



**Council Ordinary Meeting held:  
March 19 & 20, 2018**

Council Minutes of Ordinary Meeting  
held in the Council Chambers

19<sup>th</sup> & 20<sup>th</sup> March 2018

Attendance

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Mayor	Aileen Addo
Councillor	Margaret Mara
Councillor	Pauline Smith
Councillor	Peter Guivarra
Councillor	Brendan Brown

Apologies

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NIL	

Staff

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CEO	Naseem Chetty
Corporate Services Manager	Dave Ferguson
Works Manager	Tom Smith
Land & Sea Manager	Chris Hannocks

9.05	Meeting opened and welcome
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Mayor welcomed the councillors and staff to the March meeting of 2018. She reminded everyone about their roles and responsibilities as an elected official and particularly to their obligations to declare their interest (material or personal) on matter presented today – that may have a perceived or real conflict of interest.

Councillors agree that all matters presented at this meeting will be administered on the principle of fair and equitable treatment. Mayor acknowledged that we each bring our own views to the table and on all matters unresolved, councillors rights to agree and disagree is respected.

Councillors reminded to fulfil their administrative requirements and sign the attendance sheet for the monthly remuneration associated with this meeting.

Mayor thanked all present for their attendance and welcomed everyone to the meeting. Acknowledgements made to members not present and respect was paid to the Traditional Owners of the land on which we meet, to the elders past and present, to the councillors and employees present for the meeting. Councillor's observed a minute's silence in memory of community members who have passed.

Confirmation of Minutes

CEO noted the minutes to review for this meeting – Ordinary meeting:

- Ordinary Meeting 19 February 2018

Resolution 01. 20/03/18	The council resolved to endorse the minutes of the meeting as true and correct: <ul style="list-style-type: none"><li>• Ordinary Meeting – 19 February 2018</li></ul>	
Motion	Proposed: Councillor Smith Seconded: Councillor Guivarra	Motion Carried

Matters arising from previous Minutes

**Ordinary Meeting – 19 February 2018**

<b>Item</b>	<b>Action</b>	<b>Officer</b>
1	NIL	
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General Business

- ELY Trust – Councillor Guivarra advised there is a meeting sheduled on the 28<sup>th</sup>March at the Mapoon S&R hall. Discussion will include availability of funding for community development. Request for Council to meet with the Trust earlier to discuss funding options for PAANJA festival 2018.

Operational Reports

OR – CEO

CEO Naseem Chetty presented her report for March and covered the following operational issues:

- Take away facility for Mapoon in partnership with Council, Mypathway to cover all associated costs for construction of facility, Council to decide terms of lease, expression of interest are to go out to community; term to be negotiated with successful tender, partnership with Mypathway 12 months period;
- Aged care facility – still with the minister, no commitment as yet from Dept. of Local Government;
- Rio Tinto – creation of separate schedule of fees and charges, Rio to provide data;
- Procurement policy, resolution required at this meeting;
- Finance manager to provide budgets to all program managers;
- Internal auditor to present at April council meeting pending availability;
- Dept. Housing Client Services manager Kelly East consideration to review the current policy;
- Meeting with DATSIP – discussion relating to splashparks for Cape communities, same supplier as previous, consideration should be given to using Australian made;
- WCCCA – meeting regarding PAANJA festival, Mapoon church, letter of support also from Warren Entsch.
- Training with Local Government managers and finance staff in practicing correct procurement process;
- RAATSIC – working with children in communities, looking for office space in Mapoon. Employing 2 people part time;
- Current status of leases for private organisations in Mapoon, provide at next meeting;
- DNRM application Lot 4 now 142 lots, DATSIP and Preston Law working together on this project;
- Visitor accommodation is approved requires Council endorsement;

9. 25am Councillor Brown entered the meeting.

Resolution 02.  20/03/18	1. Council endorse and approve the following MASC policies: Statutory Policy: <ul style="list-style-type: none"> <li>• Procurement Policy (one change to policy: CEO delegation \$100,000.)</li> </ul> Operational Policies: <ul style="list-style-type: none"> <li>• Anti-discrimination and equal opportunity policy</li> </ul>
Motion	Proposed: Councillor Smith Seconded: Councillor Mara
	Motion Carried

