



Council Ordinary Meeting Minutes of  
meeting held in the council chambers

Mapoon Aboriginal  
Shire Council -  
Ordinary Meeting  
Minute 15<sup>th</sup> September  
2015

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**Mapoon Aboriginal Shire Council**  
**Meeting Minutes: 15<sup>th</sup> September 2015**  
**Meeting Held: MASC Council Chambers**

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Day 1. 15<sup>th</sup> September 2015

**Attendance**

Councillor	Peter Guivarra
Councillor Acting Chair	Beryl Woodley
Councillor	Pauline Smith
Councillor	Ricky Guivarra
Councillor	Aileen Addo

**Apologies**

**Staff**

CEO	Leon Yeatman
Accountant (via phone)	David Hockey
CSM	Ron Young

**Visitor**

**09:40      1. Meeting opened and welcome**

CEO apologised for the delay with the meeting due to technical difficulties associated with the wireless connection to the I-pads. Paper copies of meeting document presented to councillors for their reference.

Mayor reminded everyone about their roles and responsibilities for the meeting and particularly reminded the councillors about their obligations to declare their interest (material or personal) on matter presented that may have a perceived or real conflict of interest.

Councillor agree that all matters presented at this meeting will be administered on the principle of fair and equitable treatment. Mayor acknowledged that we each bring our own views to the table and on all matters unresolved, councillors rights to agree and disagree is respected.

Mayor thanked all present for their attendance and welcomed everyone to the meeting. Acknowledgements made to members not present and respect was paid to the Traditional Owners of the land on which we meet, to the elders past and present, to the councillors and employees present for the meeting. Councillor's observed a minutes silence in memory of community members who have passed.

**09:42      2. Confirmation of Minutes**

Mayor asked the councillors to review their copy of the minutes of the last meetings and called for endorsement.

**Resolution 01.**  
**15/09/15**

***The council resolved to endorse the minutes of the meeting as true and correct:***

- Ordinary Meeting – 18<sup>th</sup> August 2015***

  
Signed: Mayor, Peter Guivarra

**Mapoon Aboriginal Shire Council**  
**Meeting Minutes: 15<sup>th</sup> September 2015**  
**Meeting Held: MASC Council Chambers**

<b><u>Motion</u></b>	<b><i>Proposed: Councillor Addo</i></b> <b><i>Seconded: Councillor Woodley</i></b>	<b><i>Motion Carried</i></b>
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<b><u>Resolution 02.</u></b> <b><u>15/09/15</u></b>	<b><i>The council resolved to endorse the minutes of the meeting as true and correct:</i></b> <ul style="list-style-type: none"> <li>• <b><i>Special Meeting - 03<sup>rd</sup> September 2015</i></b></li> </ul>
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<b><u>Motion</u></b>	<b><i>Proposed: Councillor Smith</i></b> <b><i>Seconded: Councillor Addo</i></b>	<b><i>Motion Carried</i></b>
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<b><u>Resolution 03.</u></b> <b><u>15/09/15</u></b>	<b><i>The council resolved to endorse the minutes of the meeting as true and correct:</i></b> <ul style="list-style-type: none"> <li>• <b><i>Special Meeting – 08<sup>th</sup> September 2015</i></b></li> </ul>
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<b><u>Motion</u></b>	<b><i>Proposed: Councillor Addo</i></b> <b><i>Seconded: Councillor Smith</i></b>	<b><i>Motion Carried</i></b>
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**09:4                      3. Matters Arising From Previous Minutes**

**Ordinary Meeting – 18<sup>th</sup> August 2015**

Store Manager – appointment completed. Referee check was positive. Councilors reiterated the need for the general appearance is the responsibility of the Store Manager. Councilor’s aware of suggestions for service improvements – this will be factored into the new engagement. Councilor’s look forward to receiving future reports. Councilor’s asked for the operational hours to be settled quickly.

WCCCA – copy of the MASC service schedule to be shared with WCCCA. A number of issues were raised at the last meeting relating to service issues for community members. The information will help operational decisions for community members.

Barbed-wire – abandoned strands around the community need to be identified and program required for removal

OHS – old crate sitting atop the septic tank at the rear of the council chambers needs to be removed due to health and safety. Bollard required to ensure risks are adequately covered.

Paanja List – councilors queried the list of names. CEO advised the housing officer has requested time to meet with the council

Speed reduction devices – councilors raised concern from recent experience at a tombstone opening and the display of erratic driving during a ceremony. Councilors support the installation of appropriate signage and traffic control device.

  
 Signed: Mayor, Peter Guivarra

**Mapoon Aboriginal Shire Council**  
**Meeting Minutes: 15<sup>th</sup> September 2015**  
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Mapoon Community Centre building. Councilors advised the facility is not being managed and the issues about cleanliness and potential impact on the service standard. Councilors encouraged urgent action to identify the building manager and for appropriate service roster developed to ensure

**Special meeting - 03<sup>rd</sup> September 2015**

Nil comment.

**Special meeting - 08<sup>th</sup> September 2015**

Nil comment.

**10:45            4. Standing Orders**

**11:05            5. Standing Order – Finance Audit Risk Management**

Accountant dialled into the meeting. David advise the council that he was in Brisbane meeting with the auditors in preparation for the annual Audit process.

CEO confirmed the copy of his report has been provided to Accountant and reflects the documents for this meeting. Accountant proceeded to present the following items:

***Rental debtors & Income:***

***Store:***

***Consolidated Revenue vs. Expenditure graph***

***Revenue***

***General Expenses***

***Employee Wages & Superannuation Expenses***

***Motor Vehicle Expenses***

***Travel Expenses***

***Untied Funds***

Next draft budget identified for December 2015/January 2016. This draft will factor mid-year account consolidation.

**Resolution 04.**  
**15/09/15**

***Council resolved to endorse the Accountants report as read and associated reports:***

- Profit & Loss with year to date analysis;
- Comparative Profit & Loss Statement;
- Balance sheet;
- Rental Debtors and income;
- Profit & Loss budget analysis
- Store Profit & Loss
- Job Summary report
- Consolidated Revenue Vs. Expenditure Graphs.

**Mapoon Aboriginal Shire Council**  
**Meeting Minutes: 15<sup>th</sup> September 2015**  
**Meeting Held: MASC Council Chambers**

<b><u>Motion</u></b>	<b><i>Proposed: Councillor Addo</i></b> <b><i>Seconded: Councillor Guivarra</i></b>	<b><i>Motion Carried</i></b>
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Accountant departed the meeting 1100 hrs.  
Meeting adjourned 1100 hrs.  
Meeting reconvened 1120 hrs.

**11:20          6. Standing Order – Tender / Payment authorisation (exceeding delegation)**

CEO apologised for the lack of information in the meeting documents and referred to materials supplied separately – information received late 14/9/15. Details related to report supplied by Black and More regarding the work progress linked to the Paanja construction program. The latest report required payment as part of certificate 3 which exceeded the CEO delegation. Project conforms with the Paanja Construction project and specifically covered under the Supply of steel framed housing kits (contract 7195/1)

<b><u>Resolution 05.</u></b> <b><u>15/09/15</u></b>	<b><i>Council resolved to endorse the recommendation provided by Black and More Consultants to approve payment certificate number 3 for the Paanja Housing project – supply of Steel Framed Housing kits (contract 7195/1).</i></b>  <b><i>Lot161;</i></b> <b><i>Lot 170.</i></b>  <b><i>BPB Mareeba Pty Ltd T/A Home Fab Steel Truss and Frame - \$ 183,860.19 (GST Inc.)</i></b>	
<b><u>Motion</u></b>	<b><i>Proposed: Councillor Guivarra</i></b> <b><i>Seconded: Councillor Woodley</i></b>	<b><i>Motion Carried</i></b>

**11:30          7. Standing Order – Legal Matters**

CEO advised there was no report for the council. Reference made to the ILUA negotiation which is set to be finalised by October 2015 could extend to November.

Due to short turn around and the Mayor travelling back from Brisbane, he attended alone.

Mayor gave a report to the councils. Which identified the potential need for one more meeting in Cairns before the authorisation and signing meeting in Oct/Nov 2015. At this time the particulars of the agreement are concise and close to finalisation. TO's will be holding their own meetings which will comply with the same timeframe.

Mayor instructed the CEO to submit a formal request to Chair of the of the Northern Sub-Regional Trust (NSRT) copy the letter to the new Executive Director, seeking to make a presentation regarding proposed Mapoon projects. This meeting needs to be before the next NSRT and full WCCCA meetings. Cr Guivarra asked for his inclusion in the preparation and associated preliminary work to ensure he is prepared for the next WCCCA funding rounds. Councillors instruct for construction and community activity applications to be submitted before the official closing of the current round.

  
Signed: Mayor, Peter Guivarra

**Mapoon Aboriginal Shire Council**  
**Meeting Minutes: 15<sup>th</sup> September 2015**  
**Meeting Held: MASC Council Chambers**

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Council instruct for a list of aspirational project to be endorsed for future consideration. CEO indicated this information is already contained in the community and corporate plans. The strategy needs to include the involvement of other councillors to ensure there is clear support for the initiatives going forward.

New Mechanic introduced to the council. Vaughn Brescoe introduced to the councillors by the Mayor and welcomed to Mapoon. Council identified that he was a former resident in Mapoon in the 1998 when his mother Helen Wiseman was Nursing in Mapoon and he attended school. Councillors reiterated the rules for the operation of the business unit – appropriate signage to be posted clearly stating the rules.

**12:10**      **8. Standing Order – Policy and Regulatory Compliance**

CEO advised the policies presented seek to address MASC compliance to Human Resource Management. Apologies for type error, but noted the policy being presented was relating to Performance Planning and Review.

Councillors queried the current process which the CEO indicated.

<b><u>Resolution 06.</u></b> <b><u>15/09/15</u></b>	<b><i>Council resolved to endorse the following list of policies:</i></b>  <b><i>Policy Name: Performance Planning and Review</i></b>	
<b><u>Motion</u></b>	<b><i>Proposed: Councillor Woodley</i></b> <b><i>Seconded: Councillor Smith</i></b>	<b><i>Motion Carried</i></b>

Meeting adjourned for lunch 12:35 hrs.  
Meeting reconvened after lunch 13:20 hrs.

**13:20**      **9. Operational Reports**

**13:20**      **10. Operational Report - CEO**

CEO presented his report to the council and covered the following operational issues.

**Building Construction:**

**5 Paanja Housing** second delivery has arrived on site. Work has progressed and the target is to have the roofs on quickly. Builder has been under the pump with OHS compliance and we are pleased to report the initial audit was a positive performance. Weekly images have been collated and submitted for project manager to compile fortnightly reports to BAS. Builder has registered concern that the current rate of work and commitment shown by workers is creating scheduling and potential project performance issues. I have been in contact with MP regarding the same and we have sought to communicate the issues to the trainees and impact reduced performance will have on their going employment. B&M have respectfully informed BAS of a slip in the program with an expected completion how at the end of November/early December 2015.

**High Rise Estate** – Works completed, final works to address drain and tidy sites.

**Mapoon Aboriginal Shire Council**  
**Meeting Minutes: 15<sup>th</sup> September 2015**  
**Meeting Held: MASC Council Chambers**

---

**Roads & Civil** – Preliminary information provided by TMR relating to projected works linked to TIDS and CIMA redistribution of PDR commitment (\$5M – Mapoon allocation). Project Management plans submitted to this meeting for endorsement.

**Land Record Project** – Works progressing and once finalised a copy will be presented to MASC and then activated.

**Cape Indigenous Mayors Alliance meeting** – no date for next meeting. Amos has been communicating via email directly to the Mayor.

**Staffing:**

**Resignations:** The following positions have registered their resignations with the council:

- *Mel Grace – last day is 11/9, I have authorised two extra days to support Viki Waring settle into the role;*
- *Ron Young – last day will be 2/10 but the last week will be used to soak up leave accrued and to clean the premises.*

**Recruitment –**

**HACC Coordinator:** Anthea Busch communication issues causing concern. Being observed closely and a meeting will be arranged to address identified concerns;

**Play Group Coordinator:** Appointed Jordan McLean will commence 14/9;

**Play Group Assistant:** Appointed Tina Pearson;

**Store Manager:** Viki Waring;

**Corporate Services Manager:** Report in the meeting to confirm the new recruit as per interview process conducted.

**Projects:**

**IAS Early Learning & Infrastructure** – Recruitment finalised. Work will commence to settle employees into the role and confirm arrangements at the MCC. The initial process will involve reviewing the current plan and recalibrating to fit with the Coordinator. Progress reporting to the department will continue. New equipment and building improvements will also be carried out.

**Housing** – Meeting held with Housing representative. List of names for Paanja presented to the new Acting District Director and awaiting internal process compliance.

**Road works** – New road works identified as part of TMR plans for Mapoon. Discussions planned with RT Weipa regarding planned improvements to the Mapoon Access Rd.

**ILUA negotiations** – Last meeting 14/9 attended by Mayor. Commitment from MASC for contribution put forward with additional conditions for applying for funding to WCCCA. Mayor to offer enlightenment

**Local Disaster Management Group** – Review of Local plan required. Initial assessment finalised and the new department name changes applied. Date to be set for the coming weeks to finalise and then sent to DDMG for ratification – Mayor to be involved.

**District Disaster Management Group** – Nil.

**WCCCA funded Grave Identification Project.** Entrance way art work to be finalised. Stage 3 finished.



**Mapoon Aboriginal Shire Council**  
**Meeting Minutes: 15<sup>th</sup> September 2015**  
**Meeting Held: MASC Council Chambers**

**WCCCA funded MASC Aquatic project** – Conditions associated with application being enforced by WCCCA (percentage of funding). An opportunity has arisen where external funds may be available for the project to be given a chance. Awaiting receipt of official correspondence before it can be communicated to WCCCA.

**Future projects:**

Black and More engaged to formulate funding applications for two projects as part of Building our Region round 1:

- Arts culture centre;
- Motel development.

Instructions issued for an aquatic centre, but the complexity and timing resulted in this application being passed over until round 2.

**Council Officer Exchange program: Douglas Shire Council** – No progress. Will resume focus shortly.

**Future Projects Forum** – Forum required to review list of current projects and determine new options for consideration. Mayor asked the councillors to set a date to meet to discuss the review of the strategic plans and particularly the formulation and confirmation of priority projects for council. Councillor propose the 29<sup>th</sup> to review the corporate plan and confirm a priority planning list.

<b><u>Resolution 07.</u></b> <b><u>15/09/15</u></b>	<p><b>Council resolved to endorse the CEOs report as read. Actions stemming from this report to be implemented before the next meeting.</b></p> <p><b>Councillors confirm the 29/9/15 to hold a community meeting (agenda item to include potential projects and the 30/9/15 to review the corporate plan and formulate a priority list.</b></p> <p><b>Agenda to be formulated by the Mayor and circulated before the meeting.</b></p>	
<b><u>Motion</u></b>	<p><b>Proposed: Councillor Smith</b>  <b>Seconded: Councillor Woodley</b></p>	<b>Motion Carried</b>

**13:15      11. Operational Report – Corporate Services Manager**

CSM invited to the meeting to discuss his report to the council. The following topics were discussed in detail:

**Staff**

- Interviews have been completed for the Store Manager position and Vicki Waring was the successful applicant. Start date Friday 11th September and will have a few days handover with Mel Grace until Wednesday 16th September;
- Playgroup Coordinator – Jordan McLean was the successful applicant for the Playgroup Coordinator role. Start date Monday 13th September;
- Playgroup Assistant – interviews were conducted for this role and of the 2 applicants interviewed, Tina Pearson was the successful applicant and will commence working on Wednesday 15th September.

**General**

  
 Signed: Mayor, Peter Guivarra



**Mapoon Aboriginal Shire Council**  
**Meeting Minutes: 15<sup>th</sup> September 2015**  
**Meeting Held: MASC Council Chambers**

- The QCAT application to recover the cost of the shipping container from NQ Containers required a service of this notice in person. FNQ Commercial Agency to serve the papers on the owner and he advised me he planned to serve them on Friday 14th August. However, the owner could not be located and the papers were going to be served to a staff member if the owner could not be located at the next visit by FNQ. Unfortunately, the time allowed to serve the notice lapsed and we now need to gain another extension of time from Weipa Courthouse;
- We have been successful in obtaining payment from some residents for long standing debts. However, other residents have refused to pay when we are unable to provide supporting documentation from the old Attaché system;
- Council vehicles were broken into on Tuesday 8th September. The rear window of the HACC vehicle was smashed and batteries stolen from this vehicle and the Council troop carrier. Fortunately the offender was detected and identified from footage from our sensor activated camera and Police were notified. I am not sure if Police have apprehended the individual involved. The L&S Ranger boats also had a small amount of fuel stolen the same night.

This will be my last report to the council. Council thanked Ron for the years of dedicated service to the community and whilst it is a sad loss, councillors their well wishes for his immediate to longer term future.

<b><u>Resolution 08.</u></b> <b><u>15/09/15</u></b>	<b><i>Council resolved to endorse the CSMs report as read. Actions stemming from this report to be implemented before the next meeting.</i></b>	
<b><u>Motion</u></b>	<b><i>Proposed: Councillor Addo</i></b> <b><i>Seconded: Councillor Smith</i></b>	<b><i>Motion Carried</i></b>

CSM departed the meeting 14:55 hrs.

<b>14:55</b>	<b>12. Operational Report – Senior Administration</b>
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Tabled.

- Department of Housing and Building Asset Services;
- Staff Housing;
- Office Trainees;
- Debtors.

Council call for greater degree of scrutiny and accountability for tenant damages for properties. Cost for repairs needs to be quantified and cost referred through the courts and cost recovered via restitution.

<b><u>Resolution 09.</u></b> <b><u>15/09/15</u></b>	<b><i>Council resolved to endorse the Senior Administration officers report as read. Actions stemming from this report to be implemented before the next meeting.</i></b>	
<b><u>Motion</u></b>	<b><i>Proposed: Councillor Guivarra</i></b> <b><i>Seconded: Councillor Addo</i></b>	<b><i>Motion Carried</i></b>

**Mapoon Aboriginal Shire Council**  
**Meeting Minutes: 15<sup>th</sup> September 2015**  
**Meeting Held: MASC Council Chambers**

**15:00**      **13. Operational Report – Payroll-Grants Officer**

- HR & Payroll;
- Recruitment Process for HACC Coordinator, Store Manager, Mechanic, Playgroup Coordinator and Playgroup Assistant;
- Casual Employees – Builders;
- Draft Policy Performance Planning and Review;
- Payroll Update;
- Assisted Building Manager;
- Grant NAIDOC activity 2015;
- MASC QCCU Account;
- Extra responsibilities;
- Audit preparation;
- IT Support;
- Administration team meeting;
- Outside of work.

**Resolution 10.**  
**15/09/15**

**Council resolved to endorse the Payroll Grants officers report as read. Actions stemming from this report to be implemented before the next meeting.**

**Motion**

**Proposed: Councillor Addo**  
**Seconded: Councillor Woodley**

**Motion Carried**

**15:00**      **14. Operation Report – HACC**

Nil report

**15:05**      **15. Operation Report – Environmental Health**

Nil report.

**15:10**      **16. Operation Report – Animal Management**

CEO advocated the positive performance of the position. AMO has been seconded to a number of communities and the NPA was the most recent task. Local issues are of concern to the councillors and their view is for strategies to be applied to address these matters.

**Resolution 11.**  
**15/09/15**

**Council resolved to endorse the AMOs report as read.**



**Mapoon Aboriginal Shire Council**  
**Meeting Minutes: 15<sup>th</sup> September 2015**  
**Meeting Held: MASC Council Chambers**

<b><u>Motion</u></b>	<b><i>Proposed: Councillor Woodley Seconded: Councillor Smith</i></b>	<b><i>Motion Carried</i></b>
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CSM Invited to the meeting 15 10. CEO noted that this is Ron Young’s last meeting and it was appropriate for us to provide well wishes.

CSM departed the meeting, 14:20 hrs.

Queensland Housing representative, Mr Maurice Rissdale invited to the meeting 1420 pm to discuss Housing.

Councillors discussed housing matters relating to the tenancy candidates for the Mapoon Wait list.

Officer departed the meeting 1510 hrs.

<b>15:10</b>	<b>17. Operation Report – Land &amp; Sea Rangers</b>
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Tabled.

<b><u>Resolution 12.</u> <u>15/09/15</u></b>	<p><b><i>Council resolved to endorse the Land &amp; Sea Ranger report as submitted to the council.</i></b></p> <p><b><i>Council support the suggestion relating to incorporating police checks as part of MASC recruitment strategy – this pursuit must reflect legislative frameworks and reflect industry standards.</i></b></p>	
<b><u>Motion</u></b>	<b><i>Proposed: Councillor Smith Seconded: Councillor Addo</i></b>	<b><i>Motion Carried</i></b>

<b>15:15</b>	<b>18. Operation Report – Store Managers Report</b>
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Nil report.

<b>15:16</b>	<b>19. Operation Brief – Corporate Service Manager Recruitment</b>
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 Signed: Mayor, Peter Guivarra

**Mapoon Aboriginal Shire Council**  
**Meeting Minutes: 15<sup>th</sup> September 2015**  
**Meeting Held: MASC Council Chambers**

<b><u>Resolution 13.</u></b> <b><u>15/09/15</u></b>	<p><i>Council resolve to endorse the recommendation of the Interview Panel to proceed with the appointment of Mr David Ferguson as the new Corporate Services Manager. In the event this appointment is rejected the council support the recommendation of the panel to award it to the next candidate.</i></p> <p><i>The recruitment will proceed under a common law contract and the terms must reflect the Local Government Award 2014 award provisions.</i></p>	
<b><u>Motion</u></b>	<p><i>Proposed: Councillor Polly Smith</i>  <i>Seconded: Councillor Beryl Woodley</i></p>	<b><i>Motion Carried</i></b>

**15:20      20. Operation Brief – Housing**

Email received from Housing regarding Paanja Housing names. Councillors worked through the detail earlier and confirmed the details as provided. Councillors asked the officer to confirm names who have approached the councillors directly and expressed highlighted concerns. Some of the names were not identified on the list.

Council approved the names in line with their associated and continued relationship with Mapoon.

<b><u>Resolution 14.</u></b> <b><u>15/09/15</u></b>	<p><i>Council resolve to endorse the following applicants as approved persons to be added the Mapoon Housing Wait List:</i></p> <table style="width: 100%; border: none;"> <tr><td><i>James Peter</i></td><td style="text-align: right;"><i>2 Bedroom.</i></td></tr> <tr><td><i>Peter Perkins</i></td><td style="text-align: right;"><i>2 Bedroom.</i></td></tr> <tr><td><i>Joman Nawakie</i></td><td style="text-align: right;"><i>3 Bedroom.</i></td></tr> <tr><td><i>Katrina Budby</i></td><td style="text-align: right;"><i>2 Bedroom.</i></td></tr> <tr><td><i>Kevlin Toby</i></td><td style="text-align: right;"><i>2 Bedroom.</i></td></tr> <tr><td><i>Daphney Barkley</i></td><td style="text-align: right;"><i>2 Bedroom.</i></td></tr> <tr><td><i>Kevin Nixon</i></td><td style="text-align: right;"><i>5 Bedroom.</i></td></tr> <tr><td><i>Morris Ling</i></td><td style="text-align: right;"><i>2 Bedroom.</i></td></tr> <tr><td><i>Cheryl Busch</i></td><td style="text-align: right;"><i>3 Bedroom.</i></td></tr> <tr><td><i>Annette Peter &amp; Alan Burton</i></td><td style="text-align: right;"><i>3 Bedroom.</i></td></tr> <tr><td><i>Walter Savo &amp; Andrea Toby</i></td><td style="text-align: right;"><i>3 Bedroom.</i></td></tr> <tr><td><i>Justina Reid</i></td><td style="text-align: right;"><i>2 Bedroom.</i></td></tr> <tr><td><i>Jackson Ropeyarn &amp; Christina Gordon</i></td><td style="text-align: right;"><i>2 Bedroom.</i></td></tr> </table>		<i>James Peter</i>	<i>2 Bedroom.</i>	<i>Peter Perkins</i>	<i>2 Bedroom.</i>	<i>Joman Nawakie</i>	<i>3 Bedroom.</i>	<i>Katrina Budby</i>	<i>2 Bedroom.</i>	<i>Kevlin Toby</i>	<i>2 Bedroom.</i>	<i>Daphney Barkley</i>	<i>2 Bedroom.</i>	<i>Kevin Nixon</i>	<i>5 Bedroom.</i>	<i>Morris Ling</i>	<i>2 Bedroom.</i>	<i>Cheryl Busch</i>	<i>3 Bedroom.</i>	<i>Annette Peter &amp; Alan Burton</i>	<i>3 Bedroom.</i>	<i>Walter Savo &amp; Andrea Toby</i>	<i>3 Bedroom.</i>	<i>Justina Reid</i>	<i>2 Bedroom.</i>	<i>Jackson Ropeyarn &amp; Christina Gordon</i>	<i>2 Bedroom.</i>
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<b><u>Motion</u></b>	<p><i>Proposed: Councillor Guivarra</i>  <i>Seconded: Councillor Addo</i></p>	<b><i>Motion Carried</i></b>																										

**15:35      21. Priority Correspondence – LG Grants Commission Visit 23/9/15**

  
 Signed: Mayor, Peter Guivarra

**Mapoon Aboriginal Shire Council**  
**Meeting Minutes: 15<sup>th</sup> September 2015**  
**Meeting Held: MASC Council Chambers**

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CEO tabled correspondence received from the commission relating to their visit on 23/9/15. Mayor reminded the councillors of the event and encouraged everyone to be present. As this is bi-annum program.

Mayor presented correspondence from LGAQ noting the importance of the Federal Financial Assistance Grants for Local government the importance of this funding for service delivery and infrastructure for councils. At this time the Federal Government has placed a freeze on the indexation between 2014 - 18. Rational is the funding is a crucial part of the financial structure of councils and there is overall support from councils to lobby to secure changes.

<b><u>Resolution 15.</u></b> <b><u>15/09/15</u></b>	<b><i>Council acknowledges the importance of federal funding through the Finance Assistance Grant program for the continued delivery of councils services and infrastructure;</i></b>  <b><i>Acknowledges that the council will receive total of \$1,028,496 in 2015/16; and</i></b>  <b><i>Will ensure that this federal funding, and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in council publications, including annual reports.</i></b>	
<b><u>Motion</u></b>	<b><i>Proposed: Councillor Woodley</i></b> <b><i>Seconded: Councillor Addo</i></b>	<b><i>Motion Carried</i></b>

**15:40      22. Priority correspondence – Certificate of Practical Completion**

Tabled.

**15:45      23. Priority Correspondence – Wuchopperen: Mapoon CJG**

CEO provided background information relating to the service delivery under the existing program. CEO advocated an option for the reduction in rent will require rethink in the lease of office space. Proposal presented for a swap of the Centrelink and the Community Justice Group.

CEO presented the option for a change in the current space – this will ensure the service is continued in the community. Other options is for the CJG to implement an out-reach program.

Matter deferred until full details disclosed.

**16:00      24. Operational -Asset Management Plan**

Accountant presented the report to the council for consideration and endorsement. Note this action is compliance related and seeks to ensure it fits within the Audit process for 2015/16.

**Mapoon Aboriginal Shire Council**  
**Meeting Minutes: 15<sup>th</sup> September 2015**  
**Meeting Held: MASC Council Chambers**

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CEO advocated for the process and advised the council the representative from CT Management Group, Mr Peter Savage has been working with MASC to ensure the class and value of our assets are clearly identified and reflected in the accounts.

The report was commended to the council for consideration and endorsement.

<b><u>Resolution 16.</u></b> <b><u>15/09/15</u></b>	<b><i>Council acknowledges the Mapoon Asset Management Plan 2015 as formulated by CT Management Group.</i></b>  <b><i>The Mapoon Asset Management Plan is in three volumes:</i></b>  <b><i>Introduction</i></b> <b><i>Transport</i></b> <b><i>Plant and Equipment</i></b>	
<b><u>Motion</u></b>	<b><i>Proposed: Councillor Woodley</i></b> <b><i>Seconded: Councillor Addo</i></b>	<b><i>Motion Carried</i></b>

**16:20**      **25. Councillor Report**

MASC reports tabled.

**17:15**      **26. Report Resolution**

<b><u>Resolution 17.</u></b> <b><u>15/09/15</u></b>	<b><i>Council resolved to endorse all reports as presented to the meeting.</i></b>	
<b><u>Motion</u></b>	<b><i>Proposed: Councillor Addo</i></b> <b><i>Seconded: Councillor Smith</i></b>	<b><i>Motion Carried</i></b>

**14:20**      **27. Next Council Meeting**

Date for the next meeting Tuesday 13<sup>th</sup> October 2015.

**14:25**      **28. Meeting Closed**

**Mapoon Aboriginal Shire Council**  
**Meeting Minutes: 15<sup>th</sup> September 2015**  
**Meeting Held: MASC Council Chambers**

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Deputy Mayor declared the meeting closed.

