



**Council Special Meeting held:  
25th February, 2016**

Council Minutes of Ordinary Meeting  
held in the Council Chambers

Day 1. 25<sup>th</sup> February 2016

**Attendance**

Councillor	Peter Guivarra
Councillor	Beryl Woodley
Councillor	Pauline Smith
Councillor	Ricky Guivarra
Councillor	Aileen Addo

**Staff**

Chief Executive Officer	Leon Yeatman
Accountant	David Hockey

**10:15**

**1. Meeting opened and welcome**

Mayor welcomed the councillors and staff to the meeting. He reminded everyone about their roles and responsibilities for the meeting and particularly the councillors in relation to their obligations to declare their interest (material or personal) on matter presented – that may have a perceived or real conflict of interest.

Councillor agree that all matters presented at this meeting will be administered on the principle of fair and equitable treatment. Mayor acknowledged that we each bring our own views to the table and on all matters unresolved, councillors rights to agree and disagree is respected.

Mayor thanked all present for their attendance and welcomed everyone to the meeting. Acknowledgements made to members not present and respect was paid to the Traditional Owners of the land on which we meet, to the elders past and present, to the councillors and employees present for the meeting. Councillor's observed a minutes silence in memory of community members who have passed 10:17 hrs.

**10:200**

**2. Budget – Review**

Mayor invited the accountant to proceed with his presentation of the budget papers for the meeting. Accountant advised that the purpose of the meeting is to review the budget for this financial period in line with how we are travelling.

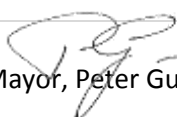
Mayor asked for clarification, he thought that this was to formulate a budget for the next council. Accountant reiterated that this meeting was a half-yearly review of the current budget in line with changes to January 2016.

Mayor queried the inclusion of the ILUA financial commitments: Building (\$100,000) and Compensation (\$30,000/PA).

Query about priority expenditure for programs. Example used was the store – councillors would like for enterprises to be able to pay for priority asset acquisitions.

Accountant presented the following documents (and advised the councillors that this information is presented in the electronic format for their information:

- Profit & Loss (Budget Analysis)



- Jobs (Budget Analysis)

Council request the WCCCA issues be resolved. Appropriate attention required to the detail associated with the funds being returned and to seek a variation that will cover the grants to be extended to December 2016.

<b><u>Resolution 02.</u></b> <b><u>17/02/16</u></b>	<b><i>Council resolve to instruct CEO and Accountant to ensure the following projects are expended before 30 June 2016 in line with their respective contracts:</i></b>	
	<ul style="list-style-type: none"> <li>• <b><i>130 – upgrade of kitchen facility;</i></b></li> </ul>	
<b><u>Motion</u></b>	<b><i>Proposed: Guivarra</i></b> <b><i>Seconded: Woodley</i></b>	<b><i>Motion Carried</i></b>

<b><u>Resolution 02.</u></b> <b><u>17/02/16</u></b>	<b><i>Council resolve to instruct CEO and Accountant to recover cost from Mapoon Trust Account relating to the Visitor management for the following job:</i></b>	
	<ul style="list-style-type: none"> <li>• <b><i>143 via invoice to the Mapoon Land Trust - \$7,200.00.</i></b></li> </ul>	
<b><u>Motion</u></b>	<b><i>Proposed: Woodley</i></b> <b><i>Seconded: Smith</i></b>	<b><i>Motion Carried</i></b>

<b><u>Resolution 02.</u></b> <b><u>17/02/16</u></b>	<b><i>Council resolve to instruct CEO and Accountant to write to WCCCA seeking variation to funding allocations for the following list of projects seeking a change of date to 31 December:</i></b>	
	<ul style="list-style-type: none"> <li>• <b><i>408 Language</i></b></li> <li>• <b><i>479 (b) Equipment Early Learning Centre;</i></b></li> </ul>	
<b><u>Motion</u></b>	<b><i>Proposed: Woodley</i></b> <b><i>Seconded: Smith</i></b>	<b><i>Motion Carried</i></b>

<b><u>Resolution 02.</u></b> <b><u>17/02/16</u></b>	<b><i>Council resolve to instruct CEO and Accountant to write to WCCCA confirm the expenditure associated with the following list of projects to be fully expended at 30 June 2016:</i></b>	
	<ul style="list-style-type: none"> <li>• <b><i>441 Grave Site Identification</i></b></li> <li>• <b><i>421 Men’s Group 2009</i></b></li> </ul>	

<b><u>Motion</u></b>	<b>Proposed: Smith Seconded: Woodley</b>	<b>Motion Carried</b>
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<b><u>Resolution 02. 17/02/16</u></b>	<b>Council resolve to instruct CEO and Accountant to proceed with the appointment of a Project Manager / Overseer to help manage projects in line with current organisation structure:</b> <ul style="list-style-type: none"> <li>• <b>Project Manager / Overseer</b></li> </ul>
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<b><u>Motion</u></b>	<b>Proposed: Guivarra Seconded: Woodley</b>	<b>Motion Carried</b>
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<b><u>Resolution 02. 17/02/16</u></b>	<b>Council resolve to endorse recommendation provided by the Accountant to ratify the 2015/16 budget amendments as reviewed up to February 2016 relating the following:</b> <ul style="list-style-type: none"> <li>• <b>Profit &amp; Loss (Budget Analysis);</b></li> <li>• <b>Jobs (Budget Analysis).</b></li> </ul>
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<b><u>Motion</u></b>	<b>Proposed: Guivarra Seconded: Smith</b>	<b>Motion Carried</b>
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<b>13.15</b>	<b>3. Standing Orders</b>
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<b>13:15</b>	<b>4. Standing Order – Tender / Payment Authorisation (Exceeding Delegation)</b>
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Black & More: Invoice payment exceeding CEO delegation

CEO directed the councillors to documentation provided in the reports.

Noted the payment certificate presented has a total value of \$154,950.00 which exceeds the delegation in place for the CEO.

<b><u>Resolution 05.</u></b> <b><u>17/02/16</u></b>	<b><i>Council resolve to endorse the recommendation provided by Black and More, consulting Project Managers to Authorize Payment for Certificate Number 7: Contract 7195/1 Mapoon Paanja Housing Project – supply of steel framed housing kits by BPB Mareeba Pty Ltd T/A Homefab Steel Truss &amp; Frames.</i></b>  <b><i>Value of the certificate - \$154,950.00</i></b>	
<b><u>Motion</u></b>	<b><i>Proposed: Smith</i></b> <b><i>Seconded: Woodley</i></b>	<b><i>Motion Carried</i></b>

**13:20**

**5. Meeting Closed**

Mayor thanked everyone for the attendance and declared the meeting closed.