**Mapoon Aboriginal Shire Council**  
**Meeting Minutes: 19 & 20 March, 2018**  
**Meeting Held: MASC Council Chambers**

Resolution 03. 20/03/18	Council resolve to delegate the CEO to engage in a separate schedule of fees and charges with Rio Tinto	
Motion	Proposed: Councillor Mara Seconded: Councillor Brown	Motion Carried
Resolution 04. 20/03/18	Council resolve to endorse the CEO to raise the natural level of the lot of land allocated to the building of the visitor accommodation project in Mapoon	
Motion	Proposed: Councillor Guivarra Seconded: Councillor Brown	Motion Carried
Resolution 05. 20/03/18	Council resolve to advise the CEO to: <ul style="list-style-type: none"> <li>• apply for funding through Department of State Development, Manufacturing, Infrastructure and Planning Qld Government: Building Our Regions funding allocated to the staff housing project;</li> <li>• Apply for funding through Dept. of Infrastructure, Regional Development and Cities Federal Government 'Regional Growth' allocated to Cullen Point infrastructure - barge landing and jetty for business enterprises including Metro Mining;</li> <li>• Apply for MIPP funding to assist with replacement of ageing infrastructure;</li> </ul>	
Motion	Proposed: Councillor Smith Seconded: Councillor Mara	Motion Carried
Resolution 06. 20/03/18	Council resolve to make an alignment amendment to the Mapoon Aboriginal Shire Council Planning Scheme under the alignment amendment rules and the Planning Act 2016, section 293	
Motion	Proposed: Councillor Brown Seconded: Councillor Guivarra	Motion Carried
Resolution 07. 20/03/18	Council resolve to endorse the development application for the visitor accommodation project in Mapoon	
Motion	Proposed: Councillor Guivarra Seconded: Councillor Brown	Motion Carried
Resolution 08. 20/03/18	Council resolve to endorse CEO report for March as presented by Mapoon CEO Naseem Chetty	
Motion	Proposed: Councillor Mara Seconded: Councillor Brown	Motion Carried

10:05	Morning Tea - Meeting adjourned for morning tea
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10:05 Meeting adjourned for morning tea;  
 10:24 Meeting Resumed.

Council welcomed Tracy Board, Manager Home Ownership Remote Indigenous Land and Infrastructure Program to the meeting.

Discussion surrounding Home Ownership in Mapoon;

DATSIPS role in making land available and assisting families achieve home ownership is the key to sustainability;

State Government will pay the first \$3000 towards home insurance for the first 2 years;

Consideration should be given to the size of blocks allocated to future home owners.

11.09 Tracy Board departed meeting.

	OR – Corporate Services Manager
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- Fishing licence – readvertise tender in the Torres news and other forms of local and regional media;
- ELY meeting 28<sup>th</sup> March, 9am sport & rec hall, request from Councillor Guivarra to meet with Council earlier (8.30). T.O's can apply for funding to go towards PAANJA through WCCCA? CSM to assist with applications. Find out representatives for each T.O. group;
- Benny and Rob from Murumal continuing with Sport and Recreation Masterplan;
- Repairs & Maintenance requests are to be logged thru blue phone at the store and local housing officer;
- New lot number survey to be sent to housing Client Services Manager;

11.14 Store manager joined the meeting, spoke on:

- Stock fluctuations and deleted items from suppliers.

Resolution 09. 20/03/18	Council resolve to endorse the Corporate Services Manager report for March 2018 tabled as read
Motion	Proposed: Councillor Smith Seconded: Councillor Mara
	Motion Carried

Finance - Accountant report

Accountant entered meeting via phone, spoke on report for March.

Resolution 10. 20/03/18	Council resolved to endorse the financial report as presented to Council by Accountant Mr David Hockey:	
Motion	Proposed: Councillor Brown Seconded: Councillor Guivarra	Motion Carried

OR – Works Manager

- Upgrade form the store is underway. Solar upgrade will not put electricity back into the grid. Power created will be used which will assist in the reduction of the power bill for the store.
- Generator will arrive next week;
- SES shed awaiting ERGON as is the dog pound project, involvement from the Men’s group encouraged;
- Naming of the Animal shelter to be considered
- Power to new toilets in Council Admin are powered;
- Facility for OMAC will be ready within one week. Steel frames are being given to Mypathway;
- Blanco Park Playground installation almost completed, certification to come;
- CEO discussed option of increasing the area for the splash park towards the old crab shed. Shadecloth for the Playground to follow. Option of solar powered splash park for consideration;
- Recreation equipment at the Early Learning Centre will be supplied and installed by the end of the month.
- 17<sup>th</sup> April closing date and sign off for the 5 new build high rise houses;
- Visitor accommodation, fill to be provided to site to assist with drainage issues;
- 28<sup>th</sup> March or 4<sup>th</sup> April for ERGON connection to 5 houses;
- Airport upgrade –funding unofficially approved by federal member for Leichardt, utilisation of airstrip by Metro Mining and RIO Tinto Mining. Mains power to the airport option for consideration;
- NDRRA contractor to survey damage;
- TIDS submission for re-seal of 3km Clermont Rd, \$300,000 applied for;
- Fill required to workshop yards and Ranger yard. Council to carry out works utilising existing employees and resources;
- EHW officer report – recently completed horse management course. Community water usage is down;
- Fluoride in Mapoon water supply 1.5ml per litre. 1ml is the National standard;

- CEO spoke on other funding opportunities available: pipeline replacement, request from Council to support application, BOR round 4. is up to \$1 million, accommodation manager and staff accommodation are put forward for consideration.

Resolution 11. 20/03/18	Council resolved to endorse the Works Manager report for March 2018 tabled as read.	
Motion	Proposed: Councillor Smith Seconded: Councillor Mara	Motion Carried

**OR – Land & Sea Rangers**

- Weed management – Janie creek;
- Coxswain training ongoing, radio course still to be completed, should be completed by end of this month;
- WOC program recently underwent marine equipment audit, replacement/renewal of existing equipment;
- Ranger morning pick-ups have ceased;  
(CEO noted the option for staff to salary sacrifice as a way for them to purchase their own vehicle. Advice from accountant regarding option for staff and Council to utilise this service)
- Rangers currently attending conference in Cairns;
- Bio-Security training;
- Renewal of current federal service agreement for 2 years from June 30<sup>th</sup> 2018;
- \$151,000 underspend from 2016/17 returned to Council by PM&C;
- 24-month Sawfish program about to commence in partnership with Rio Tinto;
- Fruit fly larvae collection twice per month, fee for service arrangement in place. Councillor Smith enquired whether the larvae is being found here in Mapoon. L&S Manager to provide further information;
- Councillor Guivarra: fee for service from AQIS, what other options can the program generate income? Fire management is an option, environmental research, consider future involvement of tourism in the WOC program.
- Opportunity to employ 2-3 more staff within the WOC Ranger program, work experience still ongoing, gender balance a factor for consideration. Working together with My pathway to identify possible applicants;
- Councillor Guivarra enquired as to requirements of MASC staff undertaking drug and alcohol testing, L&S manager advised staff are to undergo swab testing from QLD Health.

Resolution 12. 20/03/18	Council resolved to endorse the L&S Manager report for March 2018 tabled as read.	
Motion	Proposed: Councillor Smith Seconded: Councillor Mara	Motion Carried



## Housing Report

- Councillor Smith advises that people moving to Mapoon are getting priority over locals who have been waiting in the queue longer. CEO asked Council to decide who gets priority. Councillor Smith enquired as to the housing allocations, interested community members required to discuss matter with Dept. of Housing;
- CEO advised housing policies need to be reviewed and Mapoon require its own consideration;
- Councillor Mara expressed concern at community members receiving incorrect information from QLD Housing;
- CEO enquired whether Council want to have greater involvement in the decision-making process with QLD Housing;
- Mayor advised Mapoon social housing should not be treated as holiday homes.

Resolution 13. 20/03/18	Council resolved to endorse the Housing and Tenancy report for March 2018 tabled as read.	
Motion	Proposed: Councillor Mara Seconded: Councillor Smith	Motion Carried

## Priority Correspondence –

Resolution 14. 20/03/18	Council resolved to endorse the priority correspondence for March tabled as read	
Motion	Proposed: Councillor Mara Seconded: Councillor Brown	Motion Carried

## Mayors Report

### Meetings attended:

- Events committee;
- Rio Tinto;
- RAATSIC – Emma Shu;
- NDIS – Mayor advised could impact on current services
- Trustee meeting
- Councillor Training
- Murumal
- WCCCA – current programs
- Mypathway – Takeaway facility, MASC to fund landscaping;
- Warren Entsch

## Councillor Reports

### Councillor Brown –

- WCCCA –
- Armed Service training
- Governance training

### Councillor Mara –

- trustee meeting
- Councillor training

### Councillor Smith –

- Events committee;
- NDIS –
- Governance training;
- Trustee meeting;
- LG governance training;
- Empowering Communities;
- RAATSIC
- Warren Entsch;
- Council briefing

### Councillor Guivarra –

- Events committee
- LG training
- ELY meetings
- Empowering communities

Resolution 15. 20/03/18	Council resolve to endorse Mayor and Councillors reports for March 2018	
Motion	Proposed: Councillor Guivarra Seconded: Councillor Brown	Motion Carried

## Any Other Business

- Engagement of Community Service participants – Induction to MASC by all volunteers and ensure sign off to meet our insurance requirements, due to past experience and impact of current resources, Council decline to accept the invitation;
- Mayor Addo elected to the chair of Apunipima;

- MASC Corporate Plan – empowering community commercial arm the benefit would be that Mapoon can run business without overarching local government arm by election or nomination. Council to maintain 50% of ownership to ensure governance and compliance processes are met. Structured plan and draft framework to follow.

Resolution 16. 20/03/18	Council resolved to endorse the MASC 5-year Corporate plan 2018 - 2023	
Motion	Proposed: Councillor Smith Seconded: Councillor Mara	Motion Carried

Councillor Guivarra – Elected Member Update training:  
LGAQ will be facilitating this training in Weipa on the 18<sup>th</sup> April 9am – 3.30pm Councillors and CEO are requested to attend.

Next Council Meeting
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17<sup>th</sup> April 2018

12:48pm	Meeting Closed
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Mayor declared the meeting closed at 12:48pm

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Aileen Addo, Mayor

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Chief Executive Officer