



MAPOON ABORIGINAL SHIRE COUNCIL
 Fraud and Corruption Policy
 RESOLUTION NO. 087/01 VERSION V2

This is an official copy of the **Fraud and Corruption Policy** of **Mapoon Aboriginal Shire Council**, made in accordance with the provisions of the Local government Act and Regulations, Public Records Act, Mapoon Aboriginal Shire Council's Local Laws, Subordinate Local Laws and current Council Policies.

The Fraud and Corruption Policy is a Statutory Policy.

Statutory policies are prepared in response to legislative requirements and mandate employee behaviour. This Policy is approved by the Mapoon Aboriginal Shire Council for the guidance of Council and Council staff.

DOCUMENT VERSION CONTROL			
VERSION	MEETING DATE	RESOLUTION N ^o .	DETAILS
1.0	19/6/2018	15	Responsible Officer: Accountant Policy Type: Statutory Policy
2.0	18/6/19	087/01	Responsible Officer: Accountant Policy Type: Statutory Policy
			EXPIRY 30 June 2020

Fraud and Corruption Policy

Introduction/Policy Statement:

This policy outlines Council's commitment to fraud and corruption prevention and management.

Policy scope:

This policy applies to all activities and transactions of the Council and all employees, consultants and contractors.

Definitions:

Fraud

Dishonest activity causing actual or potential financial loss to any person or entity including theft of moneys and other property by employees or persons external to the entity and whether or not deception is used at the time, immediately before or immediately following the activity. This also includes the deliberate falsification, concealment, destruction or use of falsified documentation used or intended for use for a normal business purpose or the improper use of information or position.

Corruption

Dishonest activity in which a director, executive, manager, employee or contractor of an entity acts contrary to the interests of the entity and abuses his/her position of trust in order to achieve some personal gain or advantage for him or herself or for another person or entity.

Policy statement:

Council will demonstrate its commitment to fraud and corruption prevention by:

- Developing a fraud and corruption prevention plan;
- Including fraud and corruption as a component of all risk assessments;
- Undertaking training and awareness on fraud and corruption related matters;
- Ensuring conflict of interests and material personal interests are disclosed and that associated transactions are made at arm's length;
- Providing reporting avenues for suspected fraud and corruption activities;
- Undertaking the required reporting and keeping adequate records of fraud and corruption activities.

Inclusions and exclusions

For the purposes of this policy, the following inclusions and exclusions apply:

- This policy applies to all activities and transactions of the Council and all employees, consultants and contractors.

Relevant Legislation

- Crime and Corruption Act 2001
- Local Government Act 2009
- Ombudsman Act 2001
- Public Interest Disclosure Act 2010
- Public Records Act 2002
- Public Sector Ethics Act 1994

Variations

MASC reserves the right to vary, replace or terminate this policy from time to time.

Related Policies and Procedures

- Administrative Action Complaints Policy
- Employee Code of Conduct
- Councillor Code of Conduct Risk Management Policy
- Procurement Policy

Policy Version and Revision Information

Policy authorised and adopted by:

Naseem Begam Chetty: Chief Executive Officer and The Mapoon Aboriginal Shire Council.

Policy Maintained by: Accountant

Review date: 30/6/2022

Original issue: 19/6/2018

This version: 2.0

Adoption Date: 18/6/19

Workplace Participant Acknowledgement

I acknowledge:

- (a) Receiving this MASC Policy:
- (b) That I should comply with this policy; and
- (c) That there may be disciplinary consequences if I fail to comply, including termination of employment.

Your name:

Signed:

Date:
