Mayor and CEO.

The Hon Michael de Brenni is dialling in at 2pm, we have secured \$2.35m for Mapoon housing. Mapoon wrote and advised we have the same social issues as other communities, we deserve our share.

CEO: Aileen was the first Mayor to write to the minister. There were a few councils that asked for it to be population based. This is a good result for Mapoon council.

Mayor Addo: Warren Entsch got back in. He has made a commitment of \$105m for Torres and Cape. Tcica committee; have appointed a new CEO: Belinda? Appears to be on the ball does a good job. The feds are talking about direct funding to Councils. Minister de Brenni may query that.

Cr. Guivarra: Parks and Gardens staff are being paid from untied funding. We don't know anything about it. Would be good if you brought that to Council.

CEO: We are talking about the untied funds that went down in the last Finance report.

If you look at the Council report for May, untied funds have gone up to 4.09 million. When I started we had 1.7m.

Since I have started we have increased staff levels from 40 – 70 people and increased untied funds.

I would not do anything without talking to council first. I appreciate what Councillor Guivarra is saying.

Cr. Guivarra: I just want to be aware when we are dipping into untied funds. Untied funds fluctuate at different times. I understand that.

CEO: Its about time we consider investing that money.

There is \$7.9m cash in the bank.

Mayor Addo: with the \$4mill is that all councils money?

CEO: Yes that is up to date. At the last meeting we talked about investing in something. ALPA and Island and Cape are interested in Mapoon. My advise would be that Council own the building. Another investment strategy would be the Qld Treasury. That would be the safest way for Council to invest.

Cr. Guivarra: The trip to the gulf. Too late?

CEO: We tried to find accommodation there is only camping available.

Mayor Addo: We can plan a trip after the rodeo towards the end of the year. Meet with Gulf Councils; Carpentaria, Doomoodgee, Croydon, Burke. Hire a car. Call a date. Week of August 26<sup>th</sup>?

Cr. Smith: Are we going to see an aged care menu?

Cr. Guivarra: What has been submitted to the ELY trust?

CEO: ELY Trust funding, the only thing I can find is the letter sent for the community bus that we submitted in April.

Cr. Guivarra: There is a two day Ely Trust meeting next week, we will be discussing the Mapoon submissions at that meeting.

Cr. Guivarra: I talked to David Hockey, the \$20k is for the Community bus. Council can make a decision what to use that money for.

Mayor Addo: We pass a resolution to say what we use that money for?

## **RESOLUTION C046/19**

### **Resolution Required**

1. Council endorse the Ely trust funding of \$20,000 from 2016 to be used for repairs and maintenance and fuel for the Mapoon Community Bus.

Moved            Cr. Brown  
Seconded       Cr. Mara

**10.14 AM CARRIED**

10:16am Meeting adjourned for morning tea.

10:45am Meeting recommenced.

Cr. Mara: Council vehicle is seen at Jack Pitts place every morning at about 8am.

CEO: I will be looking into this and making our vehicle usage policy clear to all staff.

Mayor Addo: Executive manager contracts. Council can have access to this information.

CEO: I wrote to local government, Councils are able to have access to information to assist them to carry out their role as Councillors.

Mayor Addo: New WCCCA CEO Stephan Larue.

11.03am CR. Brown departed meeting.

11.10am Cr. Brown re-joined the meeting.

## **6 MAYOR AND COUNCILLOR REPORTS**

### **6.1 MAYOR AND COUNCILLOR REPORTS MAY 2019**

Mayors Report:

- April Council meeting
- NAIDOC meetings x2
- RAATSICC: problem recruiting to the position
- APUNIPIMA

Mention; on 5<sup>th</sup> – 6<sup>th</sup> ILF, Police summit 19<sup>th</sup> June. Any Councillors to represent.

Brown and Mara: attend ILF.

Smith and Addo: attend Police summit.

Cr. Mara report:

- nil

Cr. Smith report:

- CYNRM board meeting.

Cr. Guivarra report:

- ELY trust

Cr. Brown report:

- TCICA
- Rural Fire Management
- DATSIP Conference

Cr smith: Why are they asking Flo Ludwick to do 2 days here and 3 days Naps.

Mayor Addo: Its hard to find people in the community. Need the families to work with them.

