



Council Special Meeting minutes for  
meeting held in Council Chambers

## Mapoon Aboriginal Shire Council

### Special Meeting

24<sup>th</sup> August 2017

Day 24<sup>th</sup> August 2017

**Attendance**

Mayor Chair	Aileen Addo
Councillor	Brendan Wheeler
Councillor	Pauline Smith
Councillor	Peter Guivarra

**Apologies**

Councillor	Margaret Mara
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**Staff**

CEO	Leon Yeatman
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**14.51am**      **1. Meeting Opened**

The declared the meeting open. Mayor thanked all members present for their attendance. Respect was paid to the Traditional Owners of the land on which the meeting was held, acknowledgement also given to the elders past and present and welcome extended to the visitors and staff present for the meeting.

Mayor reminded everyone about their roles and responsibilities for the meeting and noted particular responsibility for the appropriate declarations (material or personal) to be observed.

**14.55am**      **1. CEO report carried over from MASC Ordinary Meeting**

Mayor and councillors noted the commercial sensitivity of the information provided for the meeting and asked the CEO to depart the meeting.

1455pm Mayor and Councillors went into an “in-camera” session to deliberate on the CEO report from the Ordinary meeting held on 15/8/17.

Meeting resumed from Closed Session 16:15pm

CEO item carried over for when full council present.

Accountant off contract. Council advised they were not prepared to offer a new full-term (three year) contract. Given the current circumstance it was appropriate – on the basis of business continuity – for council to consider CEO proposal to retain the services of the incumbent officer. However willingness was conditional to a short-term contract arrangement only. The premise is to support the initiative of recruiting a new CEO and to promote opportunity for information exchange/knowledge transfer.

The understanding provided by council was the Accountant position will be advertised in 2018. The aspiration of the council is to have this position based in Mapoon and working out of the council chambers. Terms of the new contract will reflect those captured under existing executive level contracts in council and will extend for a period of three years.

CEO authorised to proceed with implementing the required actions.

<b><u>Resolution 1.</u></b> <b><u>24/08/17</u></b>	The MASC resolve to instruct the CEO to offer an extension to the current Accountant Contract to 26 <sup>th</sup> October 2018.	
<b><u>Motion</u></b>	<b><i>Moved: Councillor Guivarra</i></b> <b><i>Seconded: Councillor Smith</i></b>	<b><i>Motion Carried</i></b>

<b><u>Resolution 2.</u></b> <b><u>24/08/17</u></b>	The MASC resolve to instruct the CEO to amend the provisions for the future Accountant contract - post 26 <sup>th</sup> October 2018 to state the following:  “the position will be based in Mapoon”.  The term of any new contract for the Accountant position (in 2018) will be for the term of 3 year.	
<b><u>Motion</u></b>	<b><i>Moved: Councillor Brown</i></b> <b><i>Seconded: Councillor Smith</i></b>	<b><i>Motion Carried</i></b>

<b>16.pm</b>	<b>2. CEO -Annual Leave – Annual Leave Conversion from 4 weeks back to 5 weeks</b>
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<b><u>Resolution 3.</u></b> <b><u>24/08/17</u></b>	The MASC resolve to Council resolve to endorse recommendation to reinstate the Annual Leave provisions captured under:  Division 2; Section 1; 19.1 - (Administrative, technical, community service, supervisory, managerial etc.) and Division 3 - Section 5; Schedule 1 (Classifications - Operational Services), all Council employees are now entitled to 5 week's Annual Leave back dated to February 2017	
<b><u>Motion</u></b>	<b><i>Moved: Councillor Guivarra</i></b> <b><i>Seconded: Councillor Brown</i></b>	<b><i>Motion Carried</i></b>

<b><u>Resolution 4.</u></b> <b><u>24/08/17</u></b>	The MASC resolve to instruct the Chief Executive to issue follow on instructions to the Accountant and Human Resource Officer to reinstate the 5 week Annual leave calculations in payroll as per advice received registering start date 1st February 2017	
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<b><u>Motion</u></b>	<b>Moved: Councillor Smith Seconded: Councillor Guivarra</b>	<b>Motion Carried</b>
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<b>16:40 pm</b>	<b>Closure of Meeting</b>
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Mayor thanked the Councillors and staff for their attendance and declared meeting closed 10:50am.