



MINUTES

Ordinary Council Meeting

Tuesday, 19 January 2021

**MINUTES OF MAPOON ABORIGINAL SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE MASC COUNCIL CHAMBERS
ON TUESDAY, 19 JANUARY 2021 AT 9.00AM**

PRESENT: Mayor Aileen Addo (Chair of LDMG), Cr Margaret Mara, Cr Dawn Braun, Cr Daphne de Jersey, Cr Cameron Hudson

IN ATTENDANCE: Naseem Chetty (Chief Executive Officer)

1 OPEN MEETING

Meeting opened 9:05am

Mayor Addo. Welcome everyone

2 APOLOGIES

Nil

3 CONFIRMATION OF MINUTES

3.1 MINUTES OF THE COUNCIL HELD ON 15 DECEMBER 2020

RECOMMENDATION

1. That the Minutes of the Council held on 15 December 2020 be received and the recommendations therein be adopted.

MOTION

Moved: Cr Cameron Hudson

Seconded: Cr Margaret Mara

9:14am

4 MATTERS ARISING FROM THE MINUTES

Cr. Hudson- TTC there is one agenda item I would like clarification on.

Correspondence from Preston Law on traditional Owners item 9.1 I have a Conflict of interest as I am on the Traditional Owners Group and would like to stay in on any conversation about it.

Mayor Addo I thought you had stepped down from that.

Cr. Hudson No. I'm still there.

Mayor Addo Have you updated your register?

Cr. Hudson Yes, I have done that.

Cr. Hudson Through the chair. Spelling error on page 14-Operation is meant to say opportunity.

5 CONFIDENTIAL REPORTS

Move into confidential

Move Cr. Dawn Braun

Seconded Cr. Daphne de Jersey

CEO left the meeting 9.35am

CEO returned to the meeting 9:45am

Out of Confidential 10.04am

Moved Cr. Dawn Braun

Seconded Cr. Margaret Mara

6 MAYOR AND COUNCILLOR REPORTS

Mayor Addo Report

Council meeting December

Closed for 2 weeks over Christmas

Had a meeting with Apunipima and that was to do with Health Services

Around the Cape

Teleconference with the Premier to do with the COVID restriction

Over 100 active cases but from overseas. 1 case in Cairns being tested. We may have to impose restrictions.

Discussion regarding COVID cases and various strains

LDMG – 3 meeting. I about the Brisbane closedown

Deputy Mayor Report

LDMG meeting

Council meeting

Councillor Mara Report

Council Meeting

Councillor Hudson Report

Council Meeting

WCCA- Workshop 29 Jan

Ely Trust Bursary allocation

- Community allocation

WCCA – Feb

Ely – Shareholders meeting -Share transfer to Council

Discussion about transfer of shares.

Councillor de Jersey Report

Council meeting

Update from Community Justice Group- PLO filled. Successful person is being trained up. Update from the coordinator. Her position is only for general Community support . Not for transporting for attending court. 11 January, there were 6 clients.

Justice Group working with My Pathways to get a funding application from general community programs to cover transporting for court. Consultation to make sure there isn't a duplication of services.

CEO. Through the chair The monthly transportation, I thought this was previously funded.

Cr. De Jersey provided information.

Discussion about funding, transportation, service, Office location and support for the committee.

Moved Councillor Mara

Seconded Councillor Hudson

Meeting break for Morning tea 10.30

Meeting resumed 10.45am

CEO Report

CEO. Through the chair.

- Discussion about the CEO report . There are some pending issues that will be reported on next meeting.

Mayor Addo What is pending?

CEO -Letter to OMAC regarding the horses.

Discussion about the horses, management and land for horses.

Correspondence about COVID restrictions and what will happen to staff

- Next week we will be doing Community Consultation about Community Safety Plan. We will engage somebody local to the area to go around consulting the community for this. To their houses as well or the shop so we can capture the data about habits like drinking. Some questions will be confronting like have they been involved in Domestic Violence. Has their drinking habit changed. It's so that we can collect the data. This way we can address those issues if we have those issues. Hopefully the majority will be honest. This will help us in case there is a change in the Alcohol Management plan. If DATSIP want to make changes, we can suggest that with the data might suggest it would not be a good idea.

Mayor Addo Are these questions coming from DATSIP?

CEO- No. From our Safety Plan. We will do a survey.

Mayor Addo Can we have a look at the questions first in case some people might be turned off by the questions.

CEO Certainly. We can do that.

Cr. Hudson. Community consultation is a good idea that we can collect this information. I'm very happy to help if needed.

CEO. This is so that we can say that our Community is a safe place and our alcohol management carriage limit is working and we won't need any changes.

- New shop owners. There has been a conversation around that they are leaving due to interference from other staff. I have had a meeting with the new Store managers and they have said they have only seen the staff 2 times and it wasn't to discuss Store business.

- I have met with all of our staff, in regards with absenteeism. We are trying to lower that this year. We have had many applications received this year and we had 8 applications and 3 yesterday and we have employed 5 people this year. We had heard that people didn't want to work for Council. I didn't see that. I think with COVID and after the Christmas break people have decided that they want to work and are applying for work.

MM Do you still have vacant positions?

CEO. We have 4 vacancies still open. Part of the process is that we want someone with a diploma in Children's Services because we want to start a program especially the creche. We need to do this slowly as we don't have funding and we want to make sure we get this right and that the processes are in place. Especially for the playgroup to transition into a creche and allow mothers to go to work and have their children looked after.

Discussion about Playgroup funding and direction.

Discussion about HACC and staff.

Discussion about funding positions.

- A joint venture with Kuku'nathi services in working together and funding by PMC services. There are set firm guidelines to working together so that a mentor can work with jobseekers and give them the drive to get work. We are working together to make it streamlined.

Discussion about staffing and training up Community members for apprenticeships or their own business.

Discussion about the farm and consultation for it, infrastructure and the benefit for the Community.

Any questions?

Cr. Braun. Are the Store Managers happy here?

CEO. I don't know whether they are happy or not, but I know they love it here

Cr. Hudson. I have spoken to them and they have told me this is the best community they have been in.

Discussion about supporting the Store Managers.

Discussion about the new store and working to set it up.

Discussion about staff training.

Discussion about financial processes.

Discussion about Corporate Plan and Organisational Structure

Moved Cr Cameron Hudson

Seconded Cr Margaret Mara

11.40pm

Discussion about traditional Owner consultation over the 99 year lease.

Mayor Addo - Australia Day event. Because of COVID. We had a discussion and the LDMG meeting. We must do something but maybe leave gifts like bag of lollies for the children at the store. Awards for the community. It is difficult with COVID but we will do awards like we did last year. We will do a flag raising and have giveaways for the children and hand it out at the store.

7 OPERATIONAL REPORTS

7.1 COMMENCEMENT OF 2021 -SCHOOL TERM

PURPOSE OF REPORT

The purpose of this report is to provide council with the following information relating to the commencement of the 2021 school year from the Department of Education.

RECOMMENDATION

That council receive and take note of this report.

7.2 MONTHLY EXECUTIVE MANAGER INFRASTRUCTURE & WORKS REPORT FOR DECEMBER 2020

PURPOSE OF REPORT

Present to the council a report program performance and operational actions for the previous month. This report contains listed activities and points for decisions in the council meeting

RECOMMENDATION

MOTION

Moved: Cr Cameron Hudson

Seconded: Cr Daphne de Jersey

That the Council receive and take note of the Works Manager's Monthly Report for November 2020.

12.55PM

Tom Smith entered the room and presented the Infrastructure and Works Report. 11.58am

Discussion about new houses and planting of trees.

Discussion about plantings in the public garden beds and around the church.

Discussion about the media doing a story about the church.

Discussion about cleaning up the Community.

Discussion about transfer station.

Discussion about sewerage and septic.

Discussion about Social Media and bad behaviour on Social Media.

Cr. Hudson left the room 12.26pm
Cr. Hudson returned 12.28pm
Cr. Braun left the room 12.41pm
Cr. Braun returned 12.45pm
Meeting Adjourned for Lunch 12.55pm.
Meeting resumed 1.26pm

7.3 EXECUTIVE MANAGER ENVIRONMENTAL SERVICES, LAND & SEA & PARKS & GARDENS REPORT FOR DECEMBER 2020

PURPOSE OF REPORT

To present to the council a report of Program Performance and Operational actions for the previous month. This report contains listed points for decisions in the Council Meeting

RECOMMENDATION

MOTION

Moved: Cr Margaret Mara

Seconded: Cr Dawn Braun

That:

1. The Report of the Acting Executive of Environmental Services, Land & Sea Rangers & Parks & Gardens be accepted as tabled and read.

2.02pm

Kelli Leatham entered the room and presented the Environmental Services Report.

Discussion about Parks and Gardens work with Aged Care.

Discussion about Aged Care.

Discussion about shipwreck.

Discussion about cleaning areas of the town.

Discussion about adding plants and items to garden beds.

7.4 EXECUTIVE FINANCE MANAGER NOVEMBER 2020 REPORT

PURPOSE OF REPORT

Present to the Council a report outlining program performance and operational actions for the previous month. This report contains listed activities and points for decisions in Council meeting.

RECOMMENDATION

MOTION

Moved: Cr Dawn Braun

Seconded: Cr Cameron Hudson

That Council endorses the following: -

1. Financial Reports for the financial period December 2020.

2.37PM

Elzebie Groenewald entered the room and presented the Financial Report.

Discussion about financial items and budgets.

Discussion regarding quality control for the storage of cold food at Seaswift.

Discussion about the Store.

7.5 HR/PAYROLL REPORT**PURPOSE OF REPORT**

To advise Council on the operations of the HR/Payroll Department

RECOMMENDATION**MOTION**

Moved: Cr Margaret Mara

Seconded: Cr Daphne de Jersey

That Council accept the HR Manager's Report as tabled and read.

2.45pm

The HR/Payroll report was presented by the CEO.

Discussion about positions.

Discussion about staff housing.

Discussion about the Incident Report.

Discussion about bad driving in Community.

7.6 ACCOMMODATION MANAGER'S REPORT**PURPOSE OF REPORT**

To present to Council a report outlining Program Performance and Operational Actions of the Accommodation Facilities for the month of December 2020

RECOMMENDATION**MOTION**

Moved: Cr Dawn Braun

Seconded: Cr Cameron Hudson

That Council note and approve the Accommodation Manager's Report as tabled and read.

3.07PM

The CEO presented the accommodation report.

Discussion about staff housing.

Discussion about accommodations.

Discussion about the QR code and COVID.

7.7 COMMUNITY SERVICES REPORT FOR THE MONTH OF DECEMBER 2020**PURPOSE OF REPORT**

To give an update to Council on the progress of the Aged Care and Disability Services

RECOMMENDATION**MOTION**

Moved: Cr Dawn Braun

Seconded: Cr Cameron Hudson

That the Community Services Report for November 2020 be tabled and accepted as read.

Discussion about the Office staff and locations of offices.

The CEO presented the Community Services Report.

Discussion about Community Services programs.

7.8 COMMUNITY SERVICES REPORT- PLAYGROUP**PURPOSE OF REPORT**

To give an update to Council on the progress of the Playgroup Program.

RECOMMENDATION**MOTION**

Moved: Cr Dawn Braun

Seconded: Cr Margaret Mara

That the Community Services- Playgroup Report be read and accepted.

3.51PM

The CEO presented the Playgroup report.

Discussion about the Playgroup program.

8 ANY OTHER BUSINESS

Discussion about the Cultural Centre and the operations of it.

9 CORRESPONDENCE IN**9.1 CORRESPONDENCE IN FROM PRESTON LAW DATED 17 DEC 2020 LEASE DOCUMENT TORRES & CAPE HOSPITAL & HEALTH SERVICE****PURPOSE OF REPORT**

To advise Council of Correspondence IN from Preston Law dated 17 Dec 2020. Lease Document Torres & Cape Hospital & Health Service

The CEO presented the correspondence in to the Council
Cr. Hudson Asked a question regarding the lease.
Discussion about visible signposts and safety around the Community.

9.2 CORRESPONDENCE IN FROM GREG HALLAM LGAQ DATED 20 DEC 2020 RE ROAD MANAGEMENT PERFORMANCE CONTRACT LEGAL CONCERNS.

PURPOSE OF REPORT

To advise Council of Correspondence IN from Greg Hallam LGAQ dated 20 Dec 2020 re Road Management Performance Contract legal concerns.

9.3 CORRESPONDENCE IN FROM GREG HALLAM LGAQ DATED 23 DEC 2020 RE MUTUAL ACCESS AGREEMENT FORM CORRESPONDENCE

PURPOSE OF REPORT

To advise Council of the Correspondence IN from Greg Hallam LGAQ dated 23 Dec 2020 re Mutual Access Agreement Form

MOTION

Moved: Cr Margaret Mara
Seconded: Cr Cameron Hudson

That the correspondence be tabled and accepted.

4.00pm

10 CORRESPONDENCE OUT

Nil

11 NEXT MEETING DATE

Proposed date for next meeting: 16 February 2021

12 CLOSE MEETING

The Meeting closed at 4.00pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on .

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CHAIRPERSON