Cr. Guivarra: I was in Brisbane recently and visited Stradbroke Island, they have a very good set up, it would be beneficial for Council to meet with them and see how they operate.

CEO: We could go to Stradbroke island to meet with the corporation and share information.

**RESOLUTION C047/19**

1. That Council resolve to endorse the Mayor and Councillor Reports for May 2019.

Moved: Cr. Peter Guivarra  
Seconded: Cr. Brendan Brown

**11.37AM CARRIED**

**RESOLUTION C048/19**

1. That Council resolve to reschedule the June Council meeting to 17<sup>th</sup> June 2019 and Trustee meeting on the 14<sup>th</sup> June 2019.

Moved: Cr. Pauline Smith  
Seconded: Cr. Margaret Mara

**11.18AM CARRIED**

**6.2 2019 LGAQ CONFERENCE****RESOLUTION C049/19**

1. That Council resolve to travel to the 2019 LGAQ conference held in Cairns 14<sup>th</sup> – 16<sup>th</sup> October and also to North Stradbroke Island to meet with the Corporation.

Moved: Cr. Margaret Mara  
Seconded: Cr. Pauline Smith

**11.3AM CARRIED**

**7 OPERATIONAL REPORTS****7.1 CEO REPORT - MAY 2019****PURPOSE OF REPORT**

The purpose of this report is to provide Council with an update of the activities of the Chief Executive Officer.

**RECOMMENDATION**

That council receive and take note of this report.

CEO: NAIDOC meeting;  
TCICA meeting;  
ORG structure for discussion;  
Furniture for the reception area.

Speaking with consultants regarding tourism strategy. We need to be proactive.  
The strategy will take approx.. 3 months, meet with local stakeholders, discuss what businesses we want to grow. 2<sup>nd</sup> week of June. Thursday 13<sup>th</sup> June. Economic development strategy and stakeholder meeting.

Mayor Addo: Community meeting, we can reschedule this for later in the year.

**7.1.1 2019-20 ORGANISATION STRUCTURE****COUNCIL DISCUSS THE 2019/20 ORGANISATIONAL STRUCTURE.****RESOLUTION C050/19**

1. Council resolve to endorse the 2019 – 20 Organisational Structure to include a review after 31<sup>st</sup> of December 2019.

Moved: Cr. Peter Guivarra  
Seconded: Cr. Pauline Smith

**12.30 PM CARRIED**

**7.2 JANEY CREEK UPDATE****PURPOSE OF REPORT**

To provide advice to Council on the progress of dismantling the Janie Creek Infrastructure.

**RECOMMENDATION**

That council receive and take note of this report.

There is confusion around whether people can camp at Janie Creek.

CEO advises any one interested in camping there needs to contact Robyn Bartlett CEO of OMAC.

Cr. Smith: Who has access to vehicles?

Mayor Addo: Vehicles are charged to specific cost centres. Vehicles should only be used for council business and not for personal use.

Works Manager Tom Smith joined the meeting.

Cr. Brown: When will the fitness centre be finished?

Works Manager: Fitness centre will be finished by the end of next week. 31<sup>st</sup> May.

The Splashpark only has 2 weeks work left.

Aged care: bull dozer on Tuesday 28<sup>th</sup> all trees will be removed from the Aged Care and Church blocks.

One more survey on the dump scheduled for next week.

Works manager: Camerons pigs have gone.

Mayor Addo: One has already come back.

12.46pm CEO departed the meeting.

12.50pm CEO returned to the meeting.

Works Manager: I was talking to Cameron.

Mayor Addo: The boat ramp, can we do anything with it?

Tom Smith: There's not a lot can be done with it. NQCEC done some work on it

Cr. Smith: They should not have done anything on it. It should have been done by locals. Why don't we do the work ourselves?

Jason De Busch is cladding the machinery shed starting 3<sup>rd</sup> June.

1.02pm Meeting adjourned for lunch;

1.39pm meeting recommenced.

Teleconference with Mick Gooda, Trish Woolley

Listened to the Mayors, Even split between 17 communities.

Commencing July 1<sup>st</sup>.

Mayor Addo funding for Housing?

How long after July 1<sup>st</sup> until we have to have the funds acquitted?

Trish Woolley I realise there are restrictions like wet season etc.

Calendar year 2019.

Can the funds be allocated in this financial year as opposed to next financial year.

2.37pm: Cr. Guivarra departed the meeting.

