



MINUTES

Ordinary Council Meeting

Monday, 17 June 2019

**MINUTES OF MAPOON ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE MASC COUNCIL CHAMBERS
ON MONDAY, 17 JUNE 2019 AT 9AM**

PRESENT: Cr Aileen Addo (Mayor), Cr Peter Guivarra (Deputy Mayor), Cr Brendan Brown, Cr Margaret Mara, Cr Pauline Smith

IN ATTENDANCE: Naseem Chetty (Chief Executive Officer), Dawn Braun (Office Manager)

1 OPEN MEETING 9.15AM

2 APOLOGIES

DECLARATION OF CONFLICT

Nil

Mayor Addo acknowledged Traditional Owners of the Land

Mayor Addo reminded everyone of their obligations and asked for any personal interest to be disclosed

One minute silence.

3 CONFIRMATION OF MINUTES

3.1 MINUTES OF THE COUNCIL HELD ON 21 MAY 2019

RESOLUTION C046/19

Moved: Cr Pauline Smith

Seconded: Cr Margaret Mara

1. That the Minutes of the Council held on 21 May 2019 be received and the recommendations therein be adopted.

9.37am CARRIED

CEO: I agree as we are in the process of developing a tourism strategy for Mapoon, we should be linking with our region before the Gulf.

Cr Guivarra: I agree and happy to travel those area first.

MA1 TRIP TO NORMANTON

Mayor Addo – trip to Normanton – very expensive, could be beneficial if we go to Wujal/Hopevale, what they have done in Hopevale would be more cost effective. Hopevale, has come a long way, improvement has been vast, many improvements, and Councillors seems very happy.

RECOMMENDATION

Cr Aileen Addo: We need to rethink whether we want to travel Normanton, Doomadgee and Burke as my suggestion is to travel to Hopevale, Wujal and Cooktown, which fall in our region.

AMENDMENT

Amendment to travel recommendation from previous meeting to Normanton/Burke.
We need to rethink whether we want to travel Normanton, Doomadgee and Burke as my suggestion is to travel to Hopevale, Wujal and Cooktown, which fall in our region.

Moved: Cr Peter Guivarra

Seconded: Cr Brendan Brown

Commented [NC1]: Relocate under the travel amendments pls.

RESOLUTION C047/19

Council resolve to travel to Wujal/Hopevale & Cooktown

Dates to Travel – TBA – first week of August

Moved: Cr Aileen Addo

Seconded: Cr Brendan Brown

CARRIED

4 MATTERS ARISING FROM THE MINUTES

Cr Guivarra – Untied Funds – I would like to know when programs are tapping in our untied funding.

CEO – Council uses untied funds at a daily basis – as invoices are raised with projects, bills has to be paid, – all funds are put together and bills are taken from the pool – there is millions of dollars in infrastructure works which needs bills paid. Council than claims these funds back from the funder which sometimes takes time. Untied funds fluctuate at different times. As you understand that and I have managers who are to monitor the expenditure.

Cr Guivarra – any new contract that are not covered by funding, all saved money are Council money – in the past, untied money has been in the \$2 -3 million, finance advice was always to have \$2-3m in the bank. This is our money, should be bought to the council on how it is spent, if spending our money, please bring to Council.

CEO – the parks and garden staff were employed from W4Q funds – there has been minimal overspent for community beautification. The 2019-20 organisation structure has been tabled this meeting for council to allocate funds towards whatever programs they see will move Mapoon forward.

Mayor: The parks and garden allocation will improve our community outlook and attract more tourist, it also provides employment for 3 local residents.

Mayor - Splash Park – Tom to address – Janey Creek, has OMAC been informed of the – how do campers pay fees.

Cr Guivarra – has informed campers to camp there, as it is not councils ground.

Mayor – informed to go to OMAC for advice, needs to be sorted.

CEO spoke to Robyn Bartlett regarding Janey Creek – Council to be managing the site and collecting camping fees.

CEO - spoken to Robyn Bartlett - 2 Lot 5 and had checked with DNRME Lot 5 is OMAC not Council. One of our Councillors had advised Maria Pitt that it was Mapoon Aboriginal Land Trust land and written to Jan Brandley. There is a lot of confusion about land appreciate if councillors forward any queries of such to my office so we investigate and provide correct information.

Cr Smith – When the ILUA was signed off there was a discussion that the land in question will be returned to Tjungundji.

Cr Guivarra – keen to allocate to Tjungundji people, was not part of the ILUA, up to them to know this, one transfer which is the town area, the rest is OMAC.

CEO – Tjungundji did not come to Council - Lot 5 is also the airstrip, old and new, new airstrip is council - Lot 4, different SP.

Mayor- There has been talk in community - family group disputing about land,

Cr Guivarra – Can CEO provide update of dispute and land tenure.

Cr Guivarra – 7.1 - Tourism Meeting – stakeholders, who are they Mapoon only ?

CEO: This has be rescheduled to July, Yes all stakeholders from Mapoon – School, PCYC, Pathway, QLD Health, Apunipima, etc. we are also working with TCICA to link in with us, consultant from other external stakeholders with links to Mapoon. We are working closely with Pip Close from TTNQ so we can link tourist from Weipa and beyond to Mapoon.

Cr Guivarra – suggested, relevant staff needs to be involved, that will contribute to the community, one's that are forward thinkers.

CEO: All the Execs and some Managers may want to be involved - if we don't have the infrastructure, local residents may wish to supply B&B from their homes, this can be another avenue to accommodate tourism.

Break for Morning Tea: 10.25am
Resume after MT - 10.39 am

5 CONFIDENTIAL REPORTS

Nil

6 MAYOR AND COUNCILLOR REPORTS

Mayors Report: Met with –

- Ministers meeting - \$2.3 m – goes on upgrade or new build , council to discuss, probably get 4/5 houses

CEO – we need to investigate how many serviced vacant lots are available in Mapoon.

Mayor – there is a couple of vacant blocks around, with services available, between the new Cynthia & Sarah

Cr Guivarra – vacant block next to Tex.

CEO – new housing strategy, Queensland Government has announced a starting housing body to work with council, I queried how this housing strategy will support direct funding for housing from Federal Government to Local Government. Trish Woollie has indicated that they will be working with both Tiers, but no specifics.

Mayor – council to decide what we want to do with the funding,

Cr Guivarra – BAS is covering – agree this funding should be going to new builds.

Mayor \$103m – going directly to councils – only for Cape York and Torres, TCICA. Council wants funds to come to us.

Cr Smith – Can we go through the plan to look at what is available and allocate blocks, vacant blocks are at – Wheeler St – 2, one next to Tex – this one has not been surveyed.

Mayor – Perhaps we keep (61) block opposite Blanco Park for future council infrastructure, we also need to start thinking about sub-division when the funding is available.

Cr Guivarra – Is the money for other building .

CEO – My understanding is social housing only.

Cr Smith – Do housing have a list, should we be looking at their list.

At 11:06 am, Cr Peter Guivarra left the meeting.

Cr Brown – Drains, issues in the community with drainage during the wet season, the drains are not equate for water running to run away.

Cr Smith – There is same issues in a lot of houses around the town, who is responsible for the correction?

CEO – Council is and we need to plan a lot smarter when we are approving development applications and ensure these issues do not arise again. Town planning and drainage needs to be revisited and proper plan needs to be drawn and I have started lobbying for funding from State and Federal Government to fund our drainage issues. When we are erecting new facilities they should be move in ready – turf, gardens etc.

At 11:09 am, Cr Peter Guivarra returned to the meeting.

Cr Guivarra – In the past greenery has been supplied to tenants, supply's topsoil.

CEO – Agree, we should be looking at improving the development of the community

Cr Brown – Need to work on the drainage, kids always play in the wet season – health issues such as sores.

CEO – All building in the past few years has been with Kit homes made out of corrugated iron which is unsuitable for our climate and maintenance of rust is expensive business. All new build from now on I suggest we use timber & brick in future.

Cr Guivarra – around here, some of the houses especially near the beach are all rusty, Besser block is cheaper. Noted that our Apprentices have no experience with timber, it would be beneficial for them to have this experience if they could have built 1 house with timber.

At 11:14 am, Cr Brendan Brown left the meeting.

At 11:20 am, Cr Brendan Brown returned to the meeting.

CEO – Easier and cheaper to build in the new rise area.

Cr Guivarra – Qld handed budget \$70m for Works for Queensland.

CEO – Correction – for Building our regions – BoR – application process is time consuming - W4Q no more funding allocation. Minister Hinchcliffe will be visiting Mapoon on the 11th July – criteria not been set for funding at this time.

- Qld Ed – Maureen Liddy – how we can do better, have very good teachers at present, even though Troy & Jenna has left. At the presentation last year a painting was given to Jenna in thanks and appreciation from Anne Peters, I thought this was so nice. I did suggest we look at having more cultural and sporting program
- Metro Mining – sign up
- ILF Meeting
- James Purtell – had coffee with him and asked for funding, he will see what he can do

Mayor – Have we cleared the area for the dump?

CEO – Meeting with Preston Law regarding this, will elaborate further as we need to follow process, especially where Mokwiri has concerns, if we do not test it will cost the Council. DATSIP DG Chris Sarra is coming to Mapoon on Monday 24th June, the program for their visit is arriving 1.30pm, meet with Council until 3.30 pm, then meet and chat with stakeholders until 4pm.

Cr Guivarra - Council will provide BBQ afterwards.

Cr Guivarra – How much do we pay for the landfill, is Mokwiri & OMAC going to charge.

CEO - Mokwiri has expressed interest to operate the landfill.

Mayor – Stated a comment was made as to why Beryl Woodley is she doing the land survey, dully noted that she is recognised as a TO of that land.

Cr Smith - Suggested there is a need to get boundary mark for each of the TO's, asked, is there an official document with this information.

CEO – Will follow up if there is any such document.

Cr Guivarra – According to history, Taepithiggi land comes to B Woodley's land, the ILUA needs to look at again as now it is known as all Tjunundji land.

Mayor – How long will it be before the dump is ready, running out of space in the original dump

CEO – We have done the inspection with Barrel, as George Mannatan was a no show. All correspondence has been sent to RPS who is working on the Site based management plan. Council cannot commence on any works unless the SBMP is endorsed by OMAC and a lease is negotiated.

Mayor - Ella Kris – New Chairperson for Torres & Cape Health Services .

Raised concerns of our health service and how it should be run, community should be giving directions as to how, there appears the Board has more Torres Strait Islanders, there is a need to have more community people (local) more position for aboriginal people from the cape, meeting all TS&C. As there is high prevalence of mental health problems – mental health numbers are rising from drug use, we should be looking at programs to curb this problem, looking at strategies, as children are now identified with high incidents of mental health.

Cr Smith – Problems are parents/ carers smoking in front of the children is a problem – passive smoking, the cycle needs to be stopped, starting with education in the schools.

CEO – From a workforce perspective Council is looking at enforcing fitness to work policy as soon as it is approved by Council – which will be presented in the July meeting.

Mayor – Other communities are talking about have drug/alcohol policies within their workforce too.

Cr Guivarra Report: Met with -

- James Purtell
- 3 day Ely Board Meeting – in Cairns

Cr Guivarra – Did we meet with Bruce ?

CEO – No, the day Bruce turned up we were meeting with CCC when he arrived – there is no feedback from Bruce he will come back at another date.

Cr Guivarra - Economic Develop - \$5m, can be spent for 6 clan group – for Mapoon & Napranum

When Bruce comes we all get together to discuss further, charity trust has been set up also, small amount set aside for infrastructure. Ask Bruce to bring the new strategy.

Mayor – Councillor Smith is appointed by Council as the Council Rep - share holder, Councillor Guivarra is a/the Director, appointed by the members

Cr Guivarra – Ely Trust is getting more money at present, but it won't be for long as the mining is predicted to close in 2025.

Cr Smith – Inquired about ELY policies to councillor Guivarra.

Cr Guivarra – To check with Bruce

Cr Guivarra – Project Officer – 20hr per week to talk to community for their aspirations.

Mayor – Have we been successful?

Cr Guivarra – To find this out

Cr Brown Report: Met with -

- WCCA - attended 2 meetings - they now have a new CEO – Stefan Le Roux, up and running smoothly now, WCCA will be coming out for community visit soon

Cr Guivarra – Any funding application with them?

Cr Brown – Yes, for the Multi-Purpose Centre, they have agreed, confirmation will be at another meeting

Mayor – July, is there another public meeting, there is a WCCA meeting in September.

CEO – Presented a draft community design – after the next council meeting, will decide the community meeting – next council meeting 16th July – community meeting on the 17th July.

Mayor – Next meetings - 15th Trustee, 16th Council, 17th Community Meetings

Cr Brown – Ensure we have all the acquittals for the next meeting.

CEO – Only Church and Age Care requires acquittals.

Cr Mara Report: Met with -

Crime Corruption Commission

Indigenous Leaders Forum

James Putil

Cr Smith Report: Met with -

NAIDOC

Ely E & H Committee

Metro – seed collection

Crime Corruption Commission

Ely Co-ordinators Committee – cancelled, rescheduled for Friday 21 June, Councillor Smith will not be available for this meeting and asked Councillor Brown attend as proxy, meeting will be held in Weipa

MOTION

RESOLUTION C048/19

Rescheduled for Friday 21 June, Councillor Smith will not be available for this meeting and asked Councillor Brown attend as proxy, meeting will be held in Weipa

Moved: Cr Peter Guivarra

Seconded: Cr Brendan Brown

12.05 PM CARRIED

7 OPERATIONAL REPORTS**7.1 CEO OPERATIONAL REPORT****PURPOSE OF REPORT**

The purpose of this report is to provide Council with an update of the activities of the Chief Executive Officer.

RESOLUTION C049/19

That Council receive and take note of this report.

Moved: Cr Margaret Mara

Seconded: Cr Brendan Brown

CARRIED**CEO Report: –**

Church – designs for the church will have timber inside and lead light

Cultural Centre – Multipurpose Centre?

The centre will be ideal to offer options as there is a need to have competition in Mapoon, which will promote quality customer service, would be nice to see alternative Café – coffee/tea/cake.

Mayor – The original design had a café included?

Cr Guivarra – feasible to have options – Wild Café needs to succeed and it will succeed if Weipa people comes out to support, but I still thinks he's too cheap.

CEO – Rather than looking at today, we need to look into the future, we have engaged in conversation with Australia Zoo to bring tourist to Mapoon and we as council should be looking at providing alternatives to tourist and this will create more employment opportunities for residents.

Mayor – infrastructure needs to be available for the future

Cr Brown – opportunity for community people to sell out of the Cultural Multi-Purpose Centre

Cr Smith – Visitors coming in late needs to be able to access somewhere to source food also

CEO – Council can restrict operation of the Cultural centre café, it only operates when Wild Café is not open, cannot be cutting the café out of business. Discussion with the architect regarding this issue.

Councillor Brown stated the centre will be named as Cultural Multi-Purpose Centre
WCCA Report

CEO - AXIS – Training Cert 2, 3 Civil Construction working with height, confined spaces and work health and safety.

NQCEC – will not finish on time – regular meeting with Councils Project Manager - ACEOM for all infrastructure projects.

CEO- Thunguu Road, complaint from a motorist that bogging on Thunngu road has caused damages to his vehicle, and has asked council to compensate to purchase new vehicle. Preliminary investigations show that motorist do not follow road safety signs.

CEO have written to him about process and compliance.

Crime Corruption Commission – They were very impressed with Mapoon and commented on our entrepreneur approach to Local Government.

Cr Guivarra – are we going to Bris – can we meet with CCC on the way to Stradbroke?

CEO – will check if this is possible?

Housing Action Plan Meeting

Busy with Financial/Staff/Budgets & Op Plan

Cr Guivarra – Audits

CEO – Delegates from the Qld Audit Office will be arriving on the 27th June to commence annual external audits. CCC to advise - Councillors are entitled to an exit meeting with auditors, they will present you with a report.

Break for Lunch – 12.26 pm

Resume from Lunch – 1.07pm

Mayor – any questions from the CEO report - Nil

7.2 BUDGET AND OPERATIONAL PLAN 2019-20

PURPOSE OF REPORT

For Mayor to table the draft annual budget and operational plan 2019/20 as required under the provisions of the Queensland Local Government Act 2009 and Local Government Regulations 2012 as amended.

RESOLUTION C050/19

That Council receive the documents as tabled.

Moved: Cr Pauline Smith

Seconded: Cr Margaret Mara

2.11 pm CARRIED

Finance Report:

Few more to discuss from the budget, figures are 10 year projections – not like mainstream – 10 year

Accountant David Hockey spoke to report –

- Monthly Report – draft financial, much like last years – template facing this years
- Highlights – May, stocktake couple of reports to check, another stocktake in 2 week,

- Store invoice in Feb – until after stocktake, couple of little things not done right and appreciate if store manager is appreciate by council not contracted from Alpa.
- 31 May, Council received revenue – expenditure below budget
- Untied funds - \$4m
- Divisions – accommodation is making money It is (75-77) 200 – 300 profit next year
 - Camping fees
 - Up to May \$55,
 - Expenditure 166, next year would be lower
 - Admin loss of 258, depreciation – fees 15%
 - Store Financial Discussion –

Mayor – asked if the store manager is employed by Council?

CEO – As we have had management issues in the past, Alpa provides us with a manager – someone who has knowledge and understands shop business and finance, with this strategy we have saved \$80,000 2018-19

Mayor – Are they charged rent for their accommodation.

CEO – No Store manager is employed by council – through ALPHA. If we can get someone to brought out from the systematic deficit \$100,000 - \$145,00 per annum for the past 5 years. If we look at the bigger picture. This is a good time for council to decide whether we want to maintain operations of the store or hand it to a specialist organisation as they were keen when I commenced in 2018.

DH – Be ideal if managers monitor more closely, this should be looked at daily, picking up on issues instead of tracking money after the fact.

Cr Smith – How long has this Alpa has this been going for, has it been since Tracy left when this started.

CEO – 16 months – we need to be training our staff, opportunity to learn, mistakes will be made, have good managers.

Mayor – making a profit, training in retail is offered, perhaps look at training package through Alpha to develop Marella's skills – bottom line is there is a saving

DH – Yes, this is going really well.

Cr Guivarra – Is there funding for improvement in the store – refrigeration, point of sale

DH – If store makes a profit – funds goes back into the community

Cr Guivarra – Solar Power how much saving since they have been installed, is the extra covering the café, should the café pay for the power they use.

DH – Good question the Café's cost needs to be kept separate from ours.

Cr Guivarra – How much has the solar power has lowered the cost of power, can we get the difference since solar power installed of this?

CEO – \$70,000 costing for electricity before solar

Cr Guivarra – Store sales increased since contractors?

DH – will change – few more capital – store sales may drop next year if fewer contractors around.

Cr Guivarra – Do you charge the store for your services – finance takes up a lot of your time?

DH – No.

CEO – separate business from council will show how business works same as the store and accommodation

HACC – more on how they structure, potential income ?? – will be operating.

CEO – Community Services Coordinator – we had one interest in this position, was not qualified as we need someone that meets the criteria and who understands the strategic planning for age care.

DH – Capital Expense budgeted

CEO – included funding for position WHS, needs to allocate from operational funding for equipment of \$150,000.

DH – Janey Creek, worried if we take the camping fees

CEO – Council will discuss with OMAC

DH – Requested the Council adopt the Shell Financial

7.2.1 SHELL FINANCIALS

RESOLUTION C051/19

Council to adopt the Shell Financial presented by David Hockey

Moved: Cr Margaret Mara

Seconded: Cr Brendan Brown

2:12 PM CARRIED

Mayor – Read out a letter from a camper with complaints regarding other campers

CEO – Will look at this issue this afternoon.

Cr Smith – Have pictures of disruptive campers

CEO – Complaints have been made in the past – Rangers to enforce

At 2:04 pm, Cr Aileen Addo left the meeting.

Cr Guivarra –If campers are not paying – call the police

Cr Smith – Took shots of covered area which is roped off

At 2:07 pm, Cr Aileen Addo returned to the meeting.

Cr Guivarra – Stradbroke rangers have power – remove campers, check permits etc – Stradbroke has this to empower rangers.

7.3 GROUP FIREARMS LICENCE

PURPOSE OF REPORT

To provide advise Council on the progress of Councils Group Firearms Licence.

BACKGROUND

In the past years Council had bypassed the requirement of the Weapons Regulations by using private weapons Licence for Mapoon Land and Sea program to conduct aerial and land culling of pest. Over the past 12 months I have worked towards acquiring a Group Firearms licence and have been successful. Council must comply with Section 53 of the Weapons Regulation 2016, sub-section (1), which states that the holder of a group licence must keep a register. The register should contain the following information:

- (a) the name and licence number of each person to whom a weapon was issued under the authority of the licence
- (b) the weapon’s serial number
- (c) the date and time each person took physical possession of the weapon
- (d) reason for issuing a weapon
- (e) the date and time the weapon was returned to the body’s secure storage facilities

I am in the process of developing a policy and procedure for storage, register, utilisation and maintenance of the firearms stored in a safe in my office, which will be presented to council for approval in the next council meeting.

Register of process – of carrying of guns, bullets, safe – policy to be written for this process

RESOLUTION C052/19

That Council take note and receive the report.

Moved: Cr Peter Guivarra

Seconded: Cr Brendan Brown

2:16 PM CARRIED

7.4 LIQUOR AND GAMING COMMISSION**PURPOSE OF REPORT**

To advise council on proposed visit to Mapoon by the Liquor and Gaming commission.

RESOLUTION C053/19

That Council endorses proposed travel dates – 6th Aug, 2019 for the Liquor and Gaming commission proposed visit.

Moved: Cr Peter Guivarra

Seconded: Cr Brendan Brown

2.30 PM CARRIED

Mayor - Men's Group funding – we need to know how much is available – we fixed the car, paid rego – what is left?

CEO – a lot of money spent of fixing the vehicle – find out from David Hockey re; funding for men's' group and present in the next council meeting.

Cr Guivarra – upcoming meeting, Wed 19th June, car registered under the group name

Mayor – I suggest that the men's group is to have a policy a vehicle policy.

CEO – Liquor Licencing traveling to Mapoon on the , if you know anyone wanting to put in submission for funding bring to the table.

Cr Guivarra – criteria – non for profit

CEO – maximum of \$35, 000

Cr Guivarra – EHW asking for funding for dipping for dogs – Tom to do a submission for dog bath.

CEO – 4 rounds for application, we can apply through CGF.

**7.5 RECONFIGURATION OF LAND: BOUNDARY REALIGNMENT TWO LOTS INTO TWO LOTS
- LOTS 12 & 128 ON SP278077,
WEIPA MAPOON ROAD, MAPOON**

PURPOSE OF REPORT

Cr Smith – there has been no discussion with me regarding the reconfiguration by DATSIP and am not happy with the proposed realignment. They need to move the boundary only from the back of the lot as no one will use the back, the sides of the proposed boundary I have planted trees which I do not want to lose.

RESOLUTION C054/19

Council resolve to seek further information

Moved: Cr Brendan Brown

Seconded: Cr Peter Guivarra

. 2:33 PM CARRIED

7.6 FINANCE REPORT -MAY 2019

PURPOSE OF REPORT

RESOLUTION C055/19

RESOLUTIONS REQUIRED

1. Council endorses the financial reports for the financial period June 2019.
2. That the report be tabled and accepted as read

Moved: Cr Brendan Brown

Seconded: Cr Peter Guivarra

2:10 PM CARRIED

7.7 ACCOMMODATION MANAGER'S REPORT JUNE 2019

PURPOSE OF REPORT

To present to Council a report outlining program performance and operational actions of the Accommodation Facilities for the previous month.

RESOLUTION C056/19

Moved: Cr Margaret Mara

Seconded: Cr Pauline Smith

That the report be tabled and accepted.

2.36pm .CARRIED

CEO - A few issues of break ins at the dongas - illegal substances, contractor to address issue with their staff otherwise council will be reporting the matter to police.

Cr Guivarra – Alcohol and cigarettes were taken from dongas.

7.8 ENVIRONMENTAL DEPARTMENT REPORT 2019

PURPOSE OF REPORT

Present to Council to report program performance and operational actions for the previous month. This report contains listed activities and points for discussion in the council meeting.

RESOLUTION C057/19

That this report be tabled and read

Moved: Cr Brendan Brown

Seconded: Cr Peter Guivarra

.2.44pm CARRIED

CEO – This program going very well. There was a query from Prime Minister and cabinet when the position will be advertised for permanent recruitment. The position will be advertise in the next 2 weeks and we will commence recruitment. Lee Ase is Acting Executive Manager for Land & Sea at present. Council will not appoint other positions until this position is filled. Lee is enrolled in Local Gov training, and does work closely with David Hockey with finance

Mayor – Lee Ase, I feel has the qualifications to be in this position, why department is pushing for recruitment?

CEO – as per Local Government Act we need to advertise and appoint any position in accordance with council policy and LG Act.

Cr Guivarra – We get a lot of funding for this program, it has to be right

Mayor – All Executive position requires the Mayor, Deputy Mayor & CEO on the panel for interviews.

CEO – No issues with LA performance but we need to ensure that he has the skills and commitments otherwise we will be scrutinised.

7.9 JANIE CREEK FACILITY DECONSTRUCTION**PURPOSE OF REPORT**

Inform Council of works carried out regarding Janie Creek and turtle campsite.

RESOLUTION C058/19

That this report be tabled and read

Moved: Cr Margaret Mara

Seconded: Cr Brendan Brown

2.47 PM CARRIED

7.10 FLEET AND WORKSHOP**PURPOSE OF REPORT**

Present to the Council monthly performance and operational of the MASC Workshop

RESOLUTION C059/19

That council receive and take note of this report.

Moved: Cr Margaret Mara

Seconded: Cr Brendan Brown

CARRIED

Mayor – Council vehicles, will they to be replaced?

TS – still getting diesel vehicle – D-Max are recommended, good return on the trade in.

Mayor – Mayors vehicle needs a service, 3yrs old, will need a windscreen as it is chipped.

TS - Will book car for service at workshop

CEO – Vehicles for Execs, thoughts on - do we purchase vehicles for them or do Execs purchase their own and get an allowance. I strongly recommend they buy their own and we allocate allowance. As depreciation comes into play, and by doing so they have the responsibility of looking after their own.

Mayor – Staff has no respect when driving vehicles, CSM's vehicle is not very old, perhaps we should consider smaller vehicle which is adequate for the roles instead of 4x4, we don't need to buy expensive vehicles.

TS – Most vehicle are 3yrs old, generally vehicles go back and forth to Weipa.

CEO – Will talk to managers about this – there is a certain amount in contract – negotiation of contract in future.

At 3:45 pm, Cr Peter Guivarra left the meeting.

7.11 HUMAN RESOURCES DEPARTMENT REPORT

PURPOSE OF REPORT

To advise Council on the operations of the HR department.

RESOLUTION C060/19

That this report be tabled and accepted as read.

Moved: Cr Pauline Smith
Seconded: Cr Margaret Mara

3.51 pm CARRIED

3.50pm, Cr Peter Guivarra returned to meeting

CEO – Recently have 3 major training for staff – Excel & Word course was completed in May; Rangers had a Leadership Course in May. Diploma of Local Government has been organised for June and September

In April 2019, MASC had 63 on Payroll (excluding Mayor and Councilors).

Recruitment - We have appointed the following positions:

- Builder Manager
- Cleaner (Accommodations)
- WHS and Planning Advisor

Interviewing Stage -

- Stores Assistant
- Playgroup Assistant
- Community Services Co-Ordinator
- Finance Assistant

Positions Vacant -

- Internal position for Apprentice Carpenter
- Executive Manager Financial Services

Absenteeism - Concerns with Unauthorised absenteeism totalling 374 hours, managers have been notified to speak to staff of options.

2 Work Health Safety incidents – speeding, rangers using buggies - staff have been spoken too – as these buggies been registered to drive on road, if no changes with staff re: helmets, seatbelts and speeding, trailers to transfer buggies will be used in future.

7.12 INFRASTRUCTURE REPORT FOR THE MONTH OF MAY**PURPOSE OF REPORT**

Present to the council a report program performance and operational actions for the previous month. This report contains listed activities and points for decisions in the council meeting

RESOLUTION C061/19

That this report be tabled and accepted as read.

Moved: Cr Margaret Mara

Seconded: Cr Brendan Brown

CARRIED**Tom Smiths Report:****Mapoon Church –**

- Site has been cleared – surveyed complete

Staff Accommodation -

- Site has been cleared – surveyed complete, civil plan and design coming. To power site, may require power pole from Ergon, or other option.

Age Care – Trusses have arrived will be installed by Friday, Ph 2 will start soon – until Stage 1 is finished which will give us a better idea for the opening, but programmed for around Dec.

Mayor – 1st stage to be finished?

TS – to lock up stage by the end of the month.

CEO – we may have looked at it differently – 3 – 4 accommodation – funding for fire safety requirement had changed budget

Fitness Centre – to be completed when painting is finished.

Mayor – like to start church

TS – civil works, CEO – church to be raised higher than house block, Work will start shortly

Cr Guivarra – Men’s group block to be cleared can the civil group support with clearing the area?

CEO – if funds left from Ely, can this be used for assisting the men’s group to complete their fencing?

TS – proper paperwork to be set up for this, making sure if the money is there, Plans for that area

Mayor – fencing to be put up by men’s group

Cr Guivarra – all ready to go, needs someone to get this done,

CEO – would be something Mapoon land trust for our fencer to start, to get them going

TS – has been to meeting,

Machinery Shed – finished by the end of the week

Splash Park & Blanco Park fenced – seating and landscaping to be completed

Mayor – note of date when to be finished – wanting Cynthia Lui to open.

TS – DATSIP stated there could be additional funds to help with finishing Splash Park \$30,00 - \$50,000.

Mayor – want everything completed before we open.

TS -beautification is 100% - solar lighting to be put into monuments in gardens – Napranum Council wants to know where we got the statues. More gardens to come in the near future.

Café – Repairs to concrete access to store and café

Airport – shaded area should be installed next week, currently in Innisfail – flattening the extension, building the material up, 2/3 down the runway – wont' finish 30 June, extension to 31st July.

TS – closed causeway with rock inside at end.

Retail Store –

TS - Minor jobs to be completed

Mayor – horses – culled the young

TS – vet coming in first week of August 2019, the grass area will be used to get them into there to be desexed.

Mayor – pigs, are they still there and owner must do something.

Cr Guivarra – there is still 2 wondering around

TS – Noted gate has been closed regularly

Solar – Ergon, 6 projects now down to 3 projects – budget in 3 big systems – 30 kva, SES - not a lot of power being used here so Solar system will give council a return for investment - Other place council wants power – battery approved, meet with CEO – budget can manage the 3 systems, which is the best systems to use. Ergon has put the brakes on our power issue due to slow response to our proposed projects

Café have meter – they will be paying for power

Security – cameras in place, will be using swipes – reception to be completed, will have to be let in by reception – carpet layer arriving Wednesday week - Vacant lot – 67 Wheeler Street.

At 3:30 pm, Cr Pauline Smith left the meeting.

Cr Addo - Did you response to housings email

TS – yes, verbal phone call

Maintenance –

TS - Finishing Lot 9 – Lot 33 kitchen partially renovated – Keys given to Housing for the Vacant Houses – Smoke Alarm Program underway – Legislation gives definitive distances for lights from smoke alarms, so fluros have to be replaced with LED to make them comply

CEO – Audits on all Staff Accommodation TS to complete and install smoke alarm Lot 43.

Workshop –

Tenders was success – all gone, tidy around the workshop now

At 3:35 pm, Cr Pauline Smith returned to the meeting.

Roger and Porky finish end of the month

Have employed builder – Greg Anderson

Plumber – no success as yet, one application only – will re-advise the position,

Roger & Porky are retiring at the end of the month their accommodation will be available when they vacate

Trees – tender to be released in new financial year for removal / trimming of 250 plus trees

TS – vehicle clean up in the new financial year

Dump / Water – survey have been done, big tank tender released date July 2019

TS - suggest fence off whole of councils assets – water processing plant for protection – fires etc

Tender Scada System – no change out of \$450,000

7.13 MONTHLY REPORT FROM AECOM FOR AGE CARE, CHURCH AND STAFF ACCOMMODATION

PURPOSE OF REPORT

MONTHLY UPDATE FOR AGE CARE, CHURCH AND STAFF ACCOMMODATION

RECOMMENDATION

That this report be tabled and accepted as read.

7.14 AECOM MONTHLY REPORT FOR AIRPORT AND THUNGUU ROAD**PURPOSE OF REPORT**

Progress Report for Airport upgrade and sealing works to Thunguu road

RESOLUTION C062/19

That Council accept and endorse all Infrastructure Reports

Moved: Cr Margaret Mara

Seconded: Cr Pauline Smith

3.44pm.CARRIED

7.15 PLAYGROUP**PURPOSE OF REPORT**

To give an update to Council on the progress of the Playgroup program.

RESOLUTION C063/19

That this report be tabled and accepted as read.

Moved: Cr Pauline Smith

Seconded: Cr Margaret Mara

3.57pm .CARRIED

Crèche – Childcare Centre

7.16 AGED CARE**PURPOSE OF REPORT**

To give an update to Council on the progress of the Aged Care and Disability Services.

RESOLUTION C064/19

That this report be tabled and accepted as read.

Moved: Cr Pauline Smith

Seconded: Cr Margaret Mara

3.57pm CARRIED

CEO - No issues – incident with one client that had a fall at home. Family will have to make decision on what is he with him as he will definitely need a carer, Scooter – Age Care clients using these scooters are hazard on the road, a few near miss.

CEO – issues with the scooters – are they clients responsibility,

Mayor – couple of them are they needed, they are relying on scooters.

CEO – closes a threat to council, is it the responsibility of clients – dangerous but we have a duty of care.

7.17 ADMINISTRATION

PURPOSE OF REPORT

Give an update of the Administration Team’s monthly operations.

RESOLUTION C065/19

That this report be tabled and accepted as read.

Moved: Cr Peter Guivarra

Seconded: Cr Brendan Brown

3.59pm CARRIED

Dawn Braun spoke to Council of her report.

8 CORRESPONDENCE

9 PRIORITY CORRESPONDENCE

9.1 CORRESPONDENCE - 2019-21 W4Q FUNDING ALLOCATION

PURPOSE OF REPORT

Attached letter from Minister for Racing & Multicultural Affairs

RESOLUTION C066/19

That this report be tabled and accepted as read.

Moved: Cr Margaret Mara

Seconded: Cr Brendan Brown

4.00 PM CARRIED

Increased funding to improve

Cr Guivarra – white lines on our roads – have dotted lines on corners, these should be straight lines

– double lines - Civil Engineers – have done

9.2 CORESPONDENCE - AUSTRALIAN GOVERNMENT'S 2019-20 BUDGET ROAD SAFETY ANNOUNCEMENT**PURPOSE OF REPORT**

Attached Letter from Minister for Infrastructure, Transport and Regional Development

RESOLUTION C067/19

That this report be tabled and accepted as read

Moved: Cr Margaret Mara

Seconded: Cr Brendan Brown

4.00PM CARRIED

9.3 CORRESPONDENCE - LOCAL FARE SCHEME OVERVIEW 1 JULY 2019**PURPOSE OF REPORT**

Letter and information of Local Fare Scheme extension

RESOLUTION C068/19

That council accept the funding agreement and delegate CEO to sign.

Moved: Cr Brendan Brown

Seconded: Cr Peter Guivarra

4.03pm .CARRIED

Mayor – to many no show, Government has to pick up the money if no show – when booking, a return flight has to be made – will be dropped off register if 2nd offence of no show – criteria of process.

CEO – this have been agreed to by council, can set a criteria on the length of time 3yrs seems quite long, as most people are transient.

Cr Smith – Set eligibility for travel, 3 years is fine.

CEO – Council decision, up for discussion.

9.4 CORRESPONDENCE -GOOD TO GREAT SCHOOLS AUSTRALIA**PURPOSE OF REPORT**

Letter of response from Good to Great Schools Australia for Council

RESOLUTION C069/19

That Council delegate to write to Julie Grantham, requesting reschedule another travel date to Mapoon

Moved: Cr Margaret Mara

Seconded: Cr Brendan Brown

4.05 PM CARRIED

9.5 CORRESPONDENCE - PROOF OF ABORIGINALITY - SERAYMA THOMAS

PURPOSE OF REPORT

Letter to Council to confirm proof of Aboriginality.

RESOLUTION C070/19

Council to advise on report.

Council endorse the application for Serayma Thomas confirmation of Aboriginality

Moved: Cr Margaret Mara

Seconded: Cr Brendan Brown

4.12pm .CARRIED

10 ANY OTHER BUSINESS

NAIDOC - Entertainment to be paid – CEO to seek advice from Finance Officer

11 NEXT MEETING DATE

Proposed date for next meeting: 16 July 2019

12 CLOSE MEETING

The Meeting closed at 4.13pm .

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 July 2019.

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CHAIRPERSON