

Council Ordinary Meeting Minutes for
meeting held in the council chambers on
17th March 2015

Mapoon Aboriginal
Shire Council -
Ordinary Meeting
Minute 17th March
2015

Mapoon Aboriginal Shire Council
Meeting Minutes: 17th March 2015
Meeting Held: MASC Council Chambers

Day 1. 17th March 2015

Attendance

Councillor	Peter Guivarra
Councillor	Beryl Woodley
Councillor	Pauline Smith
Councillor	Ricky Guivarra

Apologies

Councillor	Aileen Addo
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Staff

CEO	Leon Yeatman
Corporate Services Manager	Ron Young
Accountant	David Hockey

09:20

1. Meeting opened and welcome by Mayor Peter Guivarra

Mayor thanked all present for their attendance and welcomed everyone to the meeting. Acknowledgements made to members not present and respect was paid to the Traditional Owners of the land on which we meet, to the elders past and present, to the councillors and employees present for the meeting. Councillor's observed a minutes silence in memory of community members who have passed.

He reminded everyone about their roles and responsibilities for the meeting and particularly reminded the councillors about their obligations to declare their interest (material or personal) for matter presented to this meeting. Note matters presented at the meeting work on the principle of fair and equitable treatment and on matters which are unresolved Mayor acknowledged that we each bring our own interests to the table and our rights to agree and disagree.

Mayor called on council to observe a minutes silence for family and community members who have recently passed in honour of their memory.

[Minute silence observed 09:22] condolences noted to the Burke family for their recent loss.

09:25

2. Confirmation of Minutes

Mayor asked the councillors to resume actions to review their copy of the minutes of the last meetings.



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<u>Resolution 1.</u> <u>17/03/15</u>	<i>The council resolved to endorse the minutes of the meeting as true and correct:</i> <ul style="list-style-type: none">• <i>Ordinary meeting 17th February 2015</i>	
<u>Motion</u>	<i>Proposed: Councillor Woodley</i> <i>Seconded: Councillor Smith</i>	<i>Motion Carried</i>

09:37	3. <i>Matters arising from Previous Minutes</i>
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Councillors noted there are a number of items which finish mid-sentence.

Councillors queried the Freehold discussion – CEO advised this item was unable to proceed due to NTP rejecting freehold.

Mayor queried the statutory holidays – CEO advised there where a number of councils in the same situation of MASC. item will be addressed as soon as the machinery of government is operational.

Mayor noted works proceeding on the installation of speed humps within the community.

Councillors noted the Laura Cultural Festival was incomplete at the last meeting – Mayor noted a proposal on the table for councils to secure tickets and sell locally at a heavily discounted price.

Items from last meeting for CEO to follow-up.

Cyclone watch – the loose irons and associated risks requires attention. Instructions issued to representatives from Mypathways to focus attention on the site.

WPHS – damaged sign. Action required to address the damaged sign at the location for one of the speed sign (in front of contractor's donger's). Urgent instruction required.

Fence – instruction for the reinstallation of fence which was pulled down. Communication to be directed back to Tenancy management regarding the matters for the property.

Blanco Park – safety concerns. Assessment required to determine the safety. Council concerned about the risks to personal health and safety. Option presented includes the removal of items to make the park clear.

Old HACC building – added structure needs to be removed. Note the Telstra phone is presently under the structure. Instruction issued for the Telstra phone to be relocated to within the proximity of the store.

HACC – follow-up regarding operational concerns. CEO advised that he discussed issues with the Manager and there have been efforts to address concerns.

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Health services – issue identified for Mapoon Health Service delivery regarding transportation of patients. Arrangement for transporting patients halfway has recently been changed. Gap issue existing and increases risks for nursing staff and patients. Petition is being organised for our local member and Health district office for their attention. Council support the progress of service toward the community controlled model.

Illegal harvesting of dugong- public meeting held to discuss the particulars.

Fridges from the hall – audit required on the assets at the hall. Councillors are concerned items may have been moved – clarification via the HACCC coordinator.

Statutory holidays – process was followed and is now awaiting gazettal. Now the new parliament is convened it will be processed.

Tenancy management – allocation process. CEO advised a meeting is being organised to discuss the process and the tenancy management policy. Date to be confirmed. Councillors concerned about the timeframe between allocation and tenancy.

Query regarding the insurance payment – marine hull.

09:45

4. Operational Report - CEO

CEO presented his report to the council and covered the following operational issues:

- Items from last meeting
- Progress report –
- Building & construction:
- Contractors – interruption to work by intoxicated persons and possible breaches of OHS rules.
- Paanja lots
- High Rise development

Meeting adjourned 10:10am

Meeting reconvened 10:15am

- Visitor management – Cr Guivarra noted WCCCA has a project underway. Communication required between parties.

<u>Resolution 2.</u> <u>17/03/15</u>	<i>Council resolved to endorse the CEOs report as read. Actions stemming from this report to be implemented before the next meeting.</i>	
<u>Motion</u>	<i>Proposed: Councillor Smith</i> <i>Seconded: Councillor Woodley</i>	<i>Motion Carried</i>

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10:20

5. Operational Report – Accountant

Mayor welcomed the accountant to the meeting.

David reiterated his procedure he uses for his reports.

David noted the store is making a profit. He identified the council accounting system and that used at the store (profit tracker) which offers some challenges. Current performance is commendable and this is attributed to the good management practices and procedures in place. Note the sale price is cheaper than other shops in the region (excluding major chain).

General expenses is over due to project costings which were not planned – special purpose grants (Roads).

Project plan required for the WCCCA approved aquatic centre project and actions initiated to secure the funding – scope of project to include public consultation, master planning for sport and recreation and infrastructure. Note the grant was not received and appropriate action required to the report to reflect the accounting arrangements (no cash received).

Accountant presented the council with adjusted Budget items:

- 129 Community Aged Care – funds to be spent
- 141 HACC changeover – funds to be returned
- 143 Visitor Management (ILC) – Consultant to expend remaining elements of the grant.
- 240 capital fund – Early Learning centre
- 285 SC Men’s Support – Queensland Health
- 266 LIPA Early Learning Centre project (Disability Services QLD)
- 267 Mapoon Youth
- 268 Oral History project
- 269 TIDS 2014-15
- 270 Paanja 2015 – note \$50k incentive to be accounted separately.
- 321 SGFA Service Delivery fund
- 498 (a) Electric Sign (LED)
- 498 (b) Community Centre equipment
- 680 Cultural Heritage Agreement
- 652 Civil Construction – High Rise

<u>Resolution 3.</u> <u>17/03/15</u>	<i>Council resolved to endorse the Accountants report as read. Actions stemming from this report to be implemented before the next meeting.</i>	
<u>Motion</u>	<i>Proposed: Councillor Woodley</i> <i>Seconded: Councillor Guivarra</i>	<i>Motion Carried</i>

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<u>Resolution4.</u> <u>17/03/15</u>	<i>Council resolved to endorse the following amendments to the operational budget for council as presented to the council as part of the meeting:</i>	
	129 Community Aged Care – funds to be spent 141 HACC changeover – funds to be returned 143 Visitor Management (ILC) – Consultant to expend remaining elements of the grant. 240 capital fund – Early Learning centre 285 SC Men’s Support – Queensland Health 266 LIPA Early Learning Centre project (Disability Services QLD) 267 Mapoon Youth 268 Oral History project 269 TIDS 2014-15 270 Paanja 2015 – note \$50k incentive to be accounted separately. 321 SGFA Service Delivery fund 498 (a) Electric Sign (LED) 498 (b) Community Centre equipment 680 Cultural Heritage Agreement 652 Civil Construction – High Rise	
<u>Motion</u>	<i>Proposed: Councillor Guivarra Seconded: Councillor Woodley</i>	<i>Motion Carried</i>

Accountant departed the meeting 11:38am

Meeting adjourned for morning tea 11:40

Meeting reconvened after morning tea 11:50

11:50	6. Operational Report – Corporate Services Manager
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Training funding continue under LGAQ.

Ranger vacancy filled.

Men’s group program recruitment – applicants notified.

Store position filled.

Christmas break period – notice to be issued to staff regarding the proposed break period. Staff will be consulted about possible options and all staff will be required to take leave during the Christmas period.

Signed: Mayor, Peter Guivarra


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<u>Resolution 5.</u> <u>17/03/15</u>	<i>Council resolved to endorse the report as presented to the meeting by Corporate Services Manager.</i>	
<u>Motion</u>	<i>Proposed: Councillor Smith</i> <i>Seconded: Councillor Woodley</i>	<i>Motion Carried</i>

12:00	7. Operational Report – Senior Administration
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Nil report

12:05	8. Operation Report – HACCC
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Councillors tabled report as read.

12:10	9. Operation Report – Environmental Health
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Nil report

12:10	10. Operation Report – Animal Management
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Nil report

12:15	11. Operation Report – Land & Sea Rangers
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Report tabled as read. Mayor and councillors request a meeting with the Land & Sea Coordinator to review the operational budget and particularly the project KPI. Intent is to secure funding for future projects.

Council support immediate action to finish the shed project that is incomplete.

12:25	12. Operation Report – Store Managers Report
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Council table the report as read.

MASC acknowledge the certificate of recognition received.



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12:30

13. Operational Report - Mapoon Operational Plan 2014/15

Councillors tabled report as read.

<u>Resolution 6.</u> <u>17/03/15</u>	Council resolve to endorse the Operational Plan 2014/15 as presented to the meeting	
<u>Motion</u>	<i>Proposed: Councillor Woodley</i> <i>Seconded: Councillor Smith</i>	<i>Motion Carried</i>

12:40

14. Operational Report – MASC Customer Service Standard

CEO advised the council of the condition for funding to supply water services to the residents of Mapoon, for council as the operator to have a customer service standard which is posted on the website.

MASC support the provisions of the plan and endorse the standard as presented

<u>Resolution 7.</u> <u>17/03/15</u>	Council resolve to endorse the MASC Customer Service Standard as presented and authorise the CEO to post the endorsed plan on the council website.	
<u>Motion</u>	<i>Proposed: Councillor Smith</i> <i>Seconded: Councillor Guivarra</i>	<i>Motion Carried</i>

12:45

15. Department Public Works & Housing – Mapoon Tenancy Management Maintenance Report

Councillors tabled report as read.

12:50

16. Men's Support program

Indication has been provided to Queensland Health that MASC is not intent on maintaining the position due to poor performance and capacity issues.



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Councillors note the Apunipima option is community support for the delivery of this program within the community. At this time the project is not core service and there are benefits for the delivery of services to Mapoon. Mayor queried the funding model for service delivery for men in Mapoon – clarification required from Apunipima regarding their program funding (timeframe and budget) to ensure the cost benefits are clear and able to be interpreted.

At this time there is a service gap which is not supporting the service delivery and programs for men in Mapoon. The service model through Queensland Health is not working. Council intent on supporting a program which will be working for the community.

Options for council consideration:

- Are MASC planning on relinquishing Men’s Support (if so when)?
- Are MASC wishing to continue providing Men’s Support beyond 30 June?
- Do MASC want to subcontract to Apunipima, until 30 June?

Council indicated support for the program to continue operation as part of our corporate structure up until the end of June 2015.


Council concerned the services has stopped and future program needs clear strategies which promote resilience and sustainability.

CEO instructed to call a meeting between Apunipima and the Mapoon Men’s Group to discuss the development of a transitional plan.

<p><u>Resolution 8.</u> <u>17/03/15</u></p>	<p>Council resolve to endorse a transitional strategy for the Mapoon Men’s group from 1/7/15. The transitional plan to include:</p> <ul style="list-style-type: none"> • Meetings with the Mapoon Men’s Group regarding their longer term plans • Meetings with Apunipima to ascertain their service delivery models and associated program costing for Mapoon (Apunipima/MMG) • The new arrangements will come into play in the 2015/16 financial period 	
<p><u>Motion</u></p>	<p><i>Proposed: Councillor Smith</i> <i>Seconded: Councillor Woodley</i></p>	<p><i>Motion Carried</i></p>

13:05	17. Councillor Report
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Noted as read.

Signed: Mayor, Peter Guivarra


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Cr Guivarra provided a report on the WCCCA and matters relevant to Mapoon.

13:35	18. Report Resolution
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Council resolve to endorse the reports as read.

<u>Resolution 09.</u> <u>17/03/15</u>	<i>Council resolved to endorse all reports as presented to the meeting.</i>	
<u>Motion</u>	<i>Proposed: Councillor Woodley Seconded: Councillor Guivarra</i>	<i>Motion Carried</i>

13:40	19. Next Council Meeting
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Date for the next meeting Tuesday 21st April 2015.

Public meeting proposed for Tuesday 28th April – possible agenda: JCU, ILUA, Apunipima

13:45	20. Meeting Closed
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Mayor declared the meeting closed.

Signed: Mayor, Peter Guivarra