2.39pm Cr. Guivarra re-joined the meeting.



Accountant Mr. David Hockey invited to speak on his report.

Fuel sales were not recorded through the profit track software.

I think that we should reach the projected profit by the end of the financial year.

Cr. Guivarra how long has this been happening?

Accountant: Its been happening since December, around the beginning of this year.

Mayor Addo: YTD \$9k profit in the store?

A lot will depend on the stocktake. We should reach the target profit by end of June.

Turn over for the year will be close to \$2m.

Stocktake is scheduled for this Friday.

Untied funds \$4.09m will go up a little bit once claims submitted.

The accommodation is making money.

Mayor Addo: numbers for accommodation?

Accountant: \$178k, \$46k profit.

Corporate \$1m loss.

Aged care \$250k profit.

### 7.3 FINANCE REPORT - APRIL 2019

#### PURPOSE OF REPORT

#### RESOLUTION C051/19

#### Resolutions Required

1. Council endorses the financial reports for the financial period April 2019.
2. That the report be tabled and accepted as read.

Moved: Cr. Peter Guivarra

Seconded: Cr. Margaret Mara

**3.43PM CARRIED**

### 7.4 OPERATIONAL REPORT CORPORATE SERVICES

#### PURPOSE OF REPORT

The purpose of this report is to provide Council with an update of the activities of the Corporate Services Manager.

CSM spoke on the report for May.

ANZAC day.

Fishing comp: \$25 per head to enter comp, \$25 to enter draw to win boat.

#### RECOMMENDATION

That Council receive and take note of the report.

## 7.5 COMMUNITY MEETING

### PURPOSE OF REPORT

To advise Council and request input to a suitable date for the next community consultation meeting.

### RECOMMENDATION

That Council advise the date for the next community consultation meeting is to be held on

1. Tuesday 28<sup>th</sup> May 2019, or;
2. Another date suitable to Council.

### DEFERRED TO JUNE MEETING

## 7.6 APRIL REPORT

### PURPOSE OF REPORT

Present to Council to report program performance and operational actions for the previous month. This report contains listed activities and points for discussion in the council meeting.

Craig Wheeler appointed as senior ranger.

Mayor Addo: Are Rangers able to clear the roads to the swamp and trees that go over the road due to the cyclone damage.

CEO to make enquiries and provide advice at June meeting.

### RESOLUTION C052/19

- (a) That this report be tabled and read

Moved: Cr. Margaret Mara

Seconded: Cr. Peter Guivarra

**3.48PM CARRIED**

**7.7 OFFICE MANAGER**

Give an update of the Administration Team's monthly operations.

**RESOLUTION C053/19**

That this report be tabled and accepted as read.

Moved: Cr. Margaret Mara

Seconded: Cr. Pauline Smith

**3.49PM CARRIED**

**7.8 ACCOMMODATION MANAGER'S REPORT MAY 2019****PURPOSE OF REPORT**

To present to Council a report outlining program performance and operational actions of the Accommodation Facilities for the previous month

Plastic covers for the mattresses.

Pest spraying of all accommodation.

**RESOLUTION C054/19**

That That the Report be tabled and accepted as read.

Moved: Cr. Peter Guivarra

Seconded: Cr. Pauline Smith

**4.01PM CARRIED**

**7.9 HR REPORT****PURPOSE OF REPORT**

To advise Council on the operations of the HR department

**RESOLUTION C055/19**

That this report be tabled and accepted as read.

Moved: Cr. Margaret Mara

Seconded: Cr. Pauline Smith

**4.05PM CARRIED**

Staff will be receiving letters from managers regarding absenteeism.  
Council are losing money due to absenteeism.

**7.10 PLAYGROUP****PURPOSE OF REPORT**

To give an update to Council on the progress of the Playgroup program.

**RESOLUTION C056/19**

That this report be tabled and accepted as read.

Moved: Cr. Margaret Mara

Seconded: Cr. Pauline Smith

**4.09PM CARRIED**

**8 CORRESPONDENCE**

Nil

**9 PRIORITY CORRESPONDENCE****9.1 PROPOSAL FOR RESEARCH IN MAPOON****PURPOSE OF REPORT**

To provide Council with correspondence from the University of Queensland in relation to maintaining historical burials, graves and environment surrounding Mapoon by working with community to map its past and future.

**RECOMMENDATION**

1. University of Queensland to contact Mokwiri and Rugupayn corporations.

**9.2 REQUEST FROM PCYC****PURPOSE OF REPORT**

To provide Council with information sent by Indigenous Programs Manager Paul Phillips.

**RESOLUTION C057/19**

That Council resolve to instruct CEO to write to PCYC and advise:

1. That the Community bus is not of a safe condition to drive the distance and this year we are unable to assist.

Moved: Cr. Pauline Smith  
 Seconded: Cr. Margaret Mara

**4.18PM CARRIED**

### **9.3 APUNIPIMA - LETTER TO CEO**

#### **PURPOSE OF REPORT**

To advise Council of information sent by Apunipima Health Council to CEO

4.18pm Mayor Addo declared conflict of interest and departed the meeting;

#### **RESOLUTION C058/19**

That Council resolve to approve the request and instruct the CEO to write to Apunipima requesting further information.

Moved: Cr. Margaret Mara  
 Seconded: Cr. Peter Guivarra

**4.26PM CARRIED**

4.28pm mayor Addo returned to the meeting.

### **9.4 METRO MINING - SEED COLLECTION**

#### **PURPOSE OF REPORT**

To advise Council of a tree seed collection program for Mapoon and to seek Council assistance to provide workshop information to the community.

#### **RECOMMENDATION:**

Council note the correspondence.

### **9.5 HOUSING UPDATE - DEPT HOUSING AND PUBLIC WORKS MAY 2019**

#### **PURPOSE OF REPORT**

To provide Council with an update and report on the Social Housing Program in Mapoon.

Housing officer needs to clarify what she means by Traditional Owner.

Rather see 'connection to Mapoon.'

Cr. Smith: Is anyone in lot 215?

Mayor Addo: Yes, Gina Sunai.

4.35pm CEO departed the meeting;

4.38pm CEO re-joined the meeting.

#### **RESOLUTION C059/19**

That Council resolve to endorse the following applicants to be added to the Social Housing waiting

list in Mapoon.

1. Robert Gordon and Linda Toeboy
2. Rachael Peter and Aden Ryan
3. Sabrina Ase
4. Ronaldo Guivarra
5. Caroline Gordon and Anthony Barkley

Moved: Cr. Margaret Mara

Seconded: Cr. Pauline Smith

**4.44PM CARRIED**

## **9.6 AECOM REPORT MAY 2019**

### **PURPOSE OF REPORT**

MAPOON ABORIGINAL SHIRE COUNCIL BASIC MONTHLY REPORT – MAY 2019

Author – Geoff Prior

Project – Aged Care HACC Building Stage 1

### **RECOMMENDATION**

That Council note and accept this report

## **9.7 MAPOON COMMUNITY CHURCH - PRELIMINARY DESIGN DRAWINGS**

### **PURPOSE OF REPORT**

Attached preliminary design drawings for the Community Church at Mapoon.

## **9.8 BLACK & MORE REPORT MAY 2019**

### **PURPOSE OF REPORT**

This report provides an update on the Mapoon Fitness Centre Project, Mapoon Accommodation Project and Mapoon Housing Projects for the Mapoon Aboriginal Shire Council meeting in May 2019.

### **RECOMMENDATION**

That Council note and accept this report.

**9.9 BLACK & MORE WATER UPGRADE & LANDFILL MAY 2019**

**PURPOSE OF REPORT**

This report provides an update on the Mapoon Water Supply upgrade Project and the Mapoon Landfill upgrade for the Mapoon Aboriginal Shire Council meeting in May 2019.

**RECOMMENDATION**

That Council note and accept this report.

**10 ANY OTHER BUSINESS**

**10.1 ABORIGINALITY CONFIRMATION**

**RESOLUTION C060/19**

- 1. Council resolve to confirm aboriginality for Cherese Jia

Moved: Cr. Margaret Mara

Seconded: Cr. Pauline Smith

**4.46PM CARRIED**

Cr. Guivarra: Geoff Wharton language report?

CEO: I have already sent a letter advising Councils decision.

**11 NEXT MEETING DATE**

Proposed date for next meeting: 17<sup>th</sup> June 2019

**12 CLOSE MEETING**

**The Meeting closed at 4.48pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17<sup>th</sup> June.**

.....  
**CHAIRPERSON